



**REVISED
NOTICE OF REGULAR MEETING
OF THE TOWN COUNCIL
OF THE TOWN OF MAMMOTH
THURSDAY OCTOBER 21, 2021
7:00 P.M.**

Pursuant to A.R.S. § 38-431.02(B), notice is hereby given to the members of the Town Council and to the general public that the Town Council will hold the Regular Town Council Meeting which is open to the public on Thursday, October 21, 2021 at the Mammoth Community Center located at 101 W. 5th Street, Mammoth, Arizona. The Town Council may hold an Executive Session, A.R.S. § 38-431.03(A)(3) and (4) for legal advice, which will not be open to the public, to discuss any Agenda items set forth below.

- 1. Call to Order**
- 2. Pledge of Allegiance**
- 3. Roll Call**
 - A. Possible consideration to excuse Councilmember(s) from Meeting pursuant to Mammoth Town Code 2.04.3**
- 4. CALL TO THE PUBLIC**
Pursuant to A.R.S. 38-341 (H)

A public body may make an open call to the public during a public meeting, subject to a three minute limitation to allow individuals to address the public body on any issue within the jurisdiction of the public body. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.

- 5. Presentation by Jesse Bryant from the Arizona Independent Redistricting Commission regarding Rural Eastern Arizona Legislative Districts**

Handicapped individuals with special accessibility needs may contact the ADA Coordinator for the Town of Mammoth at (520) 487-2331 (V/TDD)

**A. Discussion and Possible of Approval of RESOLUTION NO 2021-08
A RESOLUTION OF THE MAYOR AND COUNCIL OF THE TOWN
OF MAMMOTH, ARIZONA, URGING THE ARIZONA
INDEPENDENT REDISTRICTING COMMISSION TO KEEP RURAL
ARIZONA TOGETHER BY CONSIDERING AND ADOPTING THE
PROPOSED BASE CONCEPT DISTRICT MAPS AS PROVIDED.**

Motion is: To Approve RESOLUTION NO 2021-08

Motion: 1st _____ 2nd _____

Council Action: ___ Passed ___ Defeated ___ Tabled ___ No Action Taken

6. CONSENT AGENDA

**ALL ITEMS SET FORTH BELOW ARE CONSIDERED TO BE ROUTINE MATTERS
AND WILL BE ENACTED BY ONE (1) MOTION AND ONE (1) ROLL CALL VOTE OF
THE TOWN COUNCIL. THERE WILL BE NO SEPARATE DISCUSSION ON THESE
ITEMS UNLESS A COUNCILMEMBER SO REQUESTS, IN WHICH EVENT THE ITEM
WILL BE REMOVED FROM THE CONSENT AGENDA AND CONSIDERED IN ITS
NORMAL SEQUENCE OF EVENTS.**

A. Approval of Staff Recommendations and Reports

(MAY BE SEEN ON LINE AS AN ATTACHMENT TO THIS AGENDA)

- 1. Town Manager Report**
- 2. Town Clerk/Treasurer Report**
- 3. Police Report**
- 4. Public Works Report**
- 5. Library Report**
- 6. Planning and Zoning Report**

B. Approval of Accounts Payable for Payment and Filing

- 1. Wells Fargo charge for \$7,206.16 August Continued from Sept.
16th Accounts
Payable**
- 2. Accounts Payable for September**

C. Approval of Meeting Minutes

- 1. Revised Regular Meeting of August 19, 2021**
- 2. Regular Meeting of September 16, 2021**
- 3. Special Meeting of October 4, 2021**
- 4. Special Meeting of October 11, 2021**

Motion is: Approve Consent Agenda

Motion: 1st _____ 2nd _____

Council Action: ___ Passed ___ Defeated ___ Tabled ___ No Action Taken

7. OLD BUSINESS

- A. Consideration and Possible Approval to Award Heavy Equipment Maintenance and Repair Contract to Jimmy Sedillos**

