



**NOTICE OF SPECIAL MEETING
OF THE TOWN COUNCIL
OF THE TOWN OF MAMMOTH
THURSDAY MAY 26, 2021
7:00 P.M.**

Pursuant to A.R.S. § 38-431.02(B), notice is hereby given to the members of the Town Council and to the general public that the Town Council will hold the Regular Town Council Meeting, which is open to the public on Thursday, MAY 26, 2022, at the Mammoth Community Center located at 101 W. 5th Street, Mammoth, Arizona. The Town Council may hold an Executive Session, A.R.S. § 38-431.03(A)(3) and (4) for legal advice, which will not be open to the public, to discuss any Agenda items set forth below.

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
 - A. Possible consideration to excuse Councilmember(s) from Meeting pursuant to Mammoth Town Code 2.04.3
4. CALL TO THE PUBLIC
Pursuant to A.R.S. 38-341 (H)

A public body may make an open call to the public during a public meeting, subject to a three-minute limitation to allow individuals to address the public body on any issue within the jurisdiction of the public body. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.

5. SPECIAL BUSINESS
 - A. Discuss and approve a contract with Pablo Rodriguez for Certified Pool Operator (CPO)

Motion: Approve Contract at \$500.00 per month for CPO Services.
Council Action: ___ Passed ___ Defeated ___ Tabled ___ No Action

Handicapped individuals with special accessibility needs may contact the ADA Coordinator for the Town of Mammoth at (520) 487-2331 (V/TDD)

B. Discussion of the Budget for the Fiscal Year 2023.

- 1. FY 22 Budget Update**
- 2. Grant Fund Update**
- 3. Council Priorities for FY23**
- 4. Finalize Capital Improvement Projects for FY23**
- 5. Salaries and New Positions**
- 6. Additional Expenses**
 - Contract Services**
 - Water Credits**
- 8. HURF Balance**

Discussion Only

6. ADJOURN

Motion is to adjourn this meeting at ____ PM

Motion: 1st _____ 2nd _____

Council Action: ___ Passed ___ Defeated ___ Tabled ___ No Action Taken

The undersigned hereby certifies that a copy of this notice was posted at the Mammoth Town Hall on May 24, 2022, by 5:00 p.m.



John Schempf, Interim Town Clerk

Copies of the agenda are available for public inspection at the Mammoth Town Hall and the Mammoth Public Library. Persons with disabilities needing accommodations should contact the Mammoth Town Hall coordinator at (520) 487-2331. If possible, such requests should be made 72 hours in advance.

AGENDA ACTION FORM

AGENDA ITEM NO: _____	COUNCIL MEETING DATE: <u>5-26-22</u>
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Agenda Action Forms must be submitted to the Town Clerk no later than 10 days prior to Town Council Meeting. Agenda Action Forms are subject to review by Mayor, Town Manager and/or Town Clerk for completion and accuracy.

NAME OF PERSON PROPOSING ITEM: Annie Martinez DATE SUBMITTED: 5-23-22

BRIEF DESCRIPTION/SUMMARY OF THE AGENDA ITEM (AS YOU WOULD LIKE IT TO APPEAR):

Contract for Pool Operator (Pablo Rodriguez)
Salary TBD

Motion: Approve Certified Pool Operator Contract with Pablo Rodriguez

FISCAL IMPACT: _____ (FISCAL IMPACT ON CURRENT BUDGET MUST BE COMPLETED)

TYPE OF ACTION REQUESTED:

FORMAL ACTION-MOTION

INFORMATIONAL/DISCUSSION ONLY

RESOLUTION/ORDINANCE

OTHER

[Signature]
Signature of Person Requesting Action

TOWN CLERK'S RECOMMENDATION FOR PLACEMENT ON THE AGENDA: YES NO

RECOMMENDATION: SALARY \$500/MONTH

[Signature]
TOWN MANAGER/Town Clerk

DATE _____ (Section Completed by Staff)

MAYOR'S APPROVAL FOR PLACEMENT ON THE AGENDA: YES NO

[Signature]
MAYOR

5-23-22
DATE

(Section Completed by Staff)

Budgeting in Arizona

- Must adopt a balanced budget
- Tentative budget must be adopted by July 18, 2022
- Final budget must be adopted by Aug. 1, 2022
- Property Tax must be adopted by August 15 (14 days after final budget adoption)

Property Taxes

- Primary tax rate can be used for any municipal purpose
- Secondary rate can only be used for payment of debt service (principal and interest) on bonds approved by voters
- 60 day notice required if property tax rate increases (not the levy)

