



NOTICE OF REGULAR MEETING OF THE TOWN COUNCIL OF THE TOWN OF MAMMOTH THURSDAY AUGUST 19, 2021 7:00 P.M.

Pursuant to A.R.S. § 38-431.02(B), notice is hereby given to the members of the Town Council and to the general public that the Town Council will hold the Regular Town Council Meeting which is open to the public on Thursday, MAY 20, 2021 at the Mammoth Community Center located at 101 W. 5th Street, Mammoth, Arizona. The Town Council may hold an Executive Session, A.R.S. § 38-431.03(A)(3) and (4) for legal advice, which will not be open to the public, to discuss any Agenda items set forth below.

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
 - A. Possible consideration to excuse Councilmember(s) from Meeting pursuant to Mammoth Town Code 2.04.3
4. CALL TO THE PUBLIC
Pursuant to A.R.S. 38-341 (H)

A public body may make an open call to the public during a public meeting, subject to a three minute limitation to allow individuals to address the public body on any issue within the jurisdiction of the public body. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.

5. PRESENTATION:

YOUTH AND NEW MARIJUANA RULES BY ARIZONA YOUTH COALITION

Handicapped individuals with special accessibility needs may contact the ADA Coordinator for the Town of Mammoth at (520) 487-2331 (V/TDD)

6. CONSENT AGENDA

ALL ITEMS SET FORTH BELOW ARE CONSIDERED TO BE ROUTINE MATTERS AND WILL BE ENACTED BY ONE (1) MOTION AND ONE (1) ROLL CALL VOTE OF THE TOWN COUNCIL. THERE WILL BE NO SEPARATE DISCUSSION ON THESE ITEMS UNLESS A COUNCILMEMBER SO REQUESTS, IN WHICH EVENT THE ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND CONSIDERED IN ITS NORMAL SEQUENCE OF EVENTS.

**A. Approval of Staff Recommendations and Reports
(MAY BE SEEN ON LINE AS AN ATTACHMENT TO THIS AGENDA)**

- 1. Town Manager Report**
- 2. Town Clerk/Treasurer Report**
- 3. Police Report**
- 4. Public Works Report**
- 5. Library Report**
- 6. Planning and Zoning Report**

B. Approval of Accounts Payable for Payment and Filing

C. Approval of Meeting Minutes

- 1. Regular Meeting of July 15, 2021**

Motion is: Approve Consent Agenda

Motion: 1st _____ 2nd _____

Council Action: ___ Passed ___ Defeated ___ Tabled ___ No Action Taken

7. OLD BUSINESS

A. Consideration and Possible Approval of Extending Swimming Pool Management Agreement from August 31, 2021 Through October 31, 2021 if Water Temperatures Stay Warm and Swimmers Continue to Attend.

Motion is: To Approve Request to Extending Swimming Pool Management Agreement from August 31, 2021 Through October 31, 2021 if Water Temperatures Stay Warm and Swimmers Continue to Attend.

Motion: 1st _____ 2nd _____

Council Action: ___ Passed ___ Defeated ___ Tabled ___ No Action Taken

- B. Consideration and Possible Approval to Ratify the Emergency Purchase of Air Conditioning Unit for the Library in the amount of \$6,595.**

Motion is: To Ratify the Emergency Purchase of Air Conditioning Unit for the Library in the amount of \$6,595.

Motion: 1st _____ 2nd _____

Council Action: ___ Passed ___ Defeated ___ Tabled ___ No Action Taken

8. NEW BUSINESS

- A. Discussion and Information Regarding National Night Out in Mammoth Scheduled for October 5, 2021
Information Only**

- B. Consideration and Possible Approval to Revise Agenda Action Form and Establish Guidelines for Submission:**
- 1. To Ensure Agenda Action Form is Complete with Action Item, Motion, Fiscal Impact and Signature of Person Submitting Form**
 - 2. Agenda Action Forms Must be Submitted by Noon on Wednesday the Week Prior to Council Meeting**

Motion is: Approve Revised Agenda Action Form and Set Noon on Wednesday the Week Prior Council Meeting for Submission:

Motion: 1st _____ 2nd _____

Council Action: ___ Passed ___ Defeated ___ Tabled ___ No Action Taken

- C. Discussion and Possible Approval of Revisions to the Personnel Policy Related to Call-Out and Holiday Pay**

Motion is: Approve Revisions to the Personnel Policy Related to Call Out and Holiday Pay

Motion: 1st _____ 2nd _____

Council Action: ___ Passed ___ Defeated ___ Tabled ___ No Action Taken

- D. Discussion and Possible Action Regarding Operating Practices of the Public Works Department Incident/Accident Reporting.**

Motion is: Possible Approval of Request to Address Operating Practices of the Public Works Department Incident/Accident Reporting.

Motion: 1st _____ 2nd _____

Council Action: ___ Passed ___ Defeated ___ Tabled ___ No Action Taken

E. Discuss COVID Delta Variant and Possible Action to Mitigate the Spread

Motion is: Approve Request to Take Action to Mitigate the Spread of COVID as Follows:

Motion: 1st _____ 2nd _____

Council Action: ___ Passed ___ Defeated ___ Tabled ___ No Action Taken

F. Consideration and Possible Approval to Review, Update, Modify and/or Change Town of Mammoth Council Rules Policies and Procedures

Possible Executive Session to Discuss Legal Implications of Code of Ethics and Conduct of Council

Motion is: Approval the Review, Update, Modify and/or Change Town of Mammoth Council Rules Policies and Procedures as Follows:

Motion: 1st _____ 2nd _____

Council Action: ___ Passed ___ Defeated ___ Tabled ___ No Action Taken

H. Consideration and Possible Approval to Re-Organize and Remove Manager and Go Back to Town Clerk – Council Form of Government

Motion is: Approve Request to Re-Organize and Remove Manager and Go Back to Town Clerk – Council Form of Government

Motion: 1st _____ 2nd _____

Council Action: ___ Passed ___ Defeated ___ Tabled ___ No Action Taken

9. MAYOR AND COUNCIL COMMENTS

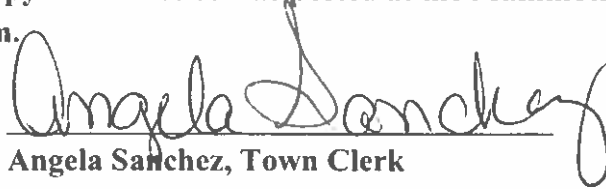
10. ADJOURN

Motion is to adjourn this meeting at ____ PM

Motion: 1st _____ 2nd _____

Council Action: ____ Passed ____ Defeated ____ Tabled ____ No Action Taken

The undersigned hereby certifies that a copy of this notice was posted at the Mammoth Town Hall on August 19, 2021 by 5:00 p.m.


Angela Sanchez, Town Clerk

Copies of the agenda are available for public inspection at the Mammoth Town Hall and the Mammoth Public Library. Persons with disabilities needing accommodations should contact the Mammoth Town Hall coordinator at (520) 487-2331.

If possible, such requests should be made 72 hours in advance.

TOWN OF MAMMOTH
AGENDA ACTION FORM

8/12/21
C. Garcia

AGENDA ITEM NO: _____

COUNCIL MEETING DATE: 8-19-2021

Agenda Action Forms must be submitted to the Town Clerk no later than 10 days prior to Town Council Meeting. Agenda Action Forms are subject to review by Mayor, Town Manager and/or Town Clerk for completion and accuracy.

NAME OF PERSON PROPOSING ITEM: Annie Martinez DATE SUBMITTED: 7-21-2021

BRIEF DESCRIPTION/SUMMARY OF THE AGENDA ITEM (AS YOU WOULD LIKE IT TO APPEAR):

Presentation on youth & the new pet rules. Presented to us by the AZ Youth Coalition.

