



**NOTICE OF PUBLIC HEARING/
REGULAR MEETING
OF THE TOWN COUNCIL
OF THE TOWN OF MAMMOTH
THURSDAY NOVEMBER 18, 2021
7:00 P.M.**

Pursuant to A.R.S. § 38-431.02(B), notice is hereby given to the members of the Town Council and to the general public that the Town Council will hold the Regular Town Council Meeting which is open to the public on Thursday, November 18, 2021 at the Mammoth Community Center located at 101 W. 5th Street, Mammoth, Arizona. The Town Council may hold an Executive Session, A.R.S. § 38-431.03(A)(3) and (4) for legal advice, which will not be open to the public, to discuss any Agenda items set forth below.

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
 - A. Possible consideration to excuse Councilmember(s) from Meeting pursuant to Mammoth Town Code 2.04.3
4. CALL TO THE PUBLIC
Pursuant to A.R.S. 38-341 (H)

A public body may make an open call to the public during a public meeting, subject to a three minute limitation to allow individuals to address the public body on any issue within the jurisdiction of the public body. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.

5. OPEN PUBLIC HEARING @ _____ PM

**DISCUSSION TO DETERMIN IF THE TOWN OF MAMMOTH WANT
PEDESTRIAN CROSSINGS OVER/UNDER STATE HIGHWAY 77**

Handicapped individuals with special accessibility needs may contact the ADA Coordinator for the Town of Mammoth at (520) 487-2331 (V/TDD)

1. DISCUSS NECESSITY

2. DISCUSS LOCATION

3. DISCUSS FUNDING

CLOSE PUBLIC HEARING @ _____pm

6. CONSENT AGENDA

ALL ITEMS SET FORTH BELOW ARE CONSIDERED TO BE ROUTINE MATTERS AND WILL BE ENACTED BY ONE (1) MOTION AND ONE (1) ROLL CALL VOTE OF THE TOWN COUNCIL. THERE WILL BE NO SEPARATE DISCUSSION ON THESE ITEMS UNLESS A COUNCILMEMBER SO REQUESTS, IN WHICH EVENT THE ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND CONSIDERED IN ITS NORMAL SEQUENCE OF EVENTS.

**A. Approval of Staff Recommendations and Reports
(MAY BE SEEN ON LINE AS AN ATTACHMENT TO THIS AGENDA)**

- 1. Town Manager Report**
- 2. Town Clerk/Treasurer Report**
- 3. Police Report**
- 4. Public Works Report**
- 5. Library Report**
- 6. Planning and Zoning Report**

B. Approval of Accounts Payable for Payment and Filing

- 1. Accounts Payable for November**

C. Approval of Meeting Minutes

- 1. Work Session Meeting of September 14, 2021**
- 2. Revised Regular Meeting of September 16, 2021**
- 3. Revised Special Meeting of October 4, 2021**
- 4. Regular Meeting of October 21, 2021**

Motion is: Approve Consent Agenda

Motion: 1st _____ 2nd _____

Council Action: ___ Passed ___ Defeated ___ Tabled ___ No Action Taken

7. OLD BUSINESS

A. Discussion and Action to Ratify the Mammoth Fire Department Response Protocol

Motion is: Approve Request Ratify the Mammoth Fire Department Response Protocol

Motion: 1st _____ 2nd _____

Council Action: ___ Passed ___ Defeated ___ Tabled ___ No Action Taken

- B. Discussion Regarding Community Clean-up Weed and Brush Event
November 19th and 20th 7AM to 2 PM
Discussion Only**

8. NEW BUSINESS

- A. Discussion and Possible Approval of Revisions to the Council Rules,
Policy and Procedures and Code of Ethics**

**Motion is: Approve Revisions to the Council Rules, Policy and Procedures
and Code of Ethics**

Motion: 1st _____ 2nd _____

Council Action: ___ Passed ___ Defeated ___ Tabled ___ No Action Taken

- B. Discussion and Possible Approval to Purchase Software License from
Caselle for Direct Deposit for Town Employees**

**Motion is: Approve Request to Purchase Software License from Caselle for
Direct Deposit for Town Employees**

Motion: 1st _____ 2nd _____

Council Action: ___ Passed ___ Defeated ___ Tabled ___ No Action Taken

- C. Discussion and Possible Approval to Bid up to \$15,000 for a Water
Truck and \$5,000 for a Light Stick Pump and/or welder at the
September 8th Ritchie Brothers Phoenix Auction**

**Motion is: Approve Request to Bid up to \$15,000 for a Water Truck and
\$5,000 for a Light Stick Pump and/or welder at the September 8th Ritchie
Brothers Phoenix Auction**

Motion: 1st _____ 2nd _____

Council Action: ___ Passed ___ Defeated ___ Tabled ___ No Action Taken

- D. Discussion on Safety Parking Pull-out for Future Bus Service
Discussion Only**

- E. Consideration and Possible Action to Draft Park Ordinance to
Address:**

- 1. No Alcohol in Parks with Play Areas**
- 2. Establish a 5AM to 10 PM Hours of Operation**
- 3. No Glass Containers**

4. All Alcohol for Sale Must Have a Liquor License Issued by the State of Arizona

Motion is: Approval Request to Draft Park Ordinance

Motion: 1st _____ 2nd _____

Council Action: ___ Passed ___ Defeated ___ Tabled ___ No Action Taken

~~Possible Executive Session:~~

F. Discussion and Possible Action to Appoint a New Vice Mayor

Possible Executive Session:

A.R.S. § 38-431.03(A)(3) for legal advice

Motion is: No action taken or Approve Request to Appoint a New Vice Mayor

Motion: 1st _____ 2nd _____

Council Action: ___ Passed ___ Defeated ___ Tabled ___ No Action Taken

G. Consideration and Possible Approval to Appoint New Commissioners

Possible Executive Session:

A.R.S. § 38-431.03(A)(3) for legal advice

Motion is: No action taken or Approve Request to Appoint New Commissioners

Motion: 1st _____ 2nd _____

Council Action: ___ Passed ___ Defeated ___ Tabled ___ No Action Taken

9. MAYOR AND COUNCIL COMMENTS

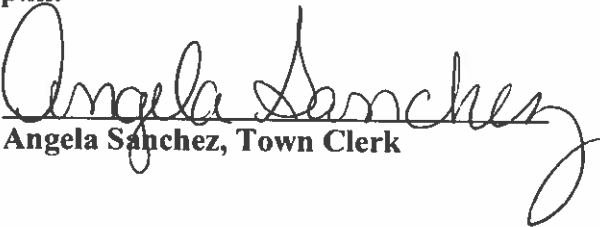
10. ADJOURN

Motion is to adjourn this meeting at _____ PM

Motion: 1st _____ 2nd _____

Council Action: ___ Passed ___ Defeated ___ Tabled ___ No Action Taken

The undersigned hereby certifies that a copy of this notice was posted at the Mammoth Town Hall on November 18, 2021 by 5:00 p.m.


Angela Sanchez, Town Clerk

Copies of the agenda are available for public inspection at the Mammoth Town Hall and the Mammoth Public Library. Persons with disabilities needing accommodations should contact the Mammoth Town Hall coordinator at (520) 487-2331. If possible, such requests should be made 72 hours in advance.

Town Clerks Report-

November 18, 2021

Community Clean-up

Our Community Clean-up Event continues. We will be holding a free weeds and brush dump event on November 19th and 20th at the gravel pit. On Friday, November 19th only we will pick up one load curb side for residents. Residents will be able to drop off as many loads as necessary at the gravel pit from 7 AM to 2 PM both Friday and Saturday, November 19th and 20th. We hope this will encourage residents to clean up their property.

FY21 Budget and Year End Audit

The outside auditors are still working on the FY21 audit and we are working closely with them to ensure our audit is complete in a timely manner. When complete we will provide a copy to the council and discuss the findings.

Water Overcharge Credits

We are on our 6th month of applying water credits due to overcharges from 2014 – 2016. We began with a total of \$60,540 for current customers and \$15,751 for former customers. To date we have applied a total of \$54,375.49 towards customers water service and have a balance of \$6,164.51 remaining to apply.

Casino Grant D-12 Funding

We received the D-12 Funding grant from the casino for the storage unit for the Police Department Evidence Storage and storage shelves. The grant was \$8,655.43.

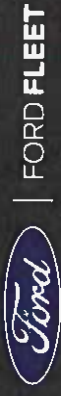
Congressional Direct Spending Grant

The mayor received a call from Senator Mark Kelly notifying us that the Mammoth Public Safety Patrol Vehicles request was approved and we should be receiving the \$140,000 in January 2022. See attached.

Excise Tax Revenue

We received a copy of a letter from ADOT to the State Treasurer's Office authorizing them to release our Excise Tax Revenues that were being with held in the amount of \$120,494.08. We should receive the funds in late December. See attached.

ALL-NEW 2021 FORD F-150[®] POLICE RESPONDER[™]





Responding with the best payload capacity? (2,030 lbs.) and best standard towing capability³ (7,000 lbs.) of any pursuit-rated police vehicle, this powerful pickup is bolstered by the FX4 Off-Road Package that includes off-road-tuned shock absorbers, underbody skid plates, and an electronic-locking rear axle. A high-strength, military-grade, aluminum-alloy[™] body and cargo box reinforce its Built Ford Tough[™] reputation for quality, durability and muscle. Aluminum resists corrosion, and this grade-fends off dents and dings; a fully boxed, high-strength steel frame sets the foundation. Need more towing capability? Then go for the available Trailer Tow Package and tow up to 11,200 lbs.

With 131.9 cu. ft. of interior volume – shoulder room, hip room and rear leg room are the most of any pursuit-rated police vehicle. The F-150 Police Responder can comfortably seat 5 – even while wearing body armor and holsters. The driver's seat is 6-way powered, and both front seats – with reduced bolsters for comfort – are outfitted in heavy-duty dark cloth. Front seat backs have steel intrusion plates. Amenities extend to an available Remote Keyless Entry System that includes 4 key fobs, as well as an available keyed-alike option. Add the new available Interior Work Surface for a flat workspace in the center console area that can slide to either the driver or front-passenger side.

New technology on the F-150 Police Responder includes a police engine idle feature that allows the key to be removed from the vehicle while it still idles. Also inside, new SYNC 4 features an 8" touchscreen in the center stack and can include available cloud connectivity as well as Over-the-Air Updates. A built-in Ford modem allows for the addition of an available Ford Telematics[™] subscription for manufacturer-grade data and insights into each vehicle's operation. Available Pre-Collision Assist with Automatic Emergency Braking includes a temporary disable switch for law enforcement, while available BLIS (Blind Spot Information System) with Cross-Traffic Alert can alert drivers to vehicles in their blind spots before making a lane change.

November 8, 2021

The Honorable Kimberly Yee
Office of the State Treasurer Arizona
1700 West Washington Street, #102
Phoenix, AZ 85007*Total for Mammoth
\$120,494.08*

Dear Ms. Yee:

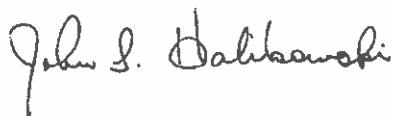
On September 30th, 2020, in accordance with Arizona Revised Statutes (A.R.S.) §28-6392(B)(2), the Arizona Department of Transportation (Department) notified your office to withhold transportation excise tax revenues from the Towns of Mammoth, Superior, and Miami, until the towns could present satisfactory evidence to the Office of the Auditor General (OAG) that they have begun to repay the inappropriately borrowed monies.

On October 14th, 2021, the OAG notified the Department that the Towns of Mammoth and Superior repaid their outstanding inappropriate excise loan balance, and that per A.R.S. §28-6392(B)(2) the Department should notify your office that the Town of Mammoth and the Town of Superior are eligible to receive their withheld transportation excise tax revenues.

Additionally, the OAG conveyed that the Town of Miami did not repay its outstanding inappropriate excise tax loan balance and, therefore, are not yet eligible to receive their withheld transportation excise tax revenues.

I have attached the October 14th, 2021 OAG letter for your convenience.