TOWN OF MAMMOTH
EXPENDITURES/BUDGET COMPARISON
FY 22 ENDING MAY 15, 2022

GENERAL FUND

Revenues		Department/Category	YTD Actual	Budget	Unexpended	Pcnt
Fund	Acct. No					
10 -	31	Tax Revenue	434,535.99	411,071.00	(23,464.99)	105.7%
10 -	32	License & Permit Revenue	2,681.25	3,100.00	418.75	86.5%
10 -	33	Intergovernmental Revenue	389,254.05	532,853.00	143,598.95	73.1%
10 -	34	Charges for Services	42,521.30	20,160.00	(22,361.30)	210.9%
10 -	35	Fines & Forfeitures	4,312.80	9,965.00	5,652.20	43.3%
10 -	36	Miscellaneous Revenue	25,000.00	22,600.00	(2,400.00)	110.6%
10 -	39	Special Revenue	33,375.74	360,712.00	327,336.26	9.3%
		Transfer In from Grant Fund	281,712.25			
		Total General Fund	1,213,393.38	1,360,461.00	147,067.62	89.2%

Expenditures		Department/Category	YTD Actual	Budget	Unexpended	Pcnt
Fund	Acct. No					
10 -	42	Mayor and Council	304.50	1,800.00	1,495.50	16.9%
10 -	43	Planning & Zoning Board	275.00	5,000.00	4,725.00	5.5%
10 -	44	Administration	152,959.19	442,897.00	289,937.81	34.5%
10 -	46	Magistrate	22,477.99	38,889.00	16,411.01	57.8%
10 -	48	Attorney	32,625.00	40,000.00	7,375.00	81.6%
10 -	52	Police	401,610.72	596,298.00	194,687.28	67.4%
10 -	53	Library	33,873.25	53,534.00	19,660.75	63.3%
10 -	54	Detention Services	1,304.63	3,500.00	2,195.37	37.3%
10 -	64	Parks	43,616.52	131,543.00	87,926.48	33.2%
10 -	65	Public Works	4,195.79	46,000.00	41,804.21	9.1%
10 -	66	General Expenses	0.00	1,000.00	1,000.00	0.0%
10 -	67	Interfund Transfers	198,442.17	223,000.00	24,557.83	89.0%
		Total General Fund	891,684.76	1,583,461.00	691,776.24	56.3%

Net Revenues Over Expenditures 321,708.62

TOWN OF MAMMOTH
EXPENDITURES/BUDGET COMPARISON
FY 22 ENDING MAY 15, 2022
RESTRICTED FUNDS

Revenues		Department/Category	YTD Actual	Budget	Unexpended	Pcnt
Fund	Acct. No					
21	- 33	PC Excise Tax	153,442.17	223,000.00	69,557.83	68.8%
41	33	Highway Users Fund (HURF)	123,782.82	179,911.00	56,128.18	68.8%
45	- 30	Misc. Grant Funds	338,511.44	6,277,000.00	5,938,488.56	5.4%
		USDA Water Project	500,000.00	3,000,000.00	2,500,000.00	16.7%
		Transfer In from GF	45,000.00	45,000.00	0.00	100.0%
		Total Restricted Funds	1,160,736.43	9,724,911.00	8,564,174.57	11.9%
Expenditures		Department/Category	YTD Actual	Budget	Unexpended	Pcnt
Fund	Acct. No					
21	40	PC Excise Tax	84,111.04	223,000.00	138,888.96	37.7%
41	- 40	Highway Users Fund (HURF)	9,709.95	179,911.00	170,201.05	5.4%
45	- 40/67	Misc. Grant Funds	228,785.69	6,277,000.00	6,048,214.31	3.6%
		USDA Water Project	284,807.25	3,000,000.00		
		Transfer Out to GF	281,712.25	281,712.25	0.00	100.0%
		Total Restricted Funds	889,126.18	6,277,000.00	5,387,873.82	14.2%

Net Revenues Over Expenditures 271,610.25

TOWN OF MAMMOTH
EXPENDITURES/BUDGET COMPARISON
FY 22 ENDING MAY 15, 2022

ENTERPRISE FUNDS

Revenue		Acct.		Department/Category	YTD Actual	Budget	Unexpended	Pcnt
Fund	No							
51	-	37		Water Enterprise Fund	\$157,046.04	\$356,391.00	\$199,344.96	44.1%
54	-	37		Sewer Enterprise Fund	\$121,119.72	\$243,104.00	\$121,984.28	49.8%
56	-	37		Sanitation Enterprise Fund	\$97,732.22	\$120,060.00	\$22,327.78	81.4%
58	-	37		Cemetery Enterprise Fund	\$19,576.00	\$24,500.00	\$4,924.00	79.9%
				Total Franchise Funds	\$395,473.98	\$744,055.00	\$348,581.02	53.2%
Expenditures								
Fund	No			Department/Category	YTD Actual	Budget	Unexpended	Pcnt
51	-	40		Water Enterprise Fund	\$332,507.54	\$356,391.00	\$23,883.46	93.3%
54	-	40		Sewer Enterprise Fund	\$74,758.45	\$243,104.00	\$168,345.55	30.8%
56	-	40		Sanitation Enterprise Fund	\$67,041.50	\$120,060.00	\$53,018.50	55.8%
58	-	40		Cemetery Enterprise Fund	\$2,792.34	\$24,500.00	\$21,707.66	11.4%
				Total Franchise Funds	\$477,099.83	\$744,055.00	\$266,955.17	64.1%
				Net Revenues Over Expenditures- Water	(\$175,461.50)			
				Net Revenues Over Expenditures- Sewer	\$46,361.27			
				Net Revenues Over Expenditures- Sanitation	\$30,690.72			
				Net Revenues Over Expenditures- Cemetery	\$16,783.66			

