



**NOTICE OF ZONING PUBLIC HEARING AND
SPECIAL MEETING OF THE TOWN COUNCIL
OF THE TOWN OF MAMMOTH
THURSDAY, SEPTEMBER 29, 2022**

7:00 P.M.

Pursuant to A.R.S. § 38-431.02(B), notice is hereby given to the members of the Town Council and to the general public that the Town Council will hold a Zoning Public Hearing and Special Town Council Meeting which is open to the public on Thursday, September 29, 2022 at the Mammoth Community Center located at 101 W. 5th Street, Mammoth, Arizona. The Town Council may hold an Executive Session, A.R.S. § 38-431.03(A)(3) and (4) for legal advice, which will not be open to the public, to discuss any Agenda items set forth below.

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
 - A. Possible consideration to excuse Councilmember(s) from Meeting pursuant to Mammoth Town Code 2.04.3

4. Zoning Public Hearing to Rezone Parcel #306-21-0640

5. ZONING CHANGE

Motion: Approve/Disapprove Zoning Change

Motion: 1st _____ 2nd _____

MPC Action: Passed Defeated Tabled No Action Taken

6. CALL TO THE PUBLIC
Pursuant to A.R.S. 38-341 (H)

A public body may make an open call to the public during a public meeting, subject to a three-minute limitation to allow individuals to address the public body on any issue within the jurisdiction of the public body. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may

Handicapped individuals with special accessibility needs may contact the ADA Coordinator for the town of Mammoth at (520) 487-2331 (V/TDD)

ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.

7. NEW BUSINESS

A. Mammoth Community Center Window Tinting

Motion: Approve and Direct Staff to Bid/Award Tinting

Motion: 1st _____ 2nd _____

Council Action: ___ Passed ___ Defeated ___ Tabled ___ No Action Taken

B. Presentation, Discussion and Approvals of Mammoth Senior Administrative Staffing

Motion One: Approve Hiring Part-time Treasurer/ Code Officer

Motion: 1st _____ 2nd _____

Council Action: ___ Passed ___ Defeated ___ Tabled ___ No Action Taken

Motion Two: Approve Hiring Full-time Town Clerk

Motion: 1st _____ 2nd _____

Council Action: ___ Passed ___ Defeated ___ Tabled ___ No Action Taken

8. MAYOR AND COUNCIL COMMENTS

9. ADJOURN

The undersigned hereby certifies that a copy of this notice will be posted at the Mammoth Town Hall on September 26, 2021 by 5:00 p.m.



John Schempf, Interim Town Clerk

Copies of the agenda are available for public inspection at the Mammoth Town Hall and the Mammoth Public Library. Persons with disabilities needing accommodations should contact the Mammoth Town Hall coordinator at (520) 487-2331. If possible, such requests should be made 72 hours in advance.



Town of Mammoth and Zoning Commission

Planning

Sept. 29 2022

Luis Molina and Miriam Ramirez

PARCEL # 306-21-0640 602 S OLD HWY 77 MAMMOTH AZ 85618

PUBLIC HEARING NOTICE

REZONING OF PARCEL

This hearing is to allow residents in the area to voice their opinions on the impact of this zoning change. It is the request of the Mammoth Planning and Zoning that this property be rezoned to allow for a primary residence to be built. This will increase the property values of those properties in the immediate area as well as promote a more inviting view of the neighborhood. This property was originally zoned for a manufactured home (Mobile) but has sat as vacant property for many years. We invite the public to offer its views on this change. At the end of this Public Hearing, The Town of Mammoth Council shall make its decision in this matter.

CURRENT ZONING

o8-2 (*) MANUFACTURED HOME USE, SUBDIVIDED LOT - a subdivided property that is used primarily as a manufactured home homesite. Slab, hookups, or related improvements in place.

NEW ZONING

o1-23 SINGLE FAMILY RESIDENCE (Graded o10-2) RURAL - SUBDIVIDED.

Sharon Christiansen 09/22/2022

Sharon Christiansen

DATE

Code Enforcement/Planning & Zoning

Mammoth Arizona

520-834-1447

sharon.christiansen@townofmammoth.us

TOWN OF MAMMOTH

AGENDA ACTION FORM

AGENDA ITEM NO: _____	COUNCIL MEETING DATE: <u>9-29-22</u>
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Agenda Action Forms must be submitted to the Town Clerk no later than 10 days prior to Town Council Meeting. Agenda Action Forms are subject to review by Mayor, Town Manager and/or Town Clerk for completion and accuracy.

NAME OF PERSON PROPOSING ITEM: Sharon Christiansen DATE SUBMITTED: 9-21-22

BRIEF DESCRIPTION/SUMMARY OF THE AGENDA ITEM (AS YOU WOULD LIKE IT TO APPEAR):

Rezoning Public Hearing and Motion to Approve ; the rezoning of 602 S Old Hwy 77 Mammoth AZ 85618

Currently zoned for manufactured home, rezoning to build a residence on this property.