Sincerely,

John S. Halikowski
Directorcc: John Schempf
Acting Interim Town Clerk
PO Box 130
Mammoth, AZ 85618
i.schempf@townofmammoth.uscc: Todd Pryor
Town Manager
199 N Lobb Ave
Superior, AZ 85173
manager@superioraz.gov

cc: Steve Stratton
State Transportation Board Chairman
BoardInfo@azdot.gov

cc: Jesse Thompson
State Transportation Board Vice
Chairman
BoardInfo@azdot.gov

cc: Katy Proctor
Director of Government Relations and Rules
Arizona Department of Transportation
206 South 17th Avenue
Mail Drop 140A
Phoenix, AZ 85007
kproctor@azdot.gov

cc: Kristine Ward
Chief Financial Officer
Arizona Department of Transportation
206 South 17th Avenue
Mail Drop 200B
Phoenix, AZ 85007
kward@azdot.gov

cc: Micah Gaudet
Town Manager
Town of Miami
500 West Sullivan Street
Miami, AZ 85539
mgaudet@miamiaz.gov

Mammoth Police Department Report to Town Council for October 2021

Greetings Mayor Armenta, Vice Mayor Martinez, and respected members of Mammoth Town Council,

Mammoth Police Department did not have any critical incidents to report for the month of October. Mammoth Police Department as you are aware participated in National Night Out which was a great success for community engagement. We hope to continue our positive momentum with community engagement activities with the recent approval of coffee with a cop, and by helping facilitate a Neighborhood Watch Program.

Also involving community engagement, Mammoth Police Department participated in the DEA Drug Take Back Event on October 23rd along with the Copper Corridor Community Substance Abuse Coalition and the United States Army National Guard. We had a booth set up at Dollar General and we also assisted with a booth that was set up at Sun Life Clinic in San Manuel. Mammoth PD had numerous positive contacts with citizens spreading awareness for appropriate prescription drug disposal. We also were able to take possession of over 4lbs of expired or unwanted prescription drugs from Mammoth residents.

The week of October 25th I represented Mammoth Police Department at the Arizona Association of Chiefs of Police Annual Conference as a voting member of the association, in Laughlin NV. During the Conference I was able to meet with Chiefs and command staff of law enforcement agencies throughout the state and nearby neighboring agencies. I was able to discuss partnerships in assisting with various needs of our department to include but not limited to equipment needs, policy development, and assistance with investigations. I also attended several training courses and seminars as well as made contact with various vendors of law enforcement technology and equipment.

This concludes my report to the Mammoth Town Council regarding the Police Department for the month of October 2021. As always if you have any questions or concerns, please feel free to call or meet with me anytime and I will address them as best I can, thank you.

Respectfully,

Chief Hank Mueller, Mammoth Police Department

**MAMMOTH POLICE DEPARTMENT
MONTHLY ACTIVITY REPORT
October 2021**

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
Total Complaints	69	71	71	101	89	97	90	51	87	79	0	0	805
Adult Arrests	2	2	3	3	0	2	1	1	3	2	0	0	19
Juvenile Arrests	1	0	0	0	0	0	0	0	0	0	0	0	1
Traffic Citations	4	4	5	5	3	4	7	2	4	3	0	0	41
Traffic Written Warnings	0	1	0	2	1	0	1	0	0	0	0	0	5
Traffic Verbal Warnings	12	4	12	11	2	8	9	3	2	7	0	0	70
Loose Dogs Citations	0	0	0	0	0	0	0	0	0	0	0	0	0

COMPLAINT BREAKDOWN

	Oct 2021	Year to Date		Oct 2021	Year to Date
Abandoned Vehicle		1	Livestock(cattle) comp		3
Accidents (961,962,963)		9	Loud Music Complaint	1	11
Alarm Drop	1	5	Minor Consumption		0
Alcohol Related		0	Missing Person		4
Ambulance Req (MED)	12	189	Motorist Assist	2	5
Animal Calls	1	26	Murder		2
Arrests	2	19	Neighbor Dispute		7
Arson		1	Noise Complaint		0
Assaults		5	Order of Protection		1
Agency Assists	7	34	Probation Violation		0
Attempt to Locate	3	51	Property Found/Lost	1	5
ATV Complaints		0	Special Detail/PW	2	4
Bond out		1	School Truancy		0
Burglary	1	8	Search Warrants		0
Child Abuse/Injury		0	Sex Offense		0
Citizen/Public Assist	16	124	Shoplifting		0
Civil Standby	1	12	Speeding Vehicle		0
Complaints	1	8	SUS Activity/people	4	58
Criminal Damage	1	8	Theft		18
Criminal Trespass	1	4	Threats & Intimidation		1
Deaths		8	Traffic Enforcement	10	96
Disturbance	1	26	Vandalism		1
Disobey Court Order		4	Warrant Arrest	1	8
Disorderly Conduct		1	Welfare Check	7	17
Domestic Violence	3	16	DRUNK		0
Drug Related Incident		0	911 Hang up calls	1	15
DUI		0	911 Open line		6
False Reporting to Law		0	Reckless Driving		2
Fingerprints		0	Fraud		4
Fire	3	16	Animal Control	1	13
Fire Weapon		0	Snake Removal	1	9
Follow Up	2	5	Officer Information		2
Harassment		10	MFD TOTAL CALLS	15	212
House Watch/ExtraPatrol	4	27			
Juvenile Complaints	1	5			

TOWN OF MAMMOTH

PUBLIC WORKS MONTHLY REPORT

This is the Public Works Monthly Report for the month of November, 2021. This report is a culmination of all activities within the Town of Mammoth Public Works Department for the past 30 days. All information provided in this report is current and to the best of the knowledge of the Public Works supervisor.

Department Accomplishments:

Dump truck back up all safety issue corrected. After several weeks of Pressure Tank #1 being down we located a motor in CA with Mr. Deitz and Tony Curran of Sabino Electric we were able to get pressure tank #1 up and on line for the five houses that the tank supplies water too.

Water Updates:

Pressure Tank #1 down on 10/30 and back up on 11/9. Had several water leaks from 10/28 to 11/9 all leaks repaired.

Sewer Updates:

Had 2 Aerators down on North Pond, Mr. Dietz helped Public Works get the aerator bank on line and is rebuilding the other aerator so we can install in on 11/12. Also have 1 bad aerator on South pond will pull out on 11/12 to be rebuilt.

Cemetery Updates:

1 funeral from 10/28 to 11/12

Roadway Updates/Concerns:

Have sink hole (small) in front of 726 San Manuel Drive. Parking lot at Michocana and Meat Market repaved and tripped.

Equipment Issues/Updates:

Back Hoe 420 still down waiting on Caterpillar to come down and put computer on it. JCB Gannon still down Mr. Sedillos is working on it and trying to get it up and running. Dump Truck F-650 is back on line all safety issues repaired.

Staffing Issues:

Department Needs:

Upcoming Projects:

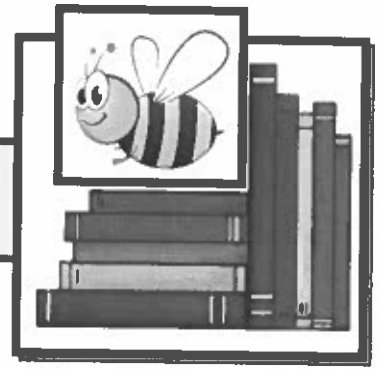
Work on large hole on Owens, once we have our equipment up and running. Work on sink hole (small) on San Manuel Drive awaiting equipment repair.

Information provided by: Bill Hernandez

Date: 11-12-21



Mammoth Public Library



November 12, 2021

Good Evening Council,

I am happy to report that the children of Mammoth has started coming in again. It is wonderful to hear children playing in the library again. More adults have started coming back in which is bringing our statistics up for the month of November. We started the Coffee and Crumbs but only had 2 attendees for the first one. Hoping for a better turn out at the next one.

I have not begun to give you statistics yet as they are still very low in comparison to running at full capacity. But I feel we should be doing better by January and I will begin regular statistics at that time.

We are looking at a new program that will be twice a year called "The Wreck It Lab" We will be partnering with Pinal County Schools to receive out of date technology equipment. This is for the kids to take apart and see how technology works in these devices. Once done we just throw everything away. Hoping this will bring in more of the teen group. Also Movie Saturdays are coming back with popcorn beginning in December. Homework Tutor will reopen in January after the Holiday break.

We are happy to announce that we will be able to donate \$200 to the Police Department for the Xmas for a Family with the hopes that one more needy family will receive gifts and dinner at Christmas. Also we will be sponsoring the "Santa at the Library". This is where we take pictures with Santa and parents can get (1) 8x10 or (2) 5x7 pictures of their child with Santa. They will also receive a small gift.

Thank you,

Have a Great Month and Happy Thanksgiving to you all.

Sharon Christiansen



Town of Mammoth Planning and Zoning Commission

November 12, 2021

Planning and Zoning Report

This Month we are working closely with the Police Department and Town Hall to cite more properties for weed control, debris, and abandoned vehicles. Today we are sending out 11 letters.

Hoping that the Cleanup flyer will prompt more resident to clean their properties up.

We still have a long way to go but we are making progress. Many residents are taking advantage of the \$15.00 brush pick up.

We have also started looking at addressing of properties, some properties do not have any address and some have been issued or just began using an address that does not apply to that property. We will slowly be fixing these as we locate them. So far we have found 4 in just a 2 block area.

We have had several inquiries concerning the purchase of properties in Mammoth. Hopefully this becomes a trend and we can begin to repopulate Mammoth. Getting more families moved in and getting these properties cleaned up will help to increase our property values.

Thank you

Have a Great Month and a Happy Thanksgiving

Sharon Christiansen



**TOWN OF MAMMOTH
MINUTES OF A WORK SESSION
OF THE MAMMOTH TOWN COUNCIL
SEPTEMBER 14, 2021**

**These are the Minutes of a Work Session held by the Mammoth Town Council
On September 14, 2021 pursuant to the notice required by Law.**

Due to the COVID-19 Virus and our efforts to slow the spread, and to keep all members and attendees safe in this time of crisis. We require that all those in attendance are Masked and adhering to Social Distancing Measures.

- 1. CALL TO ORDER – This meeting was called to order at 4:00 PM Mayor Armenta.**
- 2. PLEDGE OF ALLEGIANCE John Schempf**
- 3. ROLL CALL**

PRESENT MEMBERS

Mayor Armenta
Vice Mayor Martinez
Councilman Ponce
Councilman Bustamante
Councilman Adams
Councilman Brewer

PRESENT STAFF

Attorney S Cooper
Town Manager, J. Schempf
Town Clerk A. Sanchez
ABSENT MEMBERS
Councilman Martinez

4. WORK SESSION AGENDA

A. Review, Update, Modify and/or Change Town of Mammoth Council Rules Policies Procedures and Code of Ethics

Councilman Ponce asked if the Rules, Policies and Procedures were passed by the council and if they take the place of the town policies? The Town Clerk explained that the Council Rules Policies and Procedures were approved through town Ordinance 193 on December 16, 2021 and that Ordinances supersede policies.

Code of Ethics

Mayor Armenta asked each council member and staff take turns reading the Code of Ethics aloud to review and determine if any changes should be made. Town Manager suggested that item #2 should be changed to correct a typo and should read: "Affirm the dignity and worth of the *services* rendered by government and maintain a constructive, creative, and practical attitude toward local government affairs and deep sense of social responsibility as a trusted public servant."

Handicapped individuals with special accessibility needs may contact the ADA Coordinator for the Town of Mammoth at (520) 487-2331 (V/TDD)

Councilman Bustamante asked for clarification regarding item number 7, “Refrain from all political activities which undermine public confidence in professional administrators. Refrain from participation in the election of the members of the employing legislative body.” Town Attorney Cooper explained that this was intended to prevent council members from being involved in council elections where you are supporting one council member over another.

Vice Mayor Martinez stated that council members are citizens first, it is wrong to bar council from campaigning. In four years, all of the members of this board will be up for reelection and to not allow to campaign for one candidate over another is hampering the democratic process. We should be able to support whomever we want as long as we do it as an individual not as a council member.

Mayor Armenta asked counsel for some suggestions as to how to revise item number 7. Town Attorney Cooper explained they could strike the sentence all together. He explained that this is a study session so we are not taking action. You could revise it to say refrain from participation in the election of members of the Town Council. Yes, you have a right as an individual but when you are out in public it is hard to take off your elected official hat. Even though you are saying I’m doing it individually they are still going to be looking at you as a council member. It is up to the council.

Vice Mayor Martinez suggested that item number 7 should be removed in its entirety. If we are not allowed to engage in any political activity, how are we supposed to campaign for ourselves when we run for office? However, I think town employees this is good practice. In the last election we had our town manager campaigning on the public’s time while being paid. This should not be allowed.

Councilman Brewer stated he agrees council members should be allowed to campaign and put-up signs in their own home. However, any statement you make in a meeting has to agree upon by the entire council.