FISCAL IMPACT: 0 (FISCAL IMPACT ON CURRENT BUDGET MUST BE COMPLETED)

TYPE OF ACTION REQUESTED:

INFORMATIONAL/DISCUSSION ONLY FORMAL ACTION-MOTION
 RESOLUTION/ORDINANCE OTHER

TOWN CLERK'S RECOMMENDATION FOR PLACEMENT ON THE AGENDA: YES NO

RECOMMENDATION: _____

TOWN MANAGER/Town Clerk

DATE

(Section Completed by Staff)

MAYOR'S APPROVAL FOR PLACEMENT ON THE AGENDA: YES NO

Patsy Armenta
MAYOR

8-11-21
DATE

(Section Completed by Staff)

Town Clerks Report

August 12, 2021

FY21 Budget

We are in the process of closing out the FY21 Budget year. We have been working diligently to clean up the GL and ensure all liabilities and expenses from FY21 have been satisfied.

Accounting & Cash Handling Policies

As part of our excise tax audit, we have agreed to resolve some process issues uncovered by the Auditor General's Office. We have agreed to provide to them by the end of the calendar year an Accounting and Cash Handling Policy approved by the Council. In addition to the transportation portion of the 5-Year Plan and a fleet accounting.

Animal Control IGA Update

Pinal County Animal Control IGA is with the County waiting approval by the Board of Supervisors and is expected to go into effect September 1st.

Water Overcharge Credits

We are on our 5th month of applying water credits due to overcharges from 2014 – 2016. We began with a total of \$60,540 for current customers and \$15,751 for former customers. To date we have applied a total of \$52,299.06 towards customers water service and have a balance of \$8,240.94 remaining to apply.

Records Management & Personnel Policy and Procedures

Records retention process is ongoing. We are in the process of purchasing a storage trailer to house our records which will allow us to organize the Town's records and keep them in a central location. The review process for the Personnel Policy is in progress and an item is on the agenda to address issues with our Call-out and Holiday pay policy. We are also working on a draft Accounting Policy and Procedures and Cash Handling Policy to ensure we are practicing appropriate separation of duties.

Sustainability Program

We have received additional applications from two businesses within the Town. As a result, we have a total of 12 application being reviewed for funding. We are working with each business to ensure we have all of the documentation to make an eligibility determination. We are awaiting funding.

Community Clean-up

Our Community Clean-up is scheduled for September 13th through 18th. We are working on getting roll-offs for general waste, hazardous materials and tires.

Mammoth Police Department Report to Town Council for July 2021

Greetings Mayor Armenta, Vice Mayor Martinez, and respected members of Mammoth Town Council,

Mammoth Police Department did not have any critical incidents to report for the month of July. However, we did prepare for potential flooding on multiple occasions to include arranging 24-hour coverage by fulltime and reserve officers for the weekend of 7/23 - 7/25. Great teamwork was shown by Police Department personnel going above and beyond what is normally required of them, specifically our reserve officers who on short notice extended their shifts coming on shift as early as 2:00am to ensure we were prepared to take the necessary action to help our citizens if a flood had occurred.

The Police Department also interviewed for and promoted a new Lead Dispatcher, Crystal Sanchez. Ms. Sanchez while being our most experienced dispatcher, also demonstrated qualities pertaining to customer service, critical thinking, problem solving, and leadership during the interview process. We look forward to having her in this role, and her opportunity to become an even greater asset to our Police Department.

On July 20th I met with Captain Rankin of the Pinal County Sheriff's Office. Captain Rankin oversees the communications section operations for PCSO. Also present from their Civilian staff was the Director of Communications, and the Communications Manager for PCSO. Due to PCSO occasionally having to cover emergency calls for service in the town of Mammoth, we developed a strategy to more efficiently intake 911 calls for service when a Mammoth PD Officer is unavailable. Prior to this meeting our dispatchers would take the information from the caller and then hang up to call PCSO and relay the information we had taken to their 911 Operators. This was problematic for several reasons. One the caller was disconnected before help had arrived, or was even enroute to them. Also, Deputies responding were not getting information that could affect their safety and decision making on what appropriate action to take in their response, especially if a situation is rapidly evolving. And lastly but equally important critical time would be wasted during an emergency.