Motion is: Approve Request to Award Heavy Equipment Maintenance and Repair Contract to Jimmy Sedillos

Motion: 1st _____ 2nd _____

Council Action: ___ Passed ___ Defeated ___ Tabled ___ No Action Taken

8. NEW BUSINESS

- A. Discussion and Action to Ratify the Mammoth Fire Department Response Protocol**

Motion is: Approve Request Ratify the Mammoth Fire Department Response Protocol

Motion: 1st _____ 2nd _____

Council Action: ___ Passed ___ Defeated ___ Tabled ___ No Action Taken

- B. Discussion and Possible Approval of Revisions to the Personnel Policy Related to Comp Time and Use of Town Equipment RESOLUTION NO 2021-09**

Motion is: Approve Revisions to the Personnel Policy Related to Comp Time and Use of Town Equipment RESOLUTION NO 2021-09

Motion: 1st _____ 2nd _____

Council Action: ___ Passed ___ Defeated ___ Tabled ___ No Action Taken

- C. Discussion Regarding Extending the Community Clean-up to Include:**
a. Weeds and Brush Disposal Event- Nov. 12 & 13, 2021
b. Abandoned and Inoperable Vehicle Removal Event- Nov. 1 through Nov. 5, 2021
Information Only

- D. Discussion and Possible Action Regarding Public Hearing on Pedestrian Cross Walk (Overpass/Underpass) Over Highway 77 for Safety**

Motion is: Approve Request to Take Action Regarding Public Hearing on Pedestrian Cross Walk (Overpass/Underpass) Over Highway 77 for Safety

Motion: 1st _____ 2nd _____
Council Action: ___ Passed ___ Defeated ___ Tabled ___ No Action Taken

- E. Consideration and Possible Action Regarding Mayor and Council Comments to be Limited to Local Issues and No Political Statements Regarding Federal Government or It's Employees**

Motion is: Approval Request Regarding Mayor and Council Comments to be Limited to Local Issues and No Political Statements Regarding Federal Government or It's Employees

Motion: 1st _____ 2nd _____
Council Action: ___ Passed ___ Defeated ___ Tabled ___ No Action Taken

- F. Discussion and Possible Action Regarding a Town-Wide Neighborhood Watch Program with Town Law Enforcement**

Motion is: Approve Town Partnership (Police/Citizen) for Town-Wide Neighborhood Watch

Motion: 1st _____ 2nd _____
Council Action: ___ Passed ___ Defeated ___ Tabled ___ No Action Taken

- G. Consideration and Possible Approval to Fund Coffee with a Cop for One Saturday Each Month at a Cost of \$25 Per Month (\$300 Per Year)**

Motion is: Approve Request to Fund Coffee with a Cop for One Saturday Each Month at a Cost of \$25 Per Month (\$300 Per Year)

Motion: 1st _____ 2nd _____
Council Action: ___ Passed ___ Defeated ___ Tabled ___ No Action Taken

- H. Discussion Regarding Status of Chief of Police's Take-Home Vehicle Discussion Only**

- I. Consideration and Possible Approval to Purchase New Chairs for the Council at a Cost of Approximately \$620.38**

Motion is: Approve Request to Purchase New Chairs for the Council at a Cost of Approximately \$620.38

Motion: 1st _____ 2nd _____
Council Action: ___ Passed ___ Defeated ___ Tabled ___ No Action Taken

J. Discussion and Possible Action to Change Maximum Size of Headstones Allowed in Cemetery

Motion is: Approve Request to Change Maximum Size of Headstones Allowed in Cemetery

**Motion: 1st _____ 2nd _____
Council Action: ___ Passed ___ Defeated ___ Tabled ___ No Action Taken**

K. Consideration and Possible Approval to Hire RH Borden and Company LLC to Provide an Acoustic Assessment of Sewer Lines and Manholes at a cost of \$8,400.00

Motion is: Approve Request to Hire RH Borden and Company LLC to Provide an Acoustic Assessment of Sewer Lines and Manholes at a cost of \$8,400.00

**Motion: 1st _____ 2nd _____
Council Action: ___ Passed ___ Defeated ___ Tabled ___ No Action Taken**

L. Discussion and Possible Action Regarding Town Manager Job Performance.

Motion: Possible Action Regarding Town Manager Job Performance.