Town Attorney Cooper explained that the entire statement says “Refrain from all political activities which undermine public confidence in professional administrators” which mean you can’t campaign by saying if you elect me, I will fire the lawyer.

Town Manager suggested that we start with the example that was provided from the Town of Eloy and add in anything we think is missing because theirs is a lot simpler and we don’t need a nineteen-page document.

Town Clerk suggested we keep some language in that prevents council members from presenting their opinion as that of the town as they campaign.

Vice Mayor Martinez suggested we strike item 7 and use 2.1.5 No Special Powers. All agreed to remove item 7 from the Code of Ethics. No other changes to Code of Ethics.

Mayor Armenta asked to move the Town Clerks evaluation to the next meeting because Vice Mayor Martinez has to leave at 5:15 PM and it was agreed.

Councilman Brewer stated that there needs to be something in this document that states that if a member knowingly violates these rules they should be removed from office.

Town Council Rules and Procedures

Mayor Armenta asked if there are any suggested changes:

Page 3 – 1. Form of Government **Town Clerk** suggests to fix typo Manager/Clerk form of government.

Page 4- 2.1.7- Assumption of Office-**Vice Mayor Martinez** suggested that we should appoint new council members at the beginning of the meeting in November rather than waiting until the end.

2.1.8.2- Application- **Vice Mayor Martinez** suggested to amend so that “if a Council seat is vacant within the first year after the election the council will invite all qualified candidates to apply for the vacancy before any outside candidates are considered. The people who ran must submit a letter of interest based on the number of votes received. The people have already voted. If none of those candidates are interested then we should accept letters of interest or nominations. Just for the first year after an election.

2.1.8- Council Vacancies- The **Town Manager** suggested that this be amended because it does not comply with state law which is that the appointment should be for the remainder of the unexpired term or next election which ever occurs first. **Vice Mayor Martinez** suggested to add “all efforts will be made to bring the council back into accordance with the regular election schedule.”

Councilman Brewer stated that the council passed an ordinance, but never put the election of the mayor seat on the ballot for the people to vote on it. This needs to be resolved. **Vice Mayor Martinez** stated that the council has addressed this issue and it will go on the ballot for the 2022 election. There was discussion back and forth for clarification for other council members. **Councilman Bustamante** explained the history involving preclearance.

2.1.8.3- **Town Manager** asked for clarification. **Vice Mayor Martinez** explained and suggested that “Must have been an official candidate. Legal counsel suggested that it should say “qualified candidates.”

2.3.2- Regarding Council Minutes- **Vice Mayor Martinez** asked that this item be changed to continue as we have been which is a generalization of what was discussed. Legal counsel stated that if someone wants to be on the record, they must ask for their statements to be added which is Roberts Rules of Order.

2.3.4- **Vice Mayor** asked that this section should be removed because it is redundant with 6.5.1 & 6.5.4. Also, section 6.5.1 and 6.5.4 should be amended to state that the mayor and/or three council members will call for a special meeting and/or suggest an item.

Councilman Brewer 2.3.4 should state “shall” in place of may. Legal council recommended that this item be removed and addressed in section 6. **Councilman Bustamante** expressed concerns about open meeting law violations. **Vice Mayor Martinez** suggested adding 6.5.1 a and b. Item a.as written and b the mayor or three council members will call for a special meeting or the mayor, or three council members will put an item on the agenda.

3.2- insert Code of Ethics in place of Personal Code of Conduct per **Town Manager and Vice Mayor Martinez**.

Vice Mayor Martinez suggested we add language that would remove someone from office who violates the Code of Ethics as a penalty. Legal counsel suggested this discussion take place after the revision is complete. **Vice Mayor Martinez** suggested that Public Interest be moved to 3.4 and Conduct be moved to 3.3.

3.5-Conflict of Interest- 3.5.3 changed to read “nor use such information” per **Town Manger**.

3.4.7-**Vice Mayor Martinez** suggested commissioners be exempt from this, **Councilman Brewer** stated this is understood that is why we have commissioners.

Vice Mayor Martinez stated she does not think councilmembers should be charged for information or copies. Town Clerk explained that councilmembers have made requests that were extreme and it took a large amount of staff time and resources. Councilman Bustamante stated that if a request take more than 1 man hour must be approved by the council.

Vice Mayor Martinez suggested that 3.6.1 be incorporated into the penalty section.

4.6.4-**Councilman Bustamante** expressed concern of “majority position” that he would not be able to make a political statement that is his own personal opinion. “If the council is divided the member may make a personal statement not that of the council.” (word smith)

5.2.5- **Vice Mayor Martinez** suggested they should be held to our Town Personnel Policy as well.

5.6-change residents to “property owner” and change from 4- 2-year term.

Vice Mayor Martinez suggested changing town hall and meeting place through out policy.

Mayor Armenta suggested that work session should be as needed rather than before meeting. **Councilman Brewer** stated he like having study sessions before the regular meeting.

6.5- **Mr. Cooper legal counsel** suggested removing the rest of the sentence after action form.

6.5.2-add a sentence for emergencies. Change time limit to no later than 9PM. **Town Clerk** asked if there was anything in the Eloy Policy that should be included. The **Town manager** asked about the length of the Vice Mayor term. Do we want to limit to one year or two?

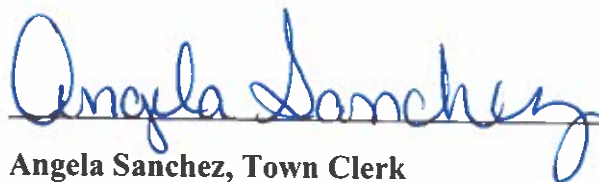
Councilman Brewer stated that it should appoint the Vice Mayor. **Mr. Cooper legal counsel** stated that right now the vice mayor stays until someone decides to consider it. It could be 3 months or 3 years. The mayor asked about Commissioners? **Mr. Cooper legal counsel** stated that commissioners are about 2 years.

B. A.R.S. 38-431.03(A)(1) AND (3) Discussion and/or Consideration of Performance Evaluation, of a Public Officer, Town Clerk, of a . Body Including Possible Legal Advice

The mayor stated she would move the Town Clerks evaluation to the next meeting due to time constraints.

**10. Adjourn
Meet adjourn at 5:40 PM**

I certify that the preceding is a true and correct copy of the Town of Mammoth Council Meeting held September 14, 2021. I further certify that the meeting was duly called and held.


Angela Sanchez, Town Clerk



REVISED
**TOWN OF MAMMOTH
MINUTES OF A REGULAR MEETING
OF THE MAMMOTH TOWN COUNCIL
September 16, 2021**

**Minutes of a Regular Meeting of the Mammoth Town Council
On September 16, 2021 pursuant to the notice required by Law.**

Due to the COVID-19 Virus and our efforts to slow the spread, and to keep all members and attendees safe in this time of crisis. We require that all those in attendance are adhering to Social Distancing Measures.

- 1. CALL TO ORDER – This meeting was called to order at 7:05 PM Mayor Armenta**
- 2. PLEDGE OF ALLEGIANCE J. Schempf**
- 3. ROLL CALL**

PRESENT MEMBERS

Mayor Armenta
Vice Mayor Martinez
Councilman Bustamante (by Phone)
Councilman Martinez
Councilman Adams
Councilman Brewer

PRESENT STAFF

Attorney S Cooper
Town Manager J. Schempf
Town Clerk A. Sanchez

ABSENT MEMBERS

Councilman Ponce

Motion is: To excuse Councilman Ponce due to illness

Motion by Vice Mayor Martinez

Second by Councilman Martinez

Motion Passed VOTE 6-0

4. CALL TO THE PUBLIC

A public body may make an open call to the public during a public meeting subject to a three-minute limitation to allow individuals to address the public body on any issue within the jurisdiction of the public body. At the conclusion of the call to the public individual members of the public body may respond to criticism made by those who address the public body. They may ask staff to review a matter or have the matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public.

Suzanne (Irene) German stated that she has been a resident of Mammoth since 1955 and grew up in Mammoth. She stated that at the last meeting Vice Mayor Martinez stated that the pool would be kept open. The next day they find out that the pool is going to be shut down. She stated that the change that was added by Vice Mayor Martinez that the council would decide when the pool would close was the

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reason the pool was closed. She stated that she has lost faith in the council. She also stated that she was very unhappy with the council.

Diana Lopez stated that she wanted to discuss the pool. She stated that she is hurt and upset with the council. She stated that she feels angry and ashamed of the town of Mammoth. She also stated that she felt that the council was dishonest in how they handled the pool, because they were supposed to swim until October.

Vice Mayor Martinez responded *stating that she felt the comments were directed at her*. She stated that in the minutes of the meeting it will show that the council intended to keep the pool open and that was the vote. The council passed that the pool would be open until October for the families on the weekend and the seniors. The only reason the pool is closed is because the previous pool manager did not like the council advocating for its people. The motion was to ensure that everyone could continue to use the pool not just the swim team.

Councilman Brewer stated that was not the intention of the council to close the pool. We wanted to keep the pool open. He also asked that the berm at the river crossing should be removed. Pinal County has taken their side down and we should remove our side as well.

Councilman Bustamante stated that he was speaking for the retirees. We need the pedestrian crossing for safety reasons. He asked that his statement be entered into record that “federal statues and court cases have said that you cannot divide a community by a physical barrier. There is one in Tombstone a town almost our size. There are a couple of the communities that have pedestrian crossings such as Globe. We need to find a way to allow for pedestrian traffic whether it is an overpass or an underpass this is a safety issue for our residents.” Thank you.

6. CONSENT AGENDA

ALL ITEMS SET FORTH BELOW ARE CONSIDERED TO BE ROUTINE MATTERS AND WILL BE ENACTED BY ONE (1) MOTION AND ONE (1) ROLL CALL VOTE OF THE TOWN COUNCIL. THERE WILL BE NO SEPARATE DISCUSSION ON THESE ITEMS UNLESS A COUNCILMEMBER SO REQUESTS, IN WHICH EVENT THE ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND CONSIDERED IN ITS NORMAL SEQUENCE OF EVENTS.

A. Motion to pull items A1, B and C and approve the Town Clerk, Police, Public Works, Library and Planning & Zoning Reports

Motion by Vice Mayor Martinez

Seconded by Councilman Martinez

Roll Call Vote:

Councilman Adams-Yes

Councilman Brewer-Yes

Councilman Bustamante-Yes

Vice Mayor Martinez-Yes

Councilman Martinez-Yes

Mayor Armenta-Yes

Motion Passed Vote: 6-0

Vice Mayor Martinez stated that she pulled the Town Managers report because has questions. She asked about a truck we received from the county and asked how much we paid for it. The town manager stated that we received the vehicle for a dollar. Vice Mayor Martinez asked if the vehicle needs repaired. The Town Manager stated that the vehicle referenced was in good condition and needs no repairs. Vice Mayor Martinez asked about the two vehicles needing repair. The Town Manager stated that one of the

trucks was in an accident and the insurance is covering the cost of all of the repairs. The other vehicle is on the agenda because it needs the motor replaced.

Vice Mayor Martinez asked for an update on the grant for the school and the patrol vehicles. The Town Clerk stated the last update was approximately a week ago and Senator Kelly's assistant said they were waiting for the budget to be approved. She stated that the request for the police vehicles is in the top three for consideration, but her school would probably not be funded due to the amount of the request.

Councilman Bustamante spoke regarding congressional spending and earmarks. He expressed that he is unhappy with the lack of funding for the request for the school. He stated that this was a result of the Republican party.

Motion to approve the Town Managers Report

Motion by Vice Mayor Martinez

Seconded by Councilman Adams

Motion Passed VOTE 6-0

B. Approval of Accounts Payable for Payment and Filing

Vice Mayor Martinez asked that the financial report be pull for discussion because she has questions. She asked the attorney if he was ok with discussing his fees on the financial report. On page 3 of the accounts payable there is a payment to Jeff Bower for \$1,500 what is that for? There are also two payments to Cooper and Rutter \$5,640 and \$4,635 please why there are two separate charges? The attorney Steve Cooper stated that he does have a retainer of \$3,000 for the retainer and there was an additional charge for water rights litigation. Vice Mayor Martinez asked for a copy of the invoice for those charges. Steve Cooper explained about the water rights case. Vice Mayor Martinez also asked why we were charged \$2,600 by CAAG? The Town Manger stated that it was for annual membership dues. She also asked why the Wells Fargo credit card was \$7,200? She asked what the \$7,200 was for on the credit card. The Town Manager stated he thought it was for the credit card machine. Vice Mayor Martinez stated that was an extremely large amount. She asked if the council could approve the accounts payable without approving these charges? Councilman Bustamante stated we should approve the accounts payable and request the invoices for the charges.