To approve rezoning of above address


Motion: _____

FISCAL IMPACT: increased property values (FISCAL IMPACT ON CURRENT BUDGET MUST BE COMPLETED)

TYPE OF ACTION REQUESTED: _____ xx FORMAL ACTION-MOTION

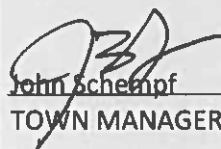
_____ INFORMATIONAL/DISCUSSION ONLY _____ OTHER

_____ RESOLUTION/ORDINANCE


 Sharon Christiansen
 Signature of Person Requesting Action

TOWN CLERK'S RECOMMENDATION FOR PLACEMENT ON THE AGENDA: ~~_____~~ X YES _____ NO

RECOMMENDATION: Approve


 TOWN MANAGER/Town Clerk _____ DATE 9/22/2022 (Section Completed by Staff)

MAYOR'S APPROVAL FOR PLACEMENT ON THE AGENDA: _____ X YES _____ NO

_____ DATE 9/22/2022 (Section Completed by Staff)

jandro dagnino.
3 e prince rd.
705.
son az.
72259560.

Érica garcia community center.
105 w 5th st.
85618.
Mammoth az.
520487233.

dagnioalejandro556@gmail.com. Townofmammoth@hotmail.com

Window tint D&R

Estimate for:

mammoth community center

Window tint d&r; hereby proposes to furnish all materials and perform all labor necessary for completion of the following activities:

Clean windows : *I will clean the windows before the installation (Inside only)*

Installation: *I will install the window film silver on 23 windows(284.5sqft) and accepted under this contract.*

Clean: *work area will be clean when the project is completed.*

Before tax: 3129.5 dls

Total cost: 3401.76 dls

If you accept the estimate I will need one week in advance by notify. To prepare the materials necessary.

Any changes may result in an increase or decrease in the price, changes will be in writing.

WT D&R: _____

Date: _____

Accept By: _____

Date: _____

TOWN OF MAMMOTH

AGENDA ACTION FORM

AGENDA ITEM NO.: _____
COUNCIL MEETING DATE: 9/29/22
COUNCIL MEETING TIME: 7:00

DATE SUBMITTED: 9/20/22 DATE ACTION REQUESTED: _____
SUBJECT: United Windows @ Com. Center

TYPE OF ACTION REQUESTED:

FORMAL ACTION-MOTION
 INFORMATION ONLY
 RESOLUTION
 ORDINANCE
 OTHER

REQUEST AND/OR DISCUSSION ON: Weather tight windows
Community Center

FISCAL IMPACT: _____

RECOMMENDATION: _____

PREPARED BY: _____

TOWN CLERK'S RECOMMENDATION FOR PLACEMENT ON THE AGENDA: ___ YES ___ NO

TOWN MANAGER

DATE

MAYOR'S APPROVAL FOR PLACEMENT ON THE AGENDA: ___ YES ___ NO

Patsy Armentrout
MAYOR

9/20/22
DATE

Town of Mammoth Administrative Staffing

September 29, 2022

A. Situation:

1. Employee salaries are the largest budget expense
2. Mammoth has very limited revenue sources and increasing expenses
3. Senior administrative staff (Town Manager and Town Clerk) are leaving
4. Available talent is limited
5. Oversight of financial expenditures by the departments is the single most important function of Senior Admin Staff and the Town's future.

B. Options:

1. Consider disincorporation in the near future or plan for it in several years
2. Explore contracting for the management and financial services
3. Part-time positions would be less expensive and still provide the oversight
4. Mayor and Council Members be paid to perform assigned functions

C. Recommendation:

1. Hire a part-time salaried Treasurer with collateral duties as Code Enforcement Officer
2. Hire a full-time salaried Clerk with collateral duties as assigned
3. Do not hire a Town Manager to conserve funds
4. Pay Mayor to perform certain managerial functions as agreed by Council
5. Explore increased professional advice and assistance from State, County and the League of Cities and Towns

Town of Mammoth
Management Staffing Proposal

Current Town Management Structure

Position	Classification	HPP	Yrly Salary
Town Manager	Full-time	80	\$ 64,000.00
Town Clerk	Full-time	80	\$ 45,000.00
Total			\$ 109,000.00

Proposed Town Management Structure

Position	Classification	HPP	Yrly Salary
Town Clerk	Full-time	80	\$ 45,000.00
Treasurer/Code Enf	Part-time	40	\$ 24,000.00
Total			\$ 69,000.00
Total Savings			\$ 40,000.00

Note: The Town Clerk and Financial Manager should answer directly to the council not to each other.

TOWN OF MAMMOTH

AGENDA ACTION FORM

AGENDA ITEM NO: _____	COUNCIL MEETING DATE: <u>9/29/22</u>
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NAME OF PERSON PROPOSING ITEM: Town Council DATE SUBMITTED: 9/22/22

BRIEF DESCRIPTION/SUMMARY OF THE AGENDA ITEM (AS YOU WOULD LIKE IT TO APPEAR):

DISCUSSION AND MOTION TO APPROVE
SENIOR ADMINISTRATION STAFFING

Motion: _____

FISCAL IMPACT: + \$ 40,000 (FISCAL IMPACT ON CURRENT BUDGET MUST BE COMPLETED)

TYPE OF ACTION REQUESTED:

FORMAL ACTION-MOTION

INFORMATIONAL/DISCUSSION ONLY

RESOLUTION/ORDINANCE

OTHER

[Signature]
Signature of Person Requesting Action

TOWN CLERK'S RECOMMENDATION FOR PLACEMENT ON THE AGENDA: YES NO

RECOMMENDATION: Approve

[Signature] TOWN MANAGER/Town Clerk 9/22/22 DATE (Section Completed by Staff)

MAYOR'S APPROVAL FOR PLACEMENT ON THE AGENDA: YES NO

[Signature] MAYOR 9/22/2022 DATE (Section Completed by Staff)