**Motion: 1st _____ 2nd _____
Council Action: ___ Passed ___ Defeated ___ Tabled ___ No Action Taken**

Executive Session:

A.R.S. 38-431.03(A)(1) and (3) discussion and/or consideration of performance evaluation, of a public officer, Town Manager, of a public body including possible legal advice which could include the possible options of no action taken, possible discipline, demotion or termination of your employment as Town Manager.

A.R.S. § 38-431.03(A)(3) and (4) for legal advice: San Pedro River Adjudication litigation including discussion or consultation with the attorneys of the public body in order to consider its position and instruct its attorneys regarding the public body's position regarding pending litigation and settlement discussions conducted in order to avoid or resolve Town's water rights claims and possible resolutions of proposed water right claims.

Return to Regular Session

M. Possible direction to Town Manager, Legal Counsel or Staff to proceed as directed in Executive Session.

Motion: Possible Action direction to Town Manager, Legal Counsel or Staff to proceed as directed in Executive Session.

Motion: 1st _____ 2nd _____

Council Action: ___ Passed ___ Defeated ___ Tabled ___ No Action Taken

9. MAYOR AND COUNCIL COMMENTS

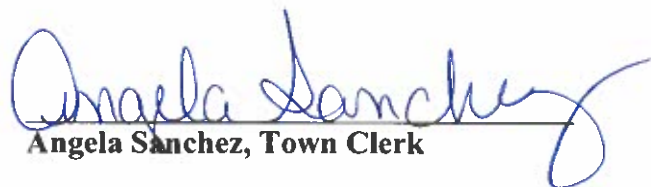
10. ADJOURN

Motion is to adjourn this meeting at _____ PM

Motion: 1st _____ 2nd _____

Council Action: ___ Passed ___ Defeated ___ Tabled ___ No Action Taken

The undersigned hereby certifies that a copy of this notice was posted at the Mammoth Town Hall on October 19, 2021 by 5:00 p.m.


Angela Sanchez, Town Clerk

Copies of the agenda are available for public inspection at the Mammoth Town Hall and the Mammoth Public Library. Persons with disabilities needing accommodations should contact the Mammoth Town Hall coordinator at (520) 487-2331. If possible, such requests should be made 72 hours in advance.

Town Clerks Report- Revised

October 14, 2021

Community Clean-up

Our Community Clean-up Event that was scheduled for September 20th through 25th was a huge success! We collected and disposed of seven roll-offs of garbage and debris and one huge roll-off of tires. We also collected a trailer full of hazardous waste which we are in the process of transferring to a disposal site. Our Public Works Department was amazing! They came out on their day off and really put in work. Our Town Manager and a member of the Planning and Zoning Board Jennifer Landour, also came out and helped. This was an extremely positive event for the town and we hope to have this twice a year.

National Night Out

We had a wonderful turn out for this event we estimate that approximately a hundred people were in attendance. Our officers Chief Mueller, Officer's Chase and Green all attended and were the hit of the party. Thank you to all of the council members and the Town Manager who showed up and participated. Also, our newest addition to the Library Wendy Davich was there and stayed to the end to help clean up. The National Night Out was a huge success and we have our very own PD to thank for it!

FY21 Budget and Year End Audit

The outside auditors have begun the FY21 audit and we are working closely with them to ensure our audit is complete in a timely manner.

Water Overcharge Credits

We are on our 6th month of applying water credits due to overcharges from 2014 – 2016. We began with a total of \$60,540 for current customers and \$15,751 for former customers. To date we have applied a total of \$54,375.49 towards customers water service and have a balance of \$6,164.51 remaining to apply.