Motion to approve the accounts payable with the exception of the \$7,206.16 for Wells Fargo

Motion by Vice Mayor Martinez

Seconded by Councilman Martinez

Motion Passed VOTE 6-0

C. Approval of Meeting Minutes from Regular Meeting of August 19, 2021

Vice Mayor Martinez asked that the minutes be revised because there were errors. Old Business item #A1 and #E needs to be revised. The Town Clerk stated she will revise the minutes, but it is hard to hear when the council does not use their microphones.

Motion to approve the minutes with the exception for A1 and E.

Motion by Vice Mayor Martinez

Seconded by Councilman Martinez

Motion Passed VOTE 6-0

7. OLD BUSINESS

A. Consideration and Possible Approval to Award Contract to Vendor to Pave Parking Lot at 337 N Hwy 77, Mammoth, AZ for an estimated bid of \$22,000

The Town Manger stated that there were 3 bidders interested but one refused provide a bid so we only have two bids for the job. This was the best and lowest bid. There are four inches of pavement there that needs to be removed to get it to grade for and additional \$6,000. The other bid was \$40,000. With the additional it would be a total of \$28,000.

Motion to Award Contract to Wilson Asphaltting and Sealing for \$28,000.

Motion by Vice Mayor Martinez

Secoded by Councilman Martinez

Motion Passed VOTE 6-1

B. Discuss Community Clean-up to be Held September 20-25 in Mammoth, (Discussion Only)

The Town Clerk explained that there will be week long Community Clean-up to be held Sept. 20-25th from 7AM-2PM. We are requiring a Mammoth water bill as residency verification. We will have three dumpsters for household garbage, one for tires, an area for weeds and brush and a dumpster for hazardous waste. Monday thru Friday will be a drop off and on Saturday staff and volunteer will bring their own vehicles and we will go to resident's homes and pick up garbage for those who need assistance. Vice Mayor Martinez asked about liability for the town with volunteers. The clerk stated there will be release form for volunteers. If the council would like to help, they can come out and pick up garbage or maybe help with lunch for the volunteers. We will be making hamburgers. Mayor Armenta stated there is also a number you can call to have someone come pick up any old vehicles free of charge.

C. Discuss National Night Out to be Held October 5, 2021 at the Little League Field in Mammoth and Request to Purchase Water and a \$50 Gift Card to be Raffled

The Town Clerk explained that they are having trouble get organizations to participate. Town staff will be doing games and the library staff will be there. We are asking to purchase two cases of water and a \$50 gift card to raffle off. The event will be at the little league field. Councilman Bustamante explained that National Night Out is intended to be a deterrent against crime. Its mostly for the youth and is to have the Police and Fire Department get involved with the youth.

Motion is to approve the purchase water and \$50 gift card for raffle for National Night Out.

Motion by Vice Mayor Martinez

Secoded by Councilman Martinez

Motion Passed Vote: 6-0

D. Request to Purchase a Motor and Commission Auto Repair Shop to Install it in the Public Works Vehicle Purchased from County for \$1, Estimated Total Cost of Repair \$5,000

The Town Manager explained that this item was tabled from the last meeting. He stated that Councilman Adams came out and looked at the vehicle and it needs to be done. He stated that we have two bids that are similar but one is \$500 more and we are asking for a decision. Vice Mayor Martinez stated that she felt the bid should go to the business in Mammoth since our businesses are struggling. We should do what we can to support the businesses in Mammoth. Councilman Adams stated that he agreed and felt that normally we would go with the lowest bid, but the \$552 was not an issue and we should give the bid to WC Industries and show our support. Councilman Brewer stated that he is all for supporting the local businesses as long as they are not gouging us. The Vice Mayor Martinez asked if anyone asked about a contract for future

sure we add in the contract that the town is in charge of the pool. The Town Clerk explained it is not to open the pool just maintain it until we are ready to open then we will address those issues.

Motion is to Approve Request to Enter into a Maintenance Agreement for the Pool

Motion by Vice Mayor Martinez

Seconded by Councilman Martinez

Motion Passed Vote: 6-0

C. Consideration and Possible Approval of Request to Purchase New Police Department Badges and Patches for Officers Uniforms at Cost of Approximately \$2,000 - \$3,000

Chief Mueller informed the council that Sargent Green delivered a baby at the Mammoth Apartments yesterday. Also, Corporal Chase is back so we will go back to 24-hour coverage for most of the time. He stated he has three applicants for the open position so recruitment is going well. With one additional officer we should be back to around the clock coverage. He explained to the council that the new patch is something the officers are very excited about. It has the trussells and the Galiuro's with are iconic for Mammoth. We have a lot of reserve officers from other areas so this has Mammoth stand out so you know where the officer is from. There is a lot of pride in it. We are asking for \$3,000 to purchase the badges and patches and badge patches this includes 12 badges, 150 shoulder patches and 50 badge patches. He stated that \$2,500 should be good and we have an idea for challenge coins so that will help.

Motion is to Approve Request to Purchase New Police Department Badges and Patches for Officers Uniforms at Cost of Approximately \$3,000 and any additional can go to challenge coins.

Motion by Vice Mayor Martinez

Seconded by Councilman Martinez

Motion Passed Vote: 6-0

D. A.R.S. 38-431.03(A)(1) and (3) discussion and/or consideration of performance evaluation, of public officer, Town Clerk, of a public body including possible legal advice.

The Town Clerk explained that she has been with the town for six months and in keeping with town practice we feel that it is important to the council to provide input and goals for the next evaluation. Vice Mayor Martinez stated she thinks the clerk is doing a good job and has hit the ground running bringing us into compliance. You are an asset to the town. Councilman Bustamante stated that he put his comments on the evaluation form. Councilman Brewer stated he is very happy with the clerk's performance. Councilman Adams stated he is happy with her work and any time he has had to contact her she was helpful and responsive. Councilman Martinez stated he felt that you have done an excellent job. Mayor Armenta stated she agrees with the statements that have been made.

9. Mayor and Council Comments

Councilman Bustamante explained that our census numbers should be in soon and it will have an impact on the town. Also, we want to continue to look for funding for the pedestrian crossing. Councilman Adams there are a lot of people in the town that have been misinformed about the pool. We want to keep the pool open, but when we hire someone to take care of the pool, we need to make sure they answer to the town. Vice Mayor Martinez stated the berm should come down. It is counter-productive for this council vote and pass something and have town employees go behind the councils back and misconstruing to make the town look bad. If you work for this town, you should be reflecting the councils wishes. You don't have to agree with them but you do not have the right to go out and tell

people that the council is wrong. I think this should be a fire able offense and it needs to stop. Councilman Brewer stated that they are contractors so we should have fine associated with it. Mayor Armenta stated she hopes everyone shows up to help with the clean-up.

Motion is to adjourn meeting at 8:40 PM

Motion by: Councilman Bustamante

Second by: Vice Mayor Martinez

Motion Passed Vote 6-0

I certify that the preceding is a true and correct copy of the Town of Mammoth Council Meeting held September 16, 2021. I further certify that the meeting was duly called and held.



Angela Sanchez, Town Clerk



TOWN OF MAMMOTH MINUTES OF A SPECIAL MEETING OF THE MAMMOTH TOWN COUNCIL October 4, 2021

Minutes of a Regular Meeting of the Mammoth Town Council
On October 4, 2021 pursuant to the notice required by Law.

Due to the COVID-19 Virus and our efforts to slow the spread, and to keep all members and attendees safe in this time of crisis. We require that all those in attendance are adhering to Social Distancing Measures.

1. **CALL TO ORDER** – This meeting was called to order at 7:02 PM Mayor Armenta
2. **PLEDGE OF ALLEGIANCE** Mayor Armenta
3. **ROLL CALL**

PRESENT MEMBERS

Mayor Armenta
Vice Mayor Martinez
Councilman Bustamante
Councilman Adams
Councilman Brewer
Councilman Ponce

PRESENT STAFF

Attorney S Cooper
Town Manager J. Schempf
Town Clerk A. Sanchez

ABSENT MEMBERS

Councilman Martinez

Motion to excuse Councilman Martinez who is out of town.

Motion by Vice Mayor Martinez

Second by Councilman Adams

Motion Passed VOTE 6-0

4. New Business

A. Discussion and Possible Approval of Request for Variance for Oversized Headstone Submitted by Ramona Curry

Councilman Brewer are we going to do this every other month? Just a couple months ago someone wanted a variance to make it bigger. If we continue pretty soon, we're not going to have any equipment to move the headstones and we will be responsible if they get broken. There is a huge stone that was given just before the town clerk left. I don't believe we should be doing that because everybody wants a bigger headstone it's going to be a snowball effect.

Councilman Ponce I agree when I was with the town this was a huge problem. I went up to the cemetery. They are asking for two inches and I don't think this one will take any special work according to where it is located. He asked if the town still has the special equipment to move the headstones. Staff was unsure and will inquire.

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Town Clerk explained that this request was made because the family ordered the headstone and was unaware of the size restrictions. The stone has already been cut so they are just waiting to put the lettering on. She stated that this issue occurred because the grandfather purchased the plot many years ago and was informed at that time. However, he did not recall and this is why we are here. We have made changes to address this issue. We will be giving the headstone information when the customer schedules the funeral service so as to remind them of the requirements.

Vice Mayor Martinez stated that we should approve the request because it is only two inches and this is a grieving parent. The liability to the town is minimal.

Councilman Bustamante stated that since we are changing our process to address this problem in the future. We should approve this request given the situation. This is a variance and it exceeds the maximum requirements and as long as they sign something stating they understand that we are not liable.

Councilman Adams we should come back to the council to amend the code. I went up to the cemetery and there are 47 headstones that exceed the limit. There is one that is forty-four inches and most of the military are thirty-one inches. We have allowed it in the past. There are a variety from very tall crosses and Virgin Mary that are taller than the requirement. This has to be addressed on a case-by-case basis.

Town Clerk reminded that our Public Works has to move the stones for funerals so we want to make sure they are not too large to do that safely without damaging the stones. Staff agreed to bring this issue back to the council to address the current requirements.

Motion to approve Variance for Oversized Headstone Submitted by Ramona Curry

Motion by Vice Mayor Martinez
Motion Passed VOTE 6-0

Second by Councilman Adams

B. Discussion and Possible Approval to Award Contract for Services of Pool from Oct. 1, 2021 to May 1, 2021

Vice Mayor Martinez stated that she thinks we should award the contract to Pablo Rodriguez because he is the only one who submitted a bid and he has done a lot for the town. He does a good job.

Councilman Bustamante asked what we have done in the past budgetarily.

Vice Mayor Martinez stated that the Sea Lion's use the pool until the end of October and it was only shut down for two months because they were back in there in January. Now we need to have someone monitor it until we open it next season.

Pablo Rodriguez spoke, in the last meeting I expressed that I was not interested in taking care of the pool and I wasn't. But I do care about the town and this pool. I have gotten my grade two water distribution and water treatment. I have discussed with the Town Clerk about it and I am willing to get my Certified Pool Operator certification renewed before the pool season to help out the town.

Vice Mayor Martinez asked if Pablo was interested in having the town pay for his CPO certification and be on contract with the pool for a year. Pablo stated that he is not interested in that at this time.

Motion to Award Contract for Services of Pool from Oct. 1, 2021 to May 1, 2021

Motion by Vice Mayor Martinez Second by Councilman Adams
Motion Passed VOTE 6-0

C. Consideration and Possible Approval to Award Contract for Service of Heavy Equipment to Jimmy Sedillos

Town Manger explained that he requested an estimate from Caterpillar these states for three pieces of equipment but we have five. This is a lot of money and this is just for maintenance not to repair the damaged equipment that we have due to lack of routine maintenance. Also they charge \$185 an hour and it is from port to port.

Jimmy Sedillos explained he is originally from Silver City New Mexico. I work for different kind of companies as heavy equipment mechanic. I am skilled at fixing heavy equipment, rebuilding transmissions, I worked on paving equipment, grinding machines. I was a mechanic for the open pit working on those big trucks. I also worked in the smelter truck shop I also worked with a caterpillar where I worked troubleshooting engines and hydraulics. I also worked on the ambulances and fire trucks. I have experience troubleshooting, welding, repairing and rebuilding heavy equipment. The truth is your equipment needs a lot of work and I think I can fix it up for you guys. I have my own truck and tools to complete the job. I saw that there are a bunch of hydraulic leaks and equipment is leaking pretty bad. Your equipment needs a lot of attention. I am skilled at rebuilding many of these parts to save your money. You can order the parts or I can get the parts if it's cheaper because I know where to find them.