PCSO as their standard operating procedures has an emergency checklist of questions, they ask callers while dispatching Deputies and Emergency Services to a scene. To improve efficiency and ensure appropriate response with the safety of the responding Deputies and our citizens also in mind, our dispatchers in this situation will now call PCSO with the caller on the line, and advise PCSO that it is Mammoth PD with a 911 transfer requiring emergency law enforcement response, within the Town of Mammoth. PCSO will then take over the call as they would a call for their Deputies in their normal jurisdiction. I obtained from PCSO a copy of their dispatcher emergency checklist questions and found it to be beneficial to our operations. We have now posted a laminated copy of that checklist at our dispatch console to assist our dispatchers with our calls.

PCSO is also aware of the times that we are absent coverage as I have continued to update their Region Commander for our area with our officer schedule. PCSO has been helpful with our staffing situation, and we continue to maintain a strong partnership to serve the citizens of Mammoth together.

One final item to report from my meeting with PCSO is that we discussed potential advanced training for our dispatchers. PCSO is willing to host our dispatchers in their communications center for training. They are also willing to do this for free, and the only cost to the town would be our normal compensation we provide our dispatchers for work or attendance of training.

Mammoth Police Department Report to Town Council for July 2021

The goal is for our dispatchers to gain further exposure to the wide array of potential emergency calls that they may encounter, and learn the advanced techniques to handle those calls which PCSO utilizes. PCSO is giving us an open invitation to do this as often as we would like to assist in the skill development of our dispatchers. Skills, which with our difference in call volume to that of PCSO, would take much longer to develop without this exposure. When mentioning this to members of our dispatch team the response has been extremely positive. Our dispatchers have a desire to provide the best service they can to our community, and this will help them in doing so while potentially having lifesaving results for our citizens that we serve.

This concludes my report to the Mammoth Town Council regarding the Police Department for the month of July 2021. If you have any questions or concerns, please feel free to call or meet with me anytime and I will address them as best I can, thank you.

Respectfully,

Chief Hank Mueller, Mammoth Police Department

**MAMMOTH POLICE DEPARTMENT
MONTHLY ACTIVITY REPORT
JULY 2021**

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
Total Complaints	69	71	71	101	89	97	90	0	0	0	0	0	588
Adult Arrests	2	2	3	3	0	2	1	0	0	0	0	0	13
Juvenile Arrests	1	0	0	0	0	0	0	0	0	0	0	0	1
Traffic Citations	4	4	5	5	3	4	7	0	0	0	0	0	32
Traffic Written Warnings	0	1	0	2	1	0	1	0	0	0	0	0	5
Traffic Verbal Warnings	12	4	12	11	2	8	9	0	0	0	0	0	58
Loose Dogs Citations	0	0	0	0	0	0	0	0	0	0	0	0	0

COMPLAINT BREAKDOWN

	July 2021	Year to Date		July 2021	Year to Date
Abandoned Vehicle		0	Livestock(cattle) comp		3
Accidents (961,962,963)		7	Loud Music Complaint		10
Alarm Drop		4	Minor Consumption		0
Alcohol Related		0	Missing Person		2
Ambulance Req (MED)	18	133	Motorist Assist	1	2
Animal Calls	3	19	Murder		2
Arrests		13	Neighbor Dispute		5
Arson		1	Noise Complaint		0
Assaults		3	Order of Protection		1
Agency Assists	4	25	Probation Violation		0
Attempt to Locate		43	Property Found/Lost		4
ATV Complaints		0	Special Detail/ police escort		2
Bond out		1	School Truancy		0
Burglary	1	4	Search Warrants		0
Child Abuse/Injury		0	Sex Offense		0
Citizen/Public Assist	16	89	Shoplifting		0
Civil Standby		10	Speeding Vehicle		0
Complaints		7	SUS Activity/people	6	42
Criminal Damage	1	6	Theft	3	16
Criminal Trespass		1	Threats & Intimidation	1	1
Deaths		7	Traffic Enforcement	17	76
Disturbance	2	20	Vandalism		1
Disobey Court Order		4	Warrant Arrest	1	5
Disorderly Conduct		1	Welfare Check	1	6
Domestic Violence	4	13	DRUNK		0
Drug Related Incident		0	911 Hang up calls	2	9
DUI		0	911 Open line		5
False Reporting to Law		0	Reckless driving		2
Fingerprints		0	Fraud		4
Fire	1	10	Animal Control	3	10
Fire Weapon		0	Snake removal		3
Follow Up		3			
Harassment	1	10	MFD TOTAL CALLS	19	145
House Watch/ExtraPatrol	4	21			
Juvenile Complaints		1			