Casino Grant D-12 Funding

We were notified that our application for D-12 Funding for the storage unit for the Police Department Evidence Storage and file was approved in the amount of \$8,655.43. The unit was \$7,691.44 so we received an additional \$963.99. We will receive a formal invitation for four representatives from the town to attend and accept the award.

Congressional Direct Spending Grant

We received an email from Senator Kelly's office notifying us that the Mammoth Public Safety Patrol Vehicles request was included in the Senate Appropriations Committee draft bill for \$140,000. This is good news, but it is not guaranteed yet. The House and Senate must both approve a final appropriations bill before the end of the year for the request to be funded.

HEAVY EQUIPMENT MAINTENANCE AND REPAIR CONTRACT

This Auto Repair Contract is made effective as of October 22, 2021 by and between the Town of Mammoth and Jimmy Sedillos, 611 Tierra Verde, San Manuel, AZ 85631.

DESCRIPTION OF SERVICES. Beginning on October 22, 2021, Jimmy Sedillos will provide to the Town of Mammoth the following automotive services;

Repair, service and routine maintenance on the following heavy equipment:

- A. Large Loader - 2004 CAT 938G 2964.3 hours
- B. Small Loader - 1995 CAT 416B 8490.5 hours
- C. Backhoe - 2012 CAT 420F 2959.0 hours
- D. Gannon Box - Unknown JCB unknown (meter broke)
- E. Street Broom - Unknown Waldron unknown (no meter)
- F. Emergency Generator - 2012 Generac Protector 194.4 hours
- G. Small Dump Truck - 2004 Ford F350 Diesel 47,687 miles

Jimmy Sedillos will perform all factory recommended service according to a schedule as agreed upon by Mr. Sedillos, Public Works Supervisor and Town Manager/Town Clerk.

All repair work performed must be pre-approved by the Town Manager/Town Clerk and the Public Works Supervisor. The Town of Mammoth will approve and assume the cost of all parts. The Town of Mammoth will order all parts whenever possible to ensure the lowest cost to the Town.

Jimmy Sedillos will provide a monthly written report to the Town Manager providing the status of the above-mentioned equipment and any service or repairs performed during the month. This report must be provided to the Town Manager/Town Clerk no later than the second Friday of each month by 4 PM.

PAYMENT. Payment shall be made to Jimmy Sidillos based on an hourly rate of \$80.00 per hour for labor upon completion of services described in this Contract. All trip charges for services are to be waived.

Jimmy Sedillos will provide invoices indicting the piece of equipment serviced, service provided, number of labor hours involved in the repair, service and/or maintenance performed. All invoices must include a due date which allows at least 5 working days for payment. Invoices must be submitted in a timely manner.

Any invoice not paid with in 30 days of receipt will be subject to late fees and penalties. If the Town of Mammoth fails to pay for services for a period of 90 days Jimmy Sedillos has the right to seek judgement and the Town of Mammoth will be responsible for all collection costs and reasonable attorney fees.

ADDITIONAL SERVCIES. The Town of Mammoth agrees to pay for any and all additional services requested by the Town Manager/Town Clerk.

MAINTENANCE SCHEDULE.

PM SCHEDULE					
Hours	0-500	500-1,000	1,000-2,000	2,000-4,000	4,000+
Equipment	PM2	PM3	PM4	PM5	PM6
A	\$160.00	\$240.00	\$320.00	\$400.00	\$480.00
B	\$160.00	\$240.00	\$320.00	\$400.00	\$480.00
C	\$160.00	\$240.00	\$320.00	\$400.00	\$480.00
D	\$160.00	\$240.00	\$320.00	\$400.00	\$480.00
E	\$160.00	\$240.00	\$320.00	\$400.00	\$480.00
F	\$80.00	\$160.00	\$160.00	\$160.00	\$240.00
G	\$160.00	\$240.00	\$320.00	\$400.00	\$480.00

TERM. This Contract will terminate automatically on _____, which is one year from effective day.