Vice Mayor Martinez asked how many hours would you charge to service a PM2 new piece of equipment. Mr. Sedillos stated it depends on what you need him to do? Vice Mayor Martinez stated she needed a number of hours to compare to the estimate provided by Caterpillar. We have a PM schedule from Caterpillar in a contract format with exactly how much they will charge for each service. We only have a piece of paper from Mr. Sedillos with his hourly rate. So, we have no way to compare the two bids. Mr. Sedillos's bid is a shot in the dark on how much he will be charging for any given service. So, I ask how much time would it take to service a backhoe 916B, just routine maintenance? Mr. Sedillos stated he felt, to do a full service to check everything would be about 8 hours it depends on what's needed.

Vice Mayor Martinez stated that at that rate Mr. Sedillos would only be \$100 difference from Caterpillar. She stated that this seems rushed and without an apples-to-apples bids we can't compare the bids. She also asked Mr. Sedillos if he provides a warrantee on this work as that was not listed in the bid? Mr. Sedillos stated he would warrantee is work.

Councilman Bustamante explained that there is no way to give us an apples-to-apples comparison because our equipment is in such bad shape. Also, he lives in this area and is available to us when we need him and that is a benefit that can't be measured in this contract.

Councilman Ponce stated that we need to make sure if we are starting a job, we need to finish it before we start working on something else.

Councilman Adams stated that due to the age of our equipment we may not be able to get parts for some of this equipment. At what time do we decide when to get rid of something or continue to spend money on something that is not worth it. We need to know what we have, a list of equipment with the year and when it was last serviced so we know what we have to work with. I agree with the fact that if we properly maintain our equipment, it will last us must long. So, we have to figure out where we are so we can figure out what we need as far as service is concerned. I think Mr. Sedillos misunderstood what he was being asked but there is a lot of work involved depending on the condition of our equipment eight hours might not be enough.

Vice Mayor Martinez asked Counsel Steve Cooper, for item #C can we tweak the motion to have him evaluate the equipment for the \$125 per hour? Mr. Cooper stated that yes, we can do that but if you approve this contract today you will have a reliable mechanic on staff and the Town Manager and Town Clerk will be monitoring what service is being done to ensure the Town is getting the best service available at a reasonable cost. You could approve the contract and have the town clerk and town manager draft a new contract that includes a warrantee with the attorney's approval. Vice Mayor Martinez made a motion to approve the contract and have the town clerk and town manager draft a new contract that includes a warrantee with the attorney's approval.

Councilman Ponce asked is this a contract for service or repair, because before we service this equipment it all needs to be repaired?

Councilman Brewer stated that we don't know what's wrong until he checks the equipment out. He says very clearly that he will be purchasing parts.

Vice Mayor Martinez stated she agrees that we need to figure out what we need and go from there. She withdrew her motion.

Motion to table this item until October 21st meeting to allow the town manager, Mr. Ponce, Mr. Brewer, and Mr. Adams can go down and see what we are dealing with and draft a better contract.

Motion by Vice Mayor Martinez Second by Councilman Adams
Motion Passed VOTE 4-2

D. Consideration and Possible Approval to Sign Arizona Opioid Class Action Lawsuit Settlement Agreement

Presentation by legal counsel Steve Cooper, this is a nationwide class action lawsuit by the State of Arizona against the manufacturer of opioids. The proceeds of the settlement will be divided up with 44% going to the State of Arizona and 56% going to local governments based on population. There is a requirement that the funds must be used to combat the spread of opioid use, training to administer Narcan and DARE activities. We must sign this agreement and send it to the Arizona Attorney General's Office by Nov. 15th or we will not be included in the settlement. Any questions?

E. Motion to Approval to Sign Arizona Opioid Class Action Lawsuit Settlement Agreement

Motion by Vice Mayor Martinez Second by Councilman Ponce
Motion Passed VOTE 6-0

5. Mayor and Council Comments

Vice Mayor Martinez stated that tomorrow is National Night Out and it would be nice if the council would show up to participate.

Councilman Bustamante stated it is unfortunate that what is going on in Washington with the Republicans blocking the debt ceiling and bills. The conduct of the representatives in Congress who should be representing the residents of the residents of Arizona.

Councilman Adams stated that he wanted to commend the representative for blocking the *current* plan to spend an enormous amount of money. If we can get a list of equipment as soon as possible. Town manger stated he has the list for him.

Councilman Ponce stated he is glad that we are finally getting our equipment fixed and we need a sign-out sheet to check on our equipment to record who is using the equipment.

6. Adjourn

Motion is to adjourn meeting at 8:13 PM

Motion by: Vice Mayor Martinez

Second by: Councilman Adams

Motion Passed Vote 6-0

I certify that the preceding is a true and correct copy of the Town of Mammoth Council Meeting held October 4, 2021. I further certify that the meeting was duly called and held.


Angela Sanchez, Town Clerk



**TOWN OF MAMMOTH
MINUTES OF A REGULAR MEETING
OF THE MAMMOTH TOWN COUNCIL
October 21, 2021**

**Minutes of a Regular Meeting of the Mammoth Town Council
On October 21, 2021 pursuant to the notice required by Law.**

Due to the COVID-19 Virus and our efforts to slow the spread, and to keep all members and attendees safe in this time of crisis. We require that all those in attendance are adhering to Social Distancing Measures.

- 1. CALL TO ORDER – This meeting was called to order at 7:00 PM by Mayor Armenta**
- 2. PLEDGE OF ALLEGIANCE Marty Ponce**
- 3. ROLL CALL**

PRESENT MEMBERS

Mayor Armenta
Vice Mayor Martinez
Councilman Bustamante
Councilman Martinez
Councilman Adams
Councilman Brewer
Councilman Ponce

PRESENT STAFF

Attorney S Cooper
Town Manager J. Schempf
Town Clerk A. Sanchez

ABSENT MEMBERS

4. CALL TO THE PUBLIC

A public body may make an open call to the public during a public meeting subject to a three-minute limitation to allow individuals to address the public body on any issue within the jurisdiction of the public body. At the conclusion of the call to the public individual members of the public body may respond to criticism made by those who address the public body. They may ask staff to review a matter or have the matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public.

Ricardo Romo residing at 402 Hetzel spoke regarding the redistricting presentation and urged the council to give serious consideration before making a decision. He stated that the area has always had good representation and he is concerned about how the town would be represented in another district.

5. Presentation by Jesse Bryant from the Arizona Independent Redistricting Commission regarding Rural Eastern Arizona Legislative Districts

Jesse Bryant stated that he is not with the redistricting commission. He is a resident of Globe and a political activist. He gave a brief history of their effort to form a rural district made up of only rural communities that would not include in any urban or metropolitan areas. He explained that the rural

Handicapped individuals with special accessibility needs may contact the ADA Coordinator for the Town of Mammoth at (520) 487-2331 (V/TDD)

communities should have a voice in the legislature, which is his goal. He referred to maps provided and asked the council to support their redistricting efforts.

Discussion and Possible of Approval of RESOLUTION NO 2021-08 A Resolution of the Mayor and Council of the Town of Mammoth, Arizona Urging the Arizona Independent Redistricting Commission to Keep Rural Arizona Together by Considering and Adoption the Proposed Base Concept District Maps as Provided.

The Council asked that the presenter come back to the council with the updated maps for review.

Motion to table approval of RESOLUTION No 2021-08

Motion by Vice Mayor Martinez

Seconded by Councilman Martinez

Roll Call Vote:

Councilman Bustamante

NO

Councilman Martinez YES

Councilman Adams

YES

Councilman Brewer YES

Councilman Ponce

YES

Vice Mayor Martinez YES

Mayor Armenta

YES

Motion Passed VOTE 6-1

6. CONSENT AGENDA

ALL ITEMS SET FORTH BELOW ARE CONSIDERED TO BE ROUTINE MATTERS AND WILL BE ENACTED BY ONE (1) MOTION AND ONE (1) ROLL CALL VOTE OF THE TOWN COUNCIL. THERE WILL BE NO SEPARATE DISCUSSION ON THESE ITEMS UNLESS A COUNCILMEMBER SO REQUESTS, IN WHICH EVENT THE ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND CONSIDERED IN ITS NORMAL SEQUENCE OF EVENTS.

Motion to approve the consent agenda with the exception of the town manager and clerk’s report, and minutes for Sept. 16th and Oct. 4th.

Motion by Vice Mayor Martinez

Seconded by Councilman Adams

Motion Passed Vote: 7-0

Town Manager, John Schempf discussed the state shared revenue report, the town’s portion of the state shared revenue will be reduced by 26% for a total of \$177,000 due to a reduction of population. The current population is 1,076. He discussed holding another work session to complete the council policy revision and a Municipal Property Corporation meeting.

Town Clerk, Angela Sanchez explained that the town’s grant request for D12 funding from the Apache Gold Casino was approved in the amount of \$8,655.43 to purchase a storage container for our police evidence locker. The casino will hold a dinner to present the check to the mayor and town representatives in Globe.

Vice Mayor Martinez presented the Police Chief and officers with certificates of recognition for their efforts at the National Night Out. The town clerk stated that Wendy the new library assistant was also present and did a great job. The mayor instructed the clerk to prepare a certificate for her as well.

Vice Mayor Martinez also asked that the minutes for Sept. 16th and Oct. 4th be revised.

Councilman Bustamante asked that his statement be on the record, “we had two congressional direct spending requests school \$1,000,000 and police vehicles \$140,000. It is our understanding that the

\$1,000,000 is not going to happen and this is the reason I have been saying when there is a stalemate in Washington this is what happens.”

7. OLD BUSINESS

A. Consideration and Possible Approval to Award Heavy Equipment Maintenance and Repair Contract to Jimmy Sedillos

Motion to Approve the Repair Contract to Jimmy Sedillos for one year beginning today.
Motion by Councilman Brewer **Seconded by Councilman Martinez**
Motion Passed VOTE 6-1

8. NEW BUSINESS

A. Discussion and Action to Ratify the Mammoth Fire Department Response Protocol

Vice Mayor Martinez asked that this item be brought back to the next meeting to ratify changes by Chief Ponce as to who and how many times to call Mammoth Fire.

Motion to approve with revision stating who and how many times to call Mammoth Fire.
Motion by Vice Mayor Martinez **Seconded by Councilman Martinez**
Motion Passed Vote: 7-0

B. Discussion and Possible Approval of Revisions to the Personnel Policy Related to Comp Time and Use of Town Equipment RESOLUTION No 2021-09

Motion to Approval of Revisions to the Personnel Policy Related to Comp Time and Use of Town Equipment RESOLUTION No 2021-09
Motion by Vice Mayor Martinez **Seconded by Councilman Adams**
Motion Passed Vote: 7-0

C. Discussion Regarding Extending the Community Clean-up to Include:

- 1. Weeds and Brush Disposal Event- Nov. 12 & 13**
- 2. Abandoned and Inoperable Vehicle Removal Event- Nov. 1st through 5th**

Information Only

Town Clerk stated this is a continuation of the community clean-up. The mayor asked the fire chief if the fire department would help with a controlled burn.

D. Discussion and Possible Action Regarding Public Hearing on Pedestrian Cross Walk (Overpass/Underpass) Over Highway 77 for Safety

Councilman Bustamante asked that his comments be entered into the record, “in every small community there is a major road which becomes a major barrier. We have a physical barrier which is the highway and a natural border in the San Pedro. As the highway gets bigger for the flow of traffic, we can start looking at a crossing and have some dialog on where to cross for safety. For the purpose of safety.” Town Manager stated that we should have a public hearing will help in funding. ADOT suggested underpasses to use as crossings. Also, sidewalks on the other side of the highway. CAAG needs a representative from Mammoth to serve on the board. Councilman Brewer volunteered to serve. Town Manager stated the funding for the CDBG projects is in so we will be starting those projects. Also, CDBG will be having a public hearing for the next years funding in December.

Motion to start the process to take action on an over/underpass.

Motion by Vice Mayor Martinez

Seconded by Councilman Martinez

Motion Passed Vote: 7-0

E. Consideration and Possible Action Regarding Mayor and Council Comments to be Limited to Local Issues and No Political Statements Regarding Federal Government or It's Employees

Vice Mayor Martinez stated members should use call to the public for statements. Councilman Ponce asked for clarification from Steve Cooper legal counsel. Steve Cooper stated that any statements should be limited to comments and no discussion.