Council Meeting
July 16th - August 11th

July 16th(Friday)- Called out Per Mayor, for flood control- recived help from Pinal County with over 200 sand bags

July 17th(Saturday)- Called out Per John, to clean roads after Fridays storm, also called out Per Mayor, in the afternnoon to build berm to block traffic from River Road on the Mammoth side

**July 22nd(Thursday) Called out , power outage in Mammoth for several hours due to storm ,also had to diliver sandbags to nothside of Mammoth
(6) water leaks
(4) funerals**

Report Criteria

Detail report
Invoices with totals above \$0 included
Paid and unpaid invoices included

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
1200								
1200	AT & T	287235901871	MAINT CONTRACT	06/20/2021	111.86	111.86	07/27/2021	
1200	AT & T	287235901871	MAINT CONTRACT	06/20/2021	55.92	55.92	07/27/2021	
1200	AT & T	287235901871	MAINT CONTRACT	06/20/2021	55.93	55.93	07/27/2021	
1200	AT & T	287235901871	MAINT CONTRACT	08/12/2021	111.86	00		
1200	AT & T	287235901871	MAINT CONTRACT	08/12/2021	55.93	00		
1200	AT & T	287235901871	MAINT CONTRACT	08/12/2021	55.93	00		
Total 1200					447.43	223.71		
1282								
1282	ARIZONA DEPT OF REVENUE	21027142867-	RECEIVABLE DEMAND NOTICE	08/02/2021	366.60	366.60	08/10/2021	
Total 1282					366.60	366.60		
1900								
1900	CASELLE	110396	CUSTOMER SUPPORT	07/22/2021	823.00	823.00	07/27/2021	
1900	CASELLE	110988	CUSTOMER SUPPORT	08/10/2021	823.00	00		
Total 1900					1,646.00	823.00		
1960								
1960	CENTRAL AZ OF GOVERNMENT	22-015	CAAG DUES	08/06/2021	2,664.00	00		
Total 1960					2,664.00	00		
2060								
2060	CHEMICAL FEEDING TECH INC	335712	AC ADAPTER WITH POWER CO	05/06/2021	86.03	86.03	07/27/2021	
2060	CHEMICAL FEEDING TECH INC	35777	thrchlor tablets, lift gate	07/19/2021	2,784.53	2,784.53	07/27/2021	
Total 2060					2,870.56	2,870.56		
3222								
3222	VOYAGER FLEET SYSTEMS	869266205212	GAS PD	07/19/2021	414.76	414.76	07/27/2021	
3222	VOYAGER FLEET SYSTEMS	869266205212	GAS PW	07/19/2021	496.16	496.16	07/27/2021	
3222	VOYAGER FLEET SYSTEMS	869266205212	GAS PW	07/19/2021	496.15	496.15	07/27/2021	
3222	VOYAGER FLEET SYSTEMS	869266205213	GAS PD	08/12/2021	564.92	00		
3222	VOYAGER FLEET SYSTEMS	869266205213	GAS PW	08/12/2021	532.60	00		
3222	VOYAGER FLEET SYSTEMS	869266205213	GAS PW	08/12/2021	532.60	00		
Total 3222					3,037.19	1,407.07		
4400								
4400	ICMA RETIREMENT CORPORAT	45703	ANNUAL PLAN FEE	07/20/2021	250.00	250.00	07/27/2021	
Total 4400					250.00	250.00		
4760								