INDEPENDENT STATUS. It is agreed that Jimmy Sedillos shall perform the specified work as an independent contractor. Jimmy Sedillos will provide his own tools and equipment whenever possible. Jimmy Sedillos will maintain insurance for himself and his staff. The Town of Mammoth is not responsible for the work performed by Jimmy Sidillos or his staff, loss of life, limb and or personal injuries while performing work as described in this Contract. The Town of Mammoth is not responsible for any lost or damaged tools owned by Jimmy Sedillos.

WORK PRODUCT GUARNATEE. Jimmy Sedillos will guarantee any and all work performed for the Town of Mammoth for a period of 1 year or as reasonable according to the type of service. In the event of a malfunction which is a direct result of inappropriate action taken by Jimmy Sedillos, Mr., Sedillos will perform the repairs at no cost to the Town of Mammoth.

Both parties agree to the terms of this contract and do attest as so by signing below on this _____ day of October, 2021.


Jimmy Sedillos

Patsy Armenta, Mayor

Stephen Cooper

John Schempf, Town Manager

MAMMOTH FIRE DISTRICT

EMERGENCY RESPONSE PROTOCOL

AUTHORITY

The Mammoth Fire District was established in the 1950's under the authority of Pinal County Special District in accordance with A.R.S. 48-805. The Mammoth Fire District is a governmental entity and has jurisdiction over the area known as the Mammoth Fire District which encompasses approximately 10 square miles and includes the majority of the incorporated town of Mammoth.

Summary and Purpose

The Mammoth Fire District has served that Mammoth Community for more than 60 years. It has always been and continues to be the mission of the Mammoth Fire District to provide high quality and timely fire/emergency service to the residents of Mammoth. The Mammoth Fire District has had a long history of working hand-in-hand with the Mammoth Police Department to ensure the safety and well-being of the residents of Mammoth. As a result, the Mammoth Fire District entered into an agreement with the Mammoth Police Department for dispatch services. At this time, it has become necessary to establish a protocol to ensure accurate and efficient response by our Fire District and our mutual aid counter parts. This document will provide clarification and direction as to the process of dispatching Emergency Fire Service within the Mammoth Fire District.

Scope of Authority

The Mammoth Fire District highest ranking officer on the scene will have authority at all fire/rescue calls. In the event that the Mammoth Fire District is unable to respond, our mutual aid counterpart's highest-ranking officer on the scene will have authority at all fire/rescue calls. The service area consists of the Mammoth Fire District. See district map in Appendix A.

Procedures

The Mammoth Fire District has established the procedure for requesting emergency services. All of the following agencies are to be contacted in the order provided:

Fire/Rescue/Emergency Calls:

- | | | | | |
|-------------------------------|---|-----------------------------|---|----------------|
| 1. Mammoth Fire Department | - | Marty Ponce, Fire Chief | - | (520) 906-0728 |
| 2. San Manuel Fire Department | - | John Stanford, Fire Chief | - | (520) 385-9231 |
| 3. Oracle Fire Department | - | Robert Jennings, Fire Chief | - | (520) 896-2980 |
| 4. Bureau of Indian Affairs | - | Emergency Line | - | (800) 648-8659 |
| 5. Southwest Gas | - | Emergency Line | - | (877) 860-6020 |

Medical Calls:

- | | | | | |
|-------------------------------|---|---------------------------|---|----------------|
| 1. Mammoth Fire Department | - | Marty Ponce, Fire Chief | - | (520) 487-2050 |
| 2. San Manuel Fire Department | - | John Stanford, Fire Chief | - | (520) 385-9231 |

The Fire Chief will evaluate the scene and call off mutual aid counter parts not required.
Established by Mammoth Fire District this 21st day of October, 2021.