Motion to limit Mayor and Council Comments to Local Issues with No Political Statements Regarding Federal Government or It's Employees

Motion by Vice Mayor Martinez

Seconded by Councilman Adams

Roll Call Vote:

Councilman Bustamante

NO

Councilman Martinez NO

Councilman Adams

YES

Councilman Brewer NO

Councilman Ponce

NO

Vice Mayor Martinez YES

Mayor Armenta

YES

Motion Defeated VOTE 4-3

F. Discussion and Possible Action Regarding a Town-Wide Neighborhood Watch Program with Town Law Enforcement

Vice Mayor Martinez stated this program will go along way to help with the crime problem. The little league bathrooms were vandalized this week. They would need the community center for meetings. Councilman Bustamante stated that this will be a starting point to get the program going. Former Chief Lujan helped to get signs for the program in the past.

Motion to Approve a Town-Wide Neighborhood Watch Program with Monthly Meetings with Law Enforcement

Motion by Vice Mayor Martinez

Seconded by Councilman Martinez

Motion Passed Vote: 7-0

G. Consideration and Possible Approval to Fund Coffee with a Cop for One Saturday Each Month at a Cost of \$25 Per Month (\$300 Per Year)

Vice Mayor Martinez stated \$25 is a worst-case scenario, this is to have law enforcement spend an hour or two with residents to address concerns and allow the residents to get to know our officers. It will go from one restaurant to another each month. If there is no attendance it will be discontinued.

Motion to Approve to Fund Coffee with a Cop for One Saturday Each Month at a Cost of \$25 Per Month (\$300 Per Year)

Motion by Vice Mayor Martinez

Seconded by Councilman Adams

Motion Passed Vote: 6-0-1 abstained

H. Discussion Regarding Status of Chief of Police's Take-Home Vehicle Discussion Only

Vice Mayor Martinez asked if the chiefs vehicle fixed yet and if the compressor was sent back. Town Clerk stated the return was being processed and it needed new battery, four tires, and now head lights are not working. The high beams are working so it is on the road.

I. Consideration and Possible Approval to Purchase New Chairs for the Council at a Cost of Approximately \$620.38

Mayor Armenta stated she did not need a new chair. Town Clerk stated we did purchase one chair as an example, but wanted to know who wants a new chair rather than order for all due to cost. Vice Mayor Martinez and Councilman Adams both would like a new chair. Mayor asked if staff had purchased new chairs for community center. Town Clerk stated it would be on the next agenda.

Motion to purchase one more new chair.

Motion by Vice Mayor Martinez

Seconded by Councilman Martinez

Motion Passed Vote: 6-1

J. Discussion and Possible Action to Change Maximum Size of Headstones Allowed in Cemetery

Sharon Christensen with Planning and Zoning stated that the new industry standard went from 2 inches to 4 inches which will put all head stones over the limit. If it's the base that is over this will allow it under the variance. If it is the stone that is too large it will come back to the council for approval. Asking a base height increase to 4 inches.

Motion to allow base height increase to 4 inches.

Motion by Vice Mayor Martinez

Seconded by Councilman Adams

Motion Passed Vote: 7-0

K. Consideration and Possible Approval to Hire RH Borden and Company LLC to Provide an Acoustic Assessment of Sewer Lines and Manholes at a cost of \$8,400.00

Councilman Brewer stated approximately six years ago a company came and vacuumed out the sewer lines. Town Manager, John Schempf stated that it should be done on a three-year cycle. This will send a sonar signal to identify any blockage in the sewer lines and GIS map out all lines. There is \$10,000 in sewer line maintenance in the budget to cover the cost. This would be done next quarter.

Motion to Approve to Hire RH Borden and Company LLC to Provide an Acoustic Assessment of Sewer Lines and Manholes at a cost of \$8,400.00

Motion by Vice Mayor Martinez

Seconded by Councilman Martinez

Motion Passed Vote: 7-0

L. Discussion and Possible Action Regarding Town Manager Job Performance

Vice Mayor Martinez asked if the Town Manager would like the discussion to be in executive session. Town Manager stated no he has notified the clerk he would like it to be in regular session. Councilman Bustamante stated that he did not know why this item is back on the agenda. He stated he did not agree with this item to be on the agenda. Vice Mayor Martinez stated that this item has been put on the agenda by several different people. She stated that she had asked for this item because the chief's car had not been repaired and it had been approved by the council. Also, the officer's residence has also not been done. She stated this was a lack of follow through on the Town Manager's part. If the council asks staff to do something and you are unable to, you should put a note in the report to explain why. There have

been issues with follow through. Councilman Brewer stated that one council person should not be directing staff without the council approving it.

Motion to defeat this as it has no bearing what-so-ever (Take No Action)

Motion by Councilman Brewer

Seconded by Councilman Martinez

Roll Call Vote:

Councilman Bustamante YES

Councilman Martinez YES

Councilman Adams NO

Councilman Brewer YES

Councilman Ponce YES

Vice Mayor Martinez NO

Mayor Armenta YES

Motion Passed Vote: 5-2

M. Possible direction to Town Manager, Legal Counsel or Staff to proceed as directed in Executive Session.

Steve Cooper legal council stated there is no need for an executive session. It appeared that there would be an agreement but it did not happen. He stated that there were many parties involved and he would send a letter to the council explaining.

9. Mayor and Council Comments

Mayor Armenta stated that there needs to be an officer on during the weekend as there was a party at the park with loud music and there was no officer on duty to respond. Chief Mueller stated that he had to let a staff member go so they are short staffed. He stated he is in the process of hiring a new officer and when he comes on there will be 24-hour coverage.

Councilman Bustamante stated he hopes the legislature passes so we can get some federal dollars.

Councilman Brewer stated that council members do not have the power to instruct town employees and commissioners do not have the power to instruct town employees. As a Commissioner over Public Works, I have no right to tell them what to do. The Vice Mayor as Police Commissioner has no right to tell the police officers what to do and that goes for all commissioners. ARS 13.24.09 Obstruction of Justice is defined as; bribery, misrepresentation, intimidation, force, threats. The penalty is a class 5 felony and 2 and a half years in jail and a maximum fine of \$150,000, not including civil suits. No council members have any more authority than anyone else.

Councilman Martinez thanked the town workers Christine and Peter for cleaning the sidewalks.

Councilman Adams apologized for voting in favor of a liquor permit for the Lion's Club and that he has been heavily conflicted over it. In the future he will be voting no. In the future if anything involving liquor comes up, he can abstain from voting as it goes against his principals.

Vice Mayor Martinez stated that she has never ordered the police department to do anything and she takes her position as commissioner very seriously. She meets with them to discuss what they need from the council. She has never been asked to stop talking to the staff or an employee will quit when that has happened with other council members. She stated that there are penalties for slander and liable especially if they are reflected in the minutes.

Councilman Bustamante gave a prize to Marty Ponce.


Motion is to adjourn meeting at 9:07 PM

Motion by: Vice Mayor Martinez

Second by: Councilman Martinez

Motion Passed Vote 7-0

I certify that the preceding is a true and correct copy of the Town of Mammoth Council Meeting held October 21, 2021. I further certify that the meeting was duly called and held.

A handwritten signature in blue ink that reads "Angela Sanchez". The signature is written in a cursive style and is positioned above a horizontal line.

Angela Sanchez, Town Clerk

TOWN OF MAMMOTH

AGENDA ACTION FORM

AGENDA ITEM NO: _____	COUNCIL MEETING DATE: <u>11-18-21</u>
-----------------------	---------------------------------------

Agenda Action Forms must be submitted to the Town Clerk no later than 10 days prior to Town Council Meeting. Agenda Action Forms are subject to review by Mayor, Town Manager and/or Town Clerk for completion and accuracy.

NAME OF PERSON PROPOSING ITEM: Ernie Bustamante DATE SUBMITTED: 11-10-21

BRIEF DESCRIPTION/SUMMARY OF THE AGENDA ITEM (AS YOU WOULD LIKE IT TO APPEAR):
Public Hearing
Discussion to determine if the Town of Mammoth
want pedestrian crossing over state Hwy 77.

Motion: Discussion Only (Per Council Request)

FISCAL IMPACT: _____ (FISCAL IMPACT ON CURRENT BUDGET MUST BE COMPLETED)

TYPE OF ACTION REQUESTED: _____ FORMAL ACTION-MOTION
 INFORMATIONAL/DISCUSSION ONLY _____ OTHER
 _____ RESOLUTION/ORDINANCE

Signature of Person Requesting Action _____

TOWN CLERK'S RECOMMENDATION FOR PLACEMENT ON THE AGENDA: YES _____ NO

RECOMMENDATION: _____

[Signature] _____ 11-10-21 _____
 TOWN MANAGER/Town Clerk DATE (Section Completed by Staff)

MAYOR'S APPROVAL FOR PLACEMENT ON THE AGENDA: YES _____ NO

[Signature] _____ 11/12/21 _____
 MAYOR DATE (Section Completed by Staff)

TOWN OF MAMMOTH

AGENDA ACTION FORM

AGENDA ITEM NO: _____	COUNCIL MEETING DATE: <u>11-18-21</u>
-----------------------	---------------------------------------

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NAME OF PERSON PROPOSING ITEM: A. Sanchez DATE SUBMITTED: 11-10-21

BRIEF DESCRIPTION/SUMMARY OF THE AGENDA ITEM (AS YOU WOULD LIKE IT TO APPEAR): Request to Ratify Changes to Fire Dept Protocol

Motion: Approval to Ratify Changes to Fire Dept. Protocol

FISCAL IMPACT: 0 (FISCAL IMPACT ON CURRENT BUDGET MUST BE COMPLETED)

TYPE OF ACTION REQUESTED: _____ FORMAL ACTION-MOTION
 _____ INFORMATIONAL/DISCUSSION ONLY _____ OTHER
 _____ RESOLUTION/ORDINANCE

Signature of Person Requesting Action _____

TOWN CLERK'S RECOMMENDATION FOR PLACEMENT ON THE AGENDA: X YES _____ NO

RECOMMENDATION: _____

A. Sanchez 11-10-21
 TOWN MANAGER/Town Clerk DATE (Section Completed by Staff)

MAYOR'S APPROVAL FOR PLACEMENT ON THE AGENDA: L YES _____ NO

Patsy Armenta 11/12/21
 MAYOR DATE (Section Completed by Staff)

MAMMOTH FIRE DISTRICT

EMERGENCY RESPONSE PROTOCOL

AUTHORITY

The Mammoth Fire District was established in the 1950's under the authority of Pinal County Special District in accordance with A.R.S. 48-805. The Mammoth Fire District is a governmental entity and has jurisdiction over the area known as the Mammoth Fire District which encompasses approximately 10 square miles and includes the majority of the incorporated town of Mammoth.

Summary and Purpose

The Mammoth Fire District has served that Mammoth Community for more than 60 years. It has always been and continues to be the mission of the Mammoth Fire District to provide high quality and timely fire/emergency service to the residents of Mammoth. The Mammoth Fire District has had a long history of working hand-in-hand with the Mammoth Police Department to ensure the safety and well-being of the residents of Mammoth. As a result, the Mammoth Fire District entered into an agreement with the Mammoth Police Department for dispatch services. At this time, it has become necessary to establish a protocol to ensure accurate and efficient response by our Fire District and our mutual aid counter parts. This document will provide clarification and direction as to the process of dispatching Emergency Fire Service within the Mammoth Fire District.

Scope of Authority

The Mammoth Fire District highest ranking officer on the scene will have authority at all fire/rescue calls. In the event that the Mammoth Fire District is unable to respond, our mutual aid counterpart's highest-ranking officer on the scene will have authority at all fire/rescue calls. The service area consists of the Mammoth Fire District. See district map in Appendix A.

