TOWN OF MAMMOTH

**AGENDA ACTION FORM**

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| AGENDA ITEM NO:  | COUNCIL MEETING DATE:  |

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| **Agenda Action Forms must be submitted to the Town Clerk no later than 10 days prior to Town Council Meeting. Agenda Action Forms are subject to review by Mayor, Town Manager and/or Town Clerk for completion and accuracy.** |

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| NAME OF PERSON PROPOSING ITEM: DATE SUBMITTED: BRIEF DESCRIPTION/SUMMARY OF THE AGENDA ITEM (AS YOU WOULD LIKE IT TO APPEAR):  Motion: FISCAL IMPACT: (*FISCAL IMPACT ON CURRENT BUDGET MUST BE COMPLETED)* |

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| TYPE OF ACTION REQUESTED: FORMAL ACTION-MOTION INFORMATIONAL/DISCUSSION ONLY OTHER RESOLUTION/ORDINANCE  Signature of Person Requesting Action |

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| TOWN CLERK’S RECOMMENDATION FOR PLACEMENT ON THE AGENDA: YES NORECOMMENDATION:TOWN MANAGER/Town Clerk DATE ***(Section Completed by Staff)*** |

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| MAYOR’S APPROVAL FOR PLACEMENTON THE AGENDA: YES NO MAYOR DATE ***(Section Completed by Staff)*** |