



Job Description: Town Chief of Police

Position Overview

The Town Chief of Police is responsible for leading and managing the police department to ensure the safety and security of the town's residents and properties. This individual oversees all aspects of law enforcement, crime prevention, and community engagement within the town. The role requires a commitment to upholding the law, fostering community relations, and maintaining the highest standards of integrity and professionalism.

Key Responsibilities

- **Leadership and Management:** Supervise and direct the activities of the police department, including patrol, investigations, and administrative functions.
- **Policy Development:** Develop and implement policies and procedures that guide the department's operations and ensure compliance with local, state, and federal laws.
- **Community Engagement:** Foster positive relationships with community members, local organizations, and government agencies to promote public safety and trust in law enforcement.
- **Resource Management:** Manage the department's budget, allocate resources effectively, and ensure the proper maintenance of equipment and facilities.
- **Training and Development:** Oversee the training and professional development of police officers to ensure they are equipped with the skills and knowledge necessary to perform their duties effectively.
- **Crime Prevention and Investigation:** Lead efforts to prevent and investigate crimes, ensure thorough and impartial investigations, and develop strategies to reduce crime rates in the community.
- **Emergency Response:** Coordinate the department's response to emergencies and critical incidents, ensuring a swift and effective resolution.
- **Reporting and Communication:** Prepare and present reports on departmental activities, crime statistics, and other relevant information to town officials and the public.

Handicapped individuals with special accessibility needs may contact the ADA Coordinator for the Town of Mammoth at (520) 487-2331 (V/TDD)

Qualifications and Skills

- **Education:** A bachelor's degree in criminal justice, law enforcement, or a related field is preferred.
- **Experience:** At least 10 years of law enforcement experience, with a minimum of 5 years in a supervisory or management role.
- **Certification:** Must possess a valid state law enforcement certification and maintain all necessary certifications and training requirements.
- **Leadership:** Proven leadership and management skills, with the ability to inspire and guide a team.
- **Communication:** Excellent verbal and written communication skills, with the ability to interact effectively with diverse populations.
- **Problem-Solving:** Strong analytical and problem-solving abilities, with a proactive approach to addressing issues and challenges.
- **Integrity:** A high level of integrity and ethics, with a commitment to upholding the law and protecting the rights of all individuals.
- **Physical Fitness:** Must meet the physical fitness standards required for law enforcement officers.

Application Process

Interested candidates should submit a resume, cover letter, and references to the Town Clerk located at 125 N Clark St, or by mail to P.O. Box 130 Mammoth, AZ 85618. Resumes will be accepted until December 15, 2024.

We are an equal opportunity employer and encourage applications from all qualified individuals. Join us in making our town a safer and better place for everyone.