Procedures

The Mammoth Fire District has established procedures for requesting emergency services. In case of a fire contact the Mammoth Fire Department first and all mutual aid agencies in order listed. Mammoth Fire will notify mutual aid agencies if not needed. If Mammoth Fire has no response or are unable to respond contact mutual aid agencies in order as listed. All of the following agencies are to be contacted in the order provided:

Fire/Rescue/Emergency Calls:

- | | | | | |
|-------------------------------|---|-----------------------------|---|--------------------------------------|
| 1. Mammoth Fire Department | - | Marty Ponce, Fire Chief | - | Radio (if no response)(520) 906-0728 |
| a. Mammoth Fire Backup | - | Daniel Gomez | - | (520) 668-9288 |
| 2. San Manuel Fire Department | - | John Stanford, Fire Chief | - | (520) 385-9231 |
| 3. Oracle Fire Department | - | Robert Jennings, Fire Chief | - | (520) 896-2980 |
| 4. Bureau of Indian Affairs | - | Emergency Line | - | (800) 648-8659 |
| 5. Southwest Gas | - | Emergency Line | - | (877) 860-6020 |

Medical Calls:

- | | | | | |
|-------------------------------|---|---------------------------|---|---------------------------------------|
| 1. Mammoth Fire Department | - | Marty Ponce, Fire Chief | - | (Radio (if no response)(520) 906-0728 |
| a. Mammoth Fire Backup | - | Daniel Gomez | - | (520) 668-9288 |
| 2. San Manuel Fire Department | - | John Stanford, Fire Chief | - | (520) 385-9231 |

The Fire Chief will evaluate the scene and call off mutual aid counter parts not required.
Established by Mammoth Fire District this 27th day of October, 2021.

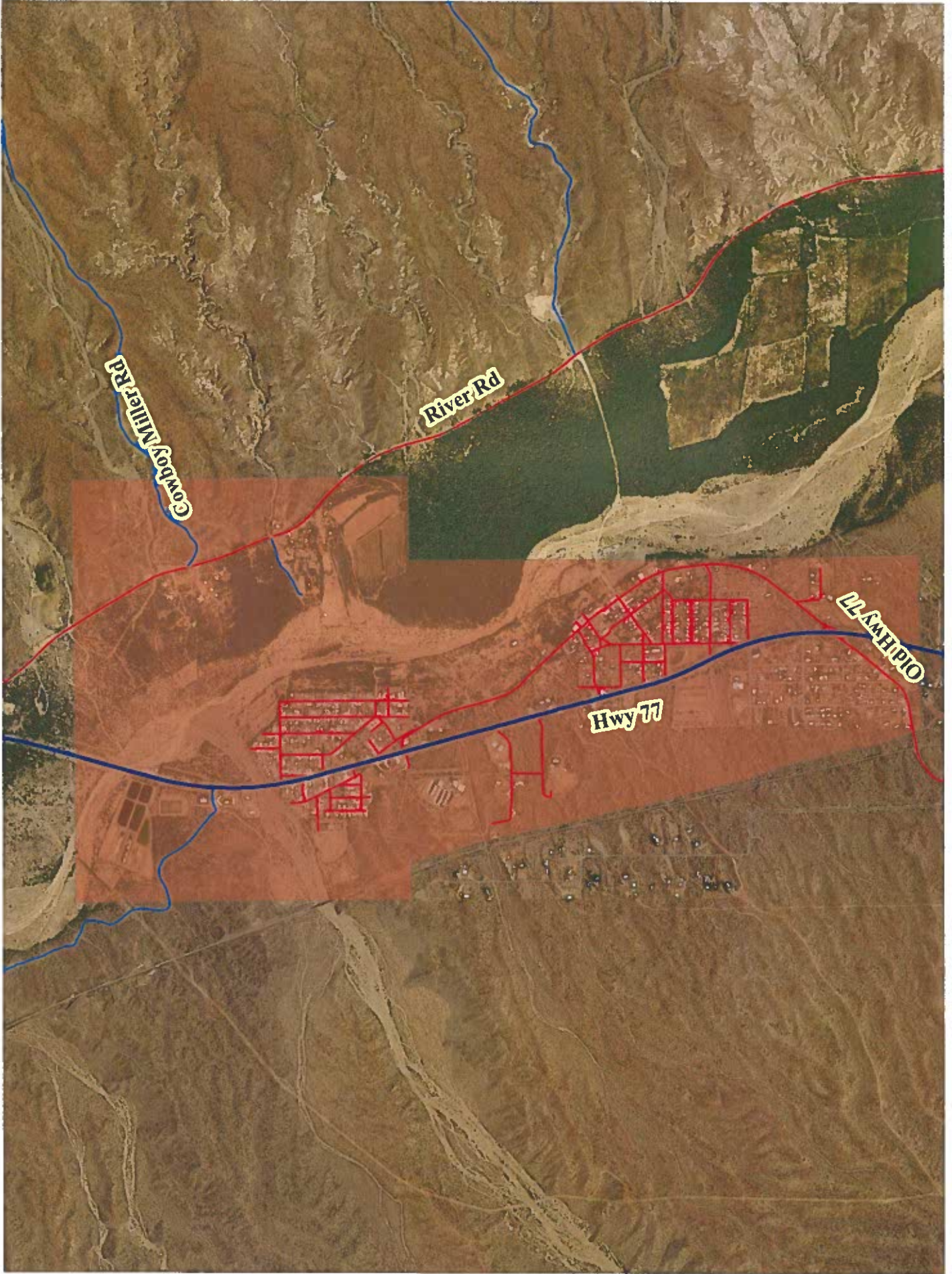
Mammoth Fire District
PO Box 623
Mammoth, AZ 85618
(520) 487-2050


Marty Ponce, Fire Chief

Appendix A

Fire District Map

Mammoth Fire District



0 0.5 Miles

TOWN OF MAMMOTH

AGENDA ACTION FORM

AGENDA ITEM NO: _____	COUNCIL MEETING DATE: <u>11-18-21</u>
-----------------------	---------------------------------------

Agenda Action Forms must be submitted to the Town Clerk no later than 10 days prior to Town Council Meeting. Agenda Action Forms are subject to review by Mayor, Town Manager and/or Town Clerk for completion and accuracy.

NAME OF PERSON PROPOSING ITEM: A. Sanchez DATE SUBMITTED: _____

BRIEF DESCRIPTION/SUMMARY OF THE AGENDA ITEM (AS YOU WOULD LIKE IT TO APPEAR):

Discuss Community Clean-up Weed & Brush Event Nov 19 & 20 7AM-2PM

Motion: Discussion Only

FISCAL IMPACT: _____ (FISCAL IMPACT ON CURRENT BUDGET MUST BE COMPLETED)

TYPE OF ACTION REQUESTED: _____ FORMAL ACTION-MOTION

INFORMATIONAL/DISCUSSION ONLY _____ OTHER

_____ RESOLUTION/ORDINANCE

Signature of Person Requesting Action _____

TOWN CLERK'S RECOMMENDATION FOR PLACEMENT ON THE AGENDA: YES _____ NO

RECOMMENDATION: _____

A. Sanchez _____ 11-10-21 _____
TOWN MANAGER/Town Clerk DATE (Section Completed by Staff)

MAYOR'S APPROVAL FOR PLACEMENT ON THE AGENDA: YES _____ NO

Patsy Armenta _____ 11-2-21 _____
MAYOR DATE (Section Completed by Staff)

MAMMOTH COMMUNITY WEEDS AND BRUSH CLEANUP EVENT

THE TOWN OF MAMMOTH IS PROUD TO SPONSOR FREE COMMUNITY
WEEDS AND BRUSH CLEANUP EVENT

FOR RESIDENTS OF MAMMOTH ONLY

Let's All Pitch In and Do Some Spring Cleaning!

November 19th and 20th

DROP-OFF LOCATION: BLUEBIRD ST. MAMMOTH, AZ 85618

7am to 2pm

(GRAVEL PIT ACROSS FROM SOFTBALL FIELD)

At no charge, you can drop off weeds and brush from your residence.

**ACCEPTED:
WEEDS AND
BRUSH FROM
YOUR HOME**



***NOTE: FRIDAY, NOV. 19TH FROM 7AM-2PM THE TOWN OF MAMMOTH
WILL PICK UP ONE LOAD OF WEEDS AND BRUSH CURBSIDE FOR FREE!***

Please bring a MAMMOTH WATER BILL to verify you live in the city limits to participate.

For pick up and/or questions call Town Hall at 520-487-2331

DUE TO COVID-19 MAMMOTH PUBLIC WORKS KINDLY ASK ALL RESIDENTS PLEASE WEAR A MASK.

THANK YOU.

TOWN OF MAMMOTH

AGENDA ACTION FORM

AGENDA ITEM NO: _____	COUNCIL MEETING DATE: <u>11-18-21</u>
-----------------------	---------------------------------------

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NAME OF PERSON PROPOSING ITEM: A. Sanchez DATE SUBMITTED: 11-10-21

BRIEF DESCRIPTION/SUMMARY OF THE AGENDA ITEM (AS YOU WOULD LIKE IT TO APPEAR):

Consideration and Possible Approval of Amendment to Council Rules Policies and Procedures and Code of Ethics.

Motion: Approve Amendments to Council Rules Policies and Procedures and Code of Ethics.

FISCAL IMPACT: Ø (FISCAL IMPACT ON CURRENT BUDGET MUST BE COMPLETED)

TYPE OF ACTION REQUESTED:

FORMAL ACTION-MOTION

INFORMATIONAL/DISCUSSION ONLY

OTHER

RESOLUTION/ORDINANCE

Signature of Person Requesting Action _____

TOWN CLERK'S RECOMMENDATION FOR PLACEMENT ON THE AGENDA: YES NO

RECOMMENDATION: _____

[Signature] 11/10/2021

TOWN MANAGER/Town Clerk DATE (Section Completed by Staff)

MAYOR'S APPROVAL FOR PLACEMENT ON THE AGENDA: YES NO

[Signature] 11/12/21

MAYOR DATE (Section Completed by Staff)

TOWN OF MAMMOTH

AGENDA ACTION FORM

AGENDA ITEM NO: _____	COUNCIL MEETING DATE: <u>Nov. 18, 2021</u>
-----------------------	--

Agenda Action Forms must be submitted to the Town Clerk no later than 10 days prior to Town Council Meeting. Agenda Action Forms are subject to review by Mayor, Town Manager and/or Town Clerk for completion and accuracy.

NAME OF PERSON PROPOSING ITEM: A. Sanchez DATE SUBMITTED: 11-10-21

BRIEF DESCRIPTION/SUMMARY OF THE AGENDA ITEM (AS YOU WOULD LIKE IT TO APPEAR):

Consideration and Possible Approval to Purchase Software License from Caselle for direct deposits

Motion: Approve Request to Purchase Software from Caselle for Direct Deposit.

FISCAL IMPACT: \$2,410.00 (FISCAL IMPACT ON CURRENT BUDGET MUST BE COMPLETED)

TYPE OF ACTION REQUESTED:

FORMAL ACTION-MOTION

INFORMATIONAL/DISCUSSION ONLY

RESOLUTION/ORDINANCE

OTHER

Angela Sanchez
Signature of Person Requesting Action

TOWN CLERK'S RECOMMENDATION FOR PLACEMENT ON THE AGENDA: YES NO

RECOMMENDATION: _____

ASanchez / [Signature] 11-10-21
TOWN MANAGER/Town Clerk DATE (Section Completed by Staff)

MAYOR'S APPROVAL FOR PLACEMENT ON THE AGENDA: YES NO

Patsy Armenta 11/12/21
MAYOR DATE (Section Completed by Staff)



Caselle® Software & Services Proposal

Town of Mammoth, AZ

October 25, 2021

(Valid for 90 days)

From:

Sarah Dillon, Customer Relationship Manager
skd@caselle.com

Caselle[®] Software & Services Proposal
Town of Mammoth, AZ
October 25, 2021

Proposal Summary

Total Software License	\$2,700	
Special Consideration Discount	<540>	
	<hr/>	
Net Software License		\$2,160
Total Training		Included
Total Setup		250
		<hr/>
Total Investment		\$2,410
		<hr/> <hr/>

Monthly Software Assurance will increase \$68.

I have read and agree to all terms & conditions proposed herein.

Signature

Printed Name & Title

Date



Caselle® Software & Services Proposal
Town of Mammoth, AZ
October 25, 2021

Proposal Detail

<i>Caselle®</i> Application Software	License Fees	Training	Setup	Total
Direct Deposit	\$2,700	Included	\$250	\$2,950
Sub Total	\$2,700	-	\$250	\$2,950
Special Consideration Discount	(540)	-	-	(540)
Grand Total	\$2,160	Included	\$250	\$2,410

Note: The training will take place online.

- Payroll Direct Deposit Setup**
- Set up header and batch information with the appropriate ACH/NACHA file information.
 - Set up bank file with all necessary employee bank routing information.
 - Format one direct deposit voucher.