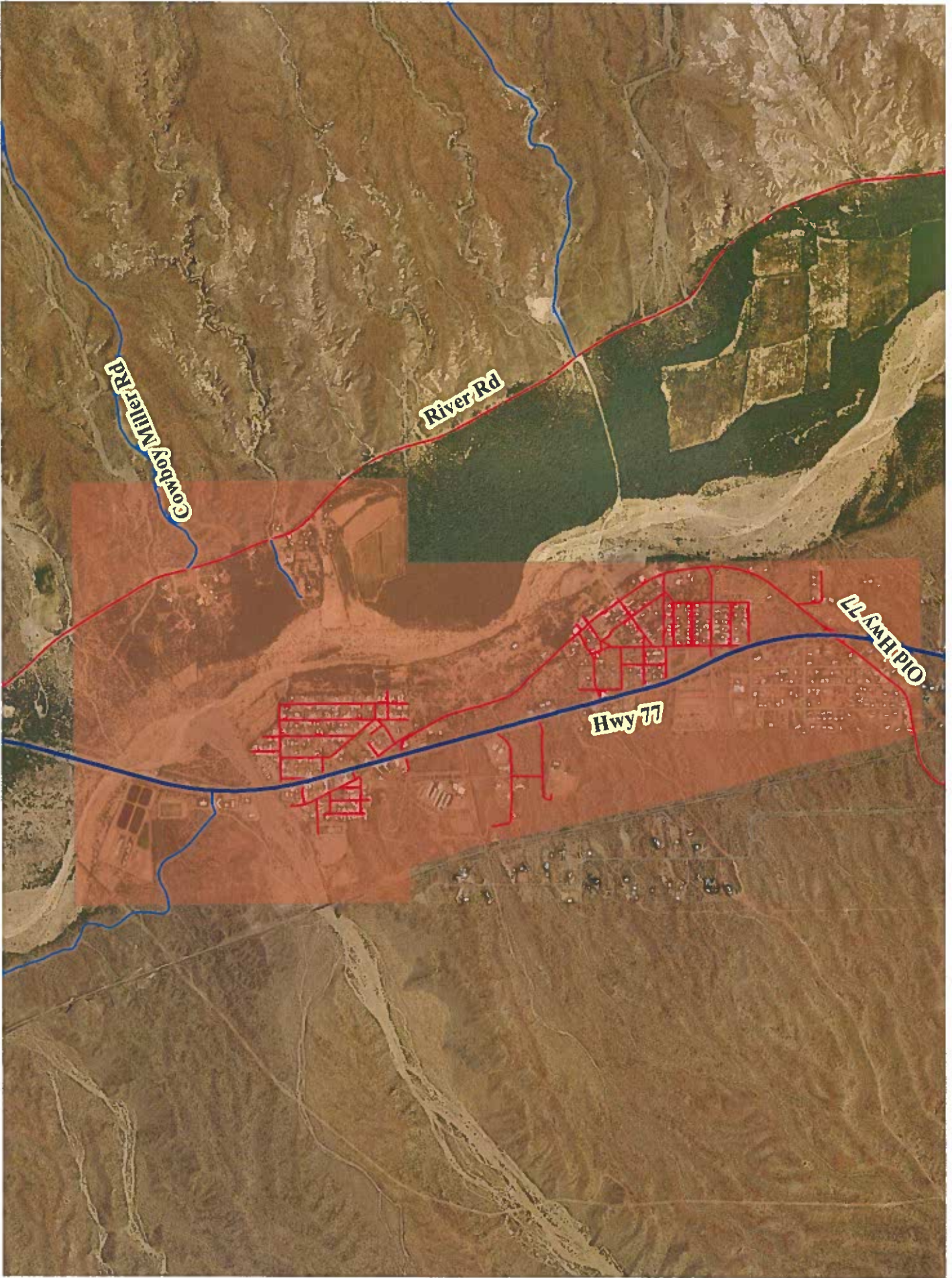
Mammoth Fire District
PO Box 623
Mammoth, AZ 85618
(520) 487-2050

Marty Ponce, Fire Chief

Appendix A

Fire District Map

Mammoth Fire District



0 0.5 Miles