4760	INTERSTATE SYSTEMS	60844	COMPUTER MAINTENANCE	07/22/2021	30.00	30.00	07/27/2021	
4760	INTERSTATE SYSTEMS	60844	COMPUTER MAINTENANCE	07/22/2021	30.00	30.00	07/27/2021	
4760	INTERSTATE SYSTEMS	61169	COMPUTER MAINTENANCE	08/01/2021	30.00	00		
4760	INTERSTATE SYSTEMS	61169	COMPUTER MAINTENANCE	08/01/2021	30.00	00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total 4760					120 00	60 00		
5180								
5180	LEAGUE OF CITIES AND TOWN	2021-2022 LEA	DUES	07/01/2021	5,228 00	5,228 00	07/27/2021	
Total 5180					5,228 00	5,228 00		
5215								
5215	LESLIE'S	00968-01-0349	JUMBO TABS, ACID	07/01/2021	456 62	456 62	07/27/2021	
5215	LESLIE'S	00968-01-0356	JUMBO TABS	08/11/2021	421 35	00		
Total 5215					877 97	456 62		
5580								
5580	MAMMOTH LUMBER	272200	SUPPLIES/LUMBER/FITTINGS	07/22/2021	47 99	47 99	07/27/2021	
5580	MAMMOTH LUMBER	272200	SUPPLIES/LUMBER/FITTINGS	07/22/2021	29 11	29 11	07/27/2021	
5580	MAMMOTH LUMBER	272200	SUPPLIES/LUMBER/FITTINGS	07/22/2021	87 75	87 75	07/27/2021	
5580	MAMMOTH LUMBER	272200	SUPPLIES/LUMBER/FITTINGS	07/22/2021	16 62	16 62	07/27/2021	
5580	MAMMOTH LUMBER	272200	SUPPLIES/LUMBER/FITTINGS	07/22/2021	26 02	26 02	07/27/2021	
5580	MAMMOTH LUMBER	272200	SUPPLIES/LUMBER/FITTINGS	07/22/2021	58 75	58 75	07/27/2021	
5580	MAMMOTH LUMBER	272200	SUPPLIES/LUMBER/FITTINGS	07/22/2021	47 96	47 96	07/27/2021	
Total 5580					314 20	314 20		
6065								
6065	M V ENTERPRISES, INC	20551	500 DEISEL FUEL	07/12/2021	2,034 50	2,034 50	07/27/2021	
Total 6065					2,034 50	2,034 50		
7060								
7060	PINAL CO. SHERIFF'S DEPT	#203 DOCKET	JAIL FEES CALDERA	07/23/2021	627 63	627 63	07/27/2021	
Total 7060					627 63	627 63		
7140								
7140	PITNEY BOWES	1018616014	Contract fees	08/02/2021	189 02	189 02	08/10/2021	
Total 7140					189 02	189 02		
7380								
7380	PUBLIC SAFETY PERSONNEL R	FORM 3A CA	CANCER INSURANCE	07/23/2021	167 74	167 74	07/27/2021	
Total 7380					167 74	167 74		
7400								
7400	PURCHASE POWER	7/20/21	POSTAGE	08/02/2021	577 65	577 65	08/10/2021	
7400	PURCHASE POWER	8/19/2021	POSTAGE	08/12/2021	59 98	00		
Total 7400					637 63	577 65		
8200								
8200	SOUTHWEST GAS	910002538719	910002538719	08/12/2021	31 78	00		
8200	SOUTHWEST GAS	910002538719	910002538719	08/12/2021	31 78	00		
8200	SOUTHWEST GAS	910002538766	910002538766	08/12/2021	10 59	00		
8200	SOUTHWEST GAS	910002538766	910002538766	08/12/2021	10 59	00		
8200	SOUTHWEST GAS	910002538766	910002538766	08/12/2021	10 60	00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