TOWN OF MAMMOTH

AGENDA ACTION FORM

AGENDA ITEM NO: _____	COUNCIL MEETING DATE: <u>11/18/21</u>
-----------------------	---------------------------------------

Agenda Action Forms must be submitted to the Town Clerk no later than 10 days prior to Town Council Meeting. Agenda Action Forms are subject to review by Mayor, Town Manager and/or Town Clerk for completion and accuracy.

NAME OF PERSON PROPOSING ITEM: JOHN SCHEMPF DATE SUBMITTED: 11/10/21

BRIEF DESCRIPTION/SUMMARY OF THE AGENDA ITEM (AS YOU WOULD LIKE IT TO APPEAR):

AUTHORIZATION TO BID UP TO \$15,000 FOR A WATER TRUCK AND UP TO \$5,000 FOR LIGHT STICK, PUMP AND/OR WELDER AT THE SEPT 8 RITCHIE BROS PHOENIX AUCTION

Motion: TO AUTHORIZE TOWN MANAGER TO BID UP TO \$20,000 FOR USED WATER TRUCK AND OTHER PUBLICWORKS EQUIPMENT

FISCAL IMPACT: \$20,000 FROM HURF (FISCAL IMPACT ON CURRENT BUDGET MUST BE COMPLETED)

TYPE OF ACTION REQUESTED: Excise FORMAL ACTION-MOTION

INFORMATIONAL/DISCUSSION ONLY OTHER

RESOLUTION/ORDINANCE

John Schempf
Signature of Person Requesting Action

TOWN CLERK'S RECOMMENDATION FOR PLACEMENT ON THE AGENDA: _____ YES _____ NO

RECOMMENDATION: _____

TOWN MANAGER/Town Clerk

DATE

(Section Completed by Staff)

MAYOR'S APPROVAL FOR PLACEMENT ON THE AGENDA: L YES _____ NO

Patry Armenta
MAYOR

11/12/21
DATE

(Section Completed by Staff)



Search over 57,657 items in inventory



Browse by category

Auctions

How it works

Financing

1992 INTERNATIONAL 4900 2500 Gallon 4x2 Water Truck

Meter Reads: 163,059 Mi
 Serial number or VIN: 1HTSDNWN3NH415659
 Located: PHOENIX, AZ

Selling: Phoenix, AZ, USA - Wed, Dec 8

Register to bid online

How to bid on this item

Add to Watchlist

Get inventory updates

Selling prices of similar items

Sell your equipment



A qualified Ritchie Bros. employee collected detailed equipment information and performed functional tests on the key components of this asset. You, or a proxy, may also inspect any items on site prior to bidding on auction day. Information was last updated on Thursday Nov 11, 2021.

International 4900 Water Truck

Operator Station	Engine	Body Details	Drive Train	Undercarriage/Suspension
Accessories	Functionality Tests			
In Yard	true			
Year	1992			
Manufacturer	International			
Model	4900			
Capacity	2500 Gallon			
Axle Configuration	4x2			
Asset Type	Water Truck			
Serial Number or VIN	1HTSDNWN3NH415659			
CE	true			



Search over 57,657 items in inventory



Browse by category

Auctions

How it works

Financing

1992 INTERNATIONAL 4900 2500 Gallon 4x2 Water Truck

Meter Reads: 163,059 Mi

Serial number or VIN: 1HTSDNWN3NH415659

Located: PHOENIX, AZ

Selling: Phoenix, AZ, USA - Wed, Dec 8

Register to bid online

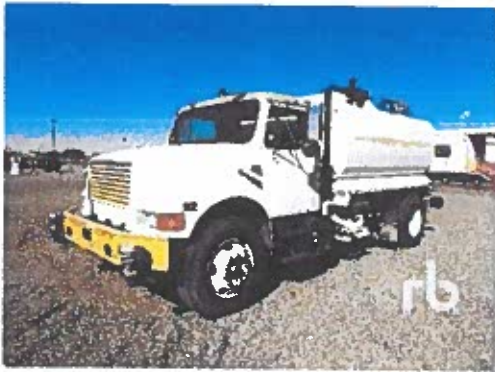
How to bid on this item

Add to Watchlist

Get inventory updates

Selling prices of similar items

Sell your equipment



A qualified Ritchie Bros. employee collected detailed equipment information and performed functional tests on the key components of this asset. You, or a proxy, may also inspect any items on site prior to bidding on auction day. Information was last updated on Thursday Nov 11, 2021.

International 4900 Water Truck


Operator Station	Engine	Body Details	Drive Train	Undercarriage/Suspension
Accessories	Functionality Tests			
In Yard	true			
Year	1992			
Manufacturer	International			
Model	4900			
Capacity	2500 Gallon			
Axle Configuration	4x2			
Asset Type	Water Truck			
Serial Number or VIN	1HTSDNWN3NH415659			
CE	true			



2013 ALLMAND BROS. MAXI-LITE Portable Light Tower

Meter Reads: 7,016 Hr*

Details: Kubota 3 cyl, hyd R&L

 Live Auction
PHOENIX, AZ
Wednesday, December 8, 2021


[Add to Watchlist](#)



2015 ALLMAND BROS. NIGHT-LITE PRO Portable Light Tower

Meter Reads: 3,041 Hr*

Details: Caterpillar 3 cyl, Pancake 8 kW gen set, hyd R&L

 Live Auction
PHOENIX, AZ
Wednesday, December 8, 2021


[Add to Watchlist](#)



2015 ALLMAND BROS. NIGHT-LITE PRO Portable Light Tower

Meter Reads: 6,797 Hr*

Details: Caterpillar 3 cyl, Pancake 8 kW gen set, hyd R&L

 Live Auction
PHOENIX, AZ
Wednesday, December 8, 2021


[Add to Watchlist](#)



2014 ALLMAND BROS. NIGHT-LITE PRO Portable Light Tower

Meter Reads: 7,491 Hr*

Details: Caterpillar 3 cyl, Pancake 6 kW gen set, hyd R&L


 Live Auction
PHOENIX, AZ
Wednesday, December 8, 2021

[Add to Watchlist](#)



MOBILE MINI 20 Ft Container


Details: fire cabinet

 Live Auction
PHOENIX, AZ
Wednesday, December 8, 2021

[Add to Watchlist](#)



Unused 2021 SUIHE 9 Ft Mini Container

 Live Auction
PHOENIX, AZ
Wednesday, December 8, 2021

[Add to Watchlist](#)

TOWN OF MAMMOTH

AGENDA ACTION FORM

AGENDA ITEM NO: _____	COUNCIL MEETING DATE: <u>Nov 2021</u>
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Agenda Action Forms must be submitted to the Town Clerk no later than 10 days prior to Town Council Meeting. Agenda Action Forms are subject to review by Mayor, Town Manager and/or Town Clerk for completion and accuracy.

NAME OF PERSON PROPOSING ITEM: Ernest BUSTAMANTE DATE SUBMITTED: 10.25.21

BRIEF DESCRIPTION/SUMMARY OF THE AGENDA ITEM (AS YOU WOULD LIKE IT TO APPEAR):

Discussion on safety parking pull out
for ^{future} bus service, disussion only.

Motion: _____

FISCAL IMPACT: _____ (FISCAL IMPACT ON CURRENT BUDGET MUST BE COMPLETED)

TYPE OF ACTION REQUESTED: _____ FORMAL ACTION-MOTION

INFORMATIONAL/DISCUSSION ONLY _____ OTHER

_____ RESOLUTION/ORDINANCE

Ernest Bustamante
Signature of Person Requesting Action

TOWN CLERK'S RECOMMENDATION FOR PLACEMENT ON THE AGENDA: YES _____ NO

RECOMMENDATION: _____

[Signature]
TOWN MANAGER/Town Clerk

10/26/21
DATE (Section Completed by Staff)

MAYOR'S APPROVAL FOR PLACEMENT ON THE AGENDA: YES _____ NO

[Signature]
MAYOR

10/25/21
DATE (Section Completed by Staff)

TOWN OF MAMMOTH

AGENDA ACTION FORM

AGENDA ITEM NO: _____	COUNCIL MEETING DATE: <u>11-18-21</u>
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Agenda Action Forms must be submitted to the Town Clerk no later than 10 days prior to Town Council Meeting. Agenda Action Forms are subject to review by Mayor, Town Manager and/or Town Clerk for completion and accuracy.

NAME OF PERSON PROPOSING ITEM: Annie Martinez DATE SUBMITTED: 10-22-21

BRIEF DESCRIPTION/SUMMARY OF THE AGENDA ITEM (AS YOU WOULD LIKE IT TO APPEAR):

Parks Ordinance to address: no alcohol w/ play areas. A 5AM-10pm operation, no glass containers, & all sold alcohol must have State Issued licence.

Motion: _____

Approve new parks ordinance

FISCAL IMPACT: 0 (FISCAL IMPACT ON CURRENT BUDGET MUST BE COMPLETED)

TYPE OF ACTION REQUESTED: FORMAL ACTION-MOTION
 INFORMATIONAL/DISCUSSION ONLY
 RESOLUTION/ORDINANCE
 OTHER

[Signature]
Signature of Person Requesting Action

TOWN CLERK'S RECOMMENDATION FOR PLACEMENT ON THE AGENDA: YES NO

RECOMMENDATION: _____

[Signature] 10/26/21
TOWN MANAGER/Town Clerk DATE (Section Completed by Staff)

MAYOR'S APPROVAL FOR PLACEMENT ON THE AGENDA: YES NO

Patsy Armenta 10/25/21
MAYOR DATE (Section Completed by Staff)

TOWN OF MAMMOTH

AGENDA ACTION FORM

AGENDA ITEM NO: _____	COUNCIL MEETING DATE: <u>11/18/2021</u>
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Agenda Action Forms must be submitted to the Town Clerk no later than 10 days prior to Town Council Meeting. Agenda Action Forms are subject to review by Mayor, Town Manager and/or Town Clerk for completion and accuracy.

NAME OF PERSON PROPOSING ITEM: JOSEPH S. BREWER DATE SUBMITTED: 10/22/2021

BRIEF DESCRIPTION/SUMMARY OF THE AGENDA ITEM (AS YOU WOULD LIKE IT TO APPEAR):

HAVE THE TOWN COUNCIL APPOINT A NEW VICE
MAYOR.

Motion: MOTION TO APPOINT NEW VICE MAYOR.

FISCAL IMPACT: 0 (FISCAL IMPACT ON CURRENT BUDGET MUST BE COMPLETED)

TYPE OF ACTION REQUESTED: FORMAL ACTION-MOTION
 INFORMATIONAL/DISCUSSION ONLY OTHER
 RESOLUTION/ORDINANCE

Joseph S. Brewer
Signature of Person Requesting Action

TOWN CLERK'S RECOMMENDATION FOR PLACEMENT ON THE AGENDA: YES NO

RECOMMENDATION: _____

[Signature] 10/26/21
TOWN MANAGER/Town Clerk DATE (Section Completed by Staff)

MAYOR'S APPROVAL FOR PLACEMENT ON THE AGENDA: YES NO

[Signature] 11/1/21
MAYOR DATE (Section Completed by Staff)

TOWN OF MAMMOTH

AGENDA ACTION FORM

AGENDA ITEM NO: _____	COUNCIL MEETING DATE: <u>10/18/2021</u>
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Agenda Action Forms must be submitted to the Town Clerk no later than 10 days prior to Town Council Meeting. Agenda Action Forms are subject to review by Mayor, Town Manager and/or Town Clerk for completion and accuracy.

NAME OF PERSON PROPOSING ITEM: Joseph S. Brewer DATE SUBMITTED: 10/22/2021

BRIEF DESCRIPTION/SUMMARY OF THE AGENDA ITEM (AS YOU WOULD LIKE IT TO APPEAR):

HAVE THE TOWN COUNCIL APPOINT NEW COMMISSIONERS.

Motion: MOTION TO APPOINT NEW COMMISSIONERS.

FISCAL IMPACT: 0 (FISCAL IMPACT ON CURRENT BUDGET MUST BE COMPLETED)

TYPE OF ACTION REQUESTED: FORMAL ACTION-MOTION
 INFORMATIONAL/DISCUSSION ONLY OTHER
 RESOLUTION/ORDINANCE

Joseph S. Brewer
Signature of Person Requesting Action

TOWN CLERK'S RECOMMENDATION FOR PLACEMENT ON THE AGENDA: YES NO

RECOMMENDATION: _____

[Signature] 10/26/21
TOWN MANAGER/Town Clerk DATE (Section Completed by Staff)

MAYOR'S APPROVAL FOR PLACEMENT ON THE AGENDA: YES NO

[Signature] 11/1/21
MAYOR DATE (Section Completed by Staff)