**TOWN OF MAMMOTH FY22
Grant Funded Projects Update**

Grant Source	Project	Amt Requested	Amount Received
CDBG	Mammoth Water System Improvements (SCADA system design)	\$130,000	Pending
CDBG	Mammoth Water System Improvements (Generator for booster station)	\$57,800	Pending
CDBG	Mammoth Park Improvements (install lights in 4 parks)	\$72,200	Pending
CDBG	Mammoth Economic Development (Reimb. for Business Covid loss)	\$65,000	\$50,000
CDBG	Mammoth Facility Improvements (water heaters and heat pumps town facilities)	\$32,500	\$6,595
CDBG	Mammoth Pool Improvements (buy and install pumps and filters in pool)	\$20,500	Pending
CDBG	Total	\$378,000	\$56,595
Federal Funds	American Recovery Act	\$250,000	\$281,712
USDA	Rural Utility Service Water System (replace water system, THIS IS A \$7,000,000 GRANT)	\$3,000,000	Pending
Pinal County	Library Grant	\$1,000	\$0
Gaming Rev.	Police Department	\$1,000	\$8,655
Federal Funding	Congressional Direct Funding- Purchase School Project	\$1,000,000	Denied
Federal Funding	Congressional Direct Funding- Purchase 2 Patrol Vehicles	\$140,000	Pending
	Misc. Grant Revenue	\$1,500,000	Denied
Grant Revenue	Grand Total	\$6,270,000	\$290,368

TOWN OF MAMMOTH

Financial Statement
Revenues/Expenditures as of May 15, 2022

General Fund	YTD Actual	Budget	Unexpended	Pcnt
Revenues	\$1,213,393.38	\$1,360,461.00	\$147,067.62	89.2%
Expenditures	\$891,684.76	\$1,583,461.00	\$691,776.24	56.3%
Net Revenues Over Expenditures		\$321,708.62		
Restricted Funds	YTD Actual	Budget	Unexpended	Pcnt
Revenues	\$1,160,736.43	\$9,724,911.00	\$8,564,174.57	11.9%
Expenditures	\$889,126.18	\$6,277,000.00	\$5,387,873.82	14.2%
Net Revenues Over Expenditures		\$271,610.25		
Enterprise Funds				
Water Fund	YTD Actual	Budget	Unexpended	Pcnt
Revenues	\$157,046.04	\$356,391.00	\$199,344.96	44.1%
Expenditures	\$332,507.54	\$356,391.00	\$23,883.46	93.3%
Net Revenues Over Expenditures		-\$175,461.50		
Sewer Fund	YTD Actual	Budget	Unexpended	Pcnt
Revenues	\$121,119.72	\$243,104.00	\$121,984.28	49.8%
Expenditures	\$74,758.45	\$243,104.00	\$168,345.55	30.8%
Net Revenues Over Expenditures		\$46,361.27		
Sanitation Fund	YTD Actual	Budget	Unexpended	Pcnt
Revenues	\$97,732.22	\$120,060.00	\$22,327.78	81.4%
Expenditures	\$67,041.50	\$120,060.00	\$53,018.50	55.8%
Net Revenues Over Expenditures		\$30,690.72		
Cemetery Fund	YTD Actual	Budget	Unexpended	Pcnt
Revenues	\$19,576.00	\$24,500.00	\$4,924.00	11.4%
Expenditures	\$2,792.34	\$24,500.00	\$21,707.66	11.4%
Net Revenues Over Expenditures		\$16,783.66		

Additional Expenses

Additional Contract Expenses

Annual Contract w/PCSO	\$	37,000.00
Spillman License Fee	\$	4,000.00
Helicopter Service	\$	3,000.00
Pool Maint Contract	\$	5,000.00
Water Testing	\$	14,400.00
Attorney Services	\$	40,000.00
Accounting Services	\$	5,000.00
Heavy Equipt Maint	\$	10,000.00
Financial Mgmt.	\$	3,600.00
Total Contract Exp.	\$	<u>122,000.00</u>

Water Credits

Beginning Balance	\$	76,291.00
Ending Balance	\$	18,251.65
Total Additional Exp	\$	<u>140,251.65</u>

Excise Tax Repayment Balance	\$	-
HURF Fund Repayment Balance	\$	490,016.00
(Payment Arrgmt. \$45,000 per year)		