8200	SOUTHWEST GAS	910002538766	910002538766	08/12/2021	9.65	00		
8200	SOUTHWEST GAS	910002538766	910002538766	08/12/2021	9.65	00		
8200	SOUTHWEST GAS	910002538766	910002538766	08/12/2021	9.65	00		
8200	SOUTHWEST GAS	910002538766	UTILITIES	08/12/2021	01	00		
Total 8200					124.30	00		
8300								
8300	ST. PAUL STAMP WORKS INC	IV00509325	DOG LICENSE	03/09/2021	90.78	90.78	07/27/2021	
Total 8300					90.78	90.78		
8801								
8801	GORT CONSULTING	7/4/21	REIMBURSEMENT EEGEE'S FO	07/16/2021	108.56	108.56	07/16/2021	
Total 8801					108.56	108.56		
9140								
9140	TOWN OF MAMMOTH	389001-8/20/2	389001	08/01/2021	101.66	00		
9140	TOWN OF MAMMOTH	41800-8/20/21	41800	08/01/2021	22.14	00		
9140	TOWN OF MAMMOTH	60100-8/20/21	60100	08/01/2021	22.14	00		
9140	TOWN OF MAMMOTH	60400-8/20/21	60400	08/01/2021	13.45	00		
9140	TOWN OF MAMMOTH	7/20/21-38900	389001	07/01/2021	68.77	68.77	07/27/2021	
9140	TOWN OF MAMMOTH	7/20/21-41800	41800	07/01/2021	22.14	22.14	07/27/2021	
9140	TOWN OF MAMMOTH	7/20/21-60100	60100	07/01/2021	264.31	264.31	07/27/2021	
9140	TOWN OF MAMMOTH	7/20/21-60400	60400	07/01/2021	12.28	12.28	07/27/2021	
9140	TOWN OF MAMMOTH	7/20/21-7900	7900	07/01/2021	1,271.77	1,271.77	07/27/2021	
9140	TOWN OF MAMMOTH	7/20/21-7903	7903	07/21/2021	48.62	48.62	07/27/2021	
9140	TOWN OF MAMMOTH	7/20/21-96400	96400	07/01/2021	223.94	223.94	07/27/2021	
9140	TOWN OF MAMMOTH	7900-8/20/21	7900	08/01/2021	559.37	00		
9140	TOWN OF MAMMOTH	7903-8/20/21	7903	08/01/2021	47.66	00		
9140	TOWN OF MAMMOTH	96400-8/20/21	96400	08/01/2021	66.42	00		
9140	TOWN OF MAMMOTH	96511	96511	07/21/2021	17.45	17.45	07/27/2021	
9140	TOWN OF MAMMOTH	96511	96511	07/21/2021	17.45	17.45	07/27/2021	
9140	TOWN OF MAMMOTH	96511	96511	07/21/2021	17.45	17.45	07/27/2021	
9140	TOWN OF MAMMOTH	96511	96511	07/21/2021	01	01	07/27/2021	
9140	TOWN OF MAMMOTH	96511-8/20/21	96511	08/01/2021	58.35	00		
9140	TOWN OF MAMMOTH	96511-8/20/21	96511	08/01/2021	58.35	00		
9140	TOWN OF MAMMOTH	96511-8/20/21	96511	08/01/2021	58.34	00		
Total 9140					2,972.07	1,964.19		
9460								
9460	U S DEPT OF INTERIOR	103515-7/1/21	100 W 3RD ST	07/01/2021	47.61	47.61	07/27/2021	
9460	U S DEPT OF INTERIOR	11618-7/1/21	TELEMERY CONTROL	07/01/2021	33.51	33.51	07/27/2021	
9460	U S DEPT OF INTERIOR	14079-7/1/21	MAMMOTH SR LEAGUE	07/01/2021	20.13	20.13	07/27/2021	
9460	U S DEPT OF INTERIOR	23963-7/1/21	MAMMOTH BALLFIELD	07/01/2021	20.00	20.00	07/27/2021	
9460	U S DEPT OF INTERIOR	27942-7/1/21	807 ARTHUR PL	07/01/2021	17.00	17.00	07/27/2021	
9460	U S DEPT OF INTERIOR	29882-7/1/21	SOFTBALL FLD	07/01/2021	20.28	20.28	07/27/2021	
9460	U S DEPT OF INTERIOR	30954-7/1/21	HWY 77 & RASH	07/21/2021	1,871.77	1,871.77	07/27/2021	
9460	U S DEPT OF INTERIOR	33824-6/7/21	101 W 5TH ST	07/21/2021	131.20	131.20	07/27/2021	
9460	U S DEPT OF INTERIOR	33824-7/1/21	101 W 5TH ST	07/01/2021	262.40	262.40	07/27/2021	
9460	U S DEPT OF INTERIOR	5035-7/1/21	704 SAN MANUEL DRIVE	07/01/2021	754.21	754.21	07/27/2021	
9460	U S DEPT OF INTERIOR	5039-7/16/21	pump #5	08/02/2021	646.29	646.29	08/10/2021	
9460	U S DEPT OF INTERIOR	5049-7/1/21	HWY 77 WASTE WATER PLANT	07/01/2021	815.94	815.94	07/27/2021	
9460	U S DEPT OF INTERIOR	5501-7/1/21	89-D D LIGHTS	07/21/2021	1,223.75	1,223.75	07/27/2021	
9460	U S DEPT OF INTERIOR	5506-7/1/21	CITY PARK RENNIS	07/21/2021	20.00	20.00	07/27/2021	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
9460	U S DEPT OF INTERIOR	5508-7/1/21	125 N CLARK ST	07/01/2021	228 28	228 28	07/27/2021	
9460	U S DEPT OF INTERIOR	5508-7/1/21	125 N CLARK ST	07/01/2021	228 28	228 28	07/27/2021	
9460	U S DEPT OF INTERIOR	5508-7/1/21	125 N CLARK ST	07/01/2021	228 29	228 29	07/27/2021	
9460	U S DEPT OF INTERIOR	5512-7/1/21	223 HWY 77 CONCESION	07/01/2021	20 00	20 00	07/27/2021	
9460	U S DEPT OF INTERIOR	5514-7/1/21	SWIMMING POOL MTR	07/21/2021	497 60	497 60	07/27/2021	
9460	U S DEPT OF INTERIOR	5515-7/1/21	717 OLD TIGER MINE	07/01/2021	78 98	78 98	07/27/2021	
9460	U S DEPT OF INTERIOR	5516-7/1/21	LABREA AVE PUMP	07/21/2021	23 76	23 76	07/27/2021	
9460	U S DEPT OF INTERIOR	70970-7/1/21	GIRLS SOFTBA,, CONCESSION	07/01/2021	20 09	20 09	07/27/2021	
9460	U S DEPT OF INTERIOR	80281-7/1/21	104 S MAIN YLLW	07/01/2021	310 37	310 37	07/27/2021	
9460	U S DEPT OF INTERIOR	92842-7/1/21	hwy 77 CHURCH	07/01/2021	20 04	20 04	07/27/2021	
9460	U S DEPT OF INTERIOR	92843-7/1/21	HWY 77 STA	07/01/2021	47 79	47 79	07/27/2021	
9460	U S DEPT OF INTERIOR	98468-7/1/21	TOWN YD MAIN	07/21/2021	60 78	60 78	07/27/2021	
Total 9460					7,648 35	7,648 35		
9520								
9520	CENTURYLINK	5039-7/1/21	PUMP #5	07/01/2021	646 29	646 29	07/27/2021	
9520	CENTURYLINK	5203853031-7/	5203853031-	07/01/2021	104 90	104 90	07/27/2021	
9520	CENTURYLINK	5203853031-8/	5203853031-	08/01/2021	104 90	00		
9520	CENTURYLINK	5203853088-7/	5203853088	07/01/2021	143.45	143 45	07/27/2021	
9520	CENTURYLINK	5203853088-8/	5203853088	08/01/2021	143.45	00		
9520	CENTURYLINK	5204872031-6/	5204872031	06/01/2021	66 16	66 16	07/27/2021	
9520	CENTURYLINK	5204872031-7/	5204872031	08/11/2021	65 14	00		
9520	CENTURYLINK	5204872331-6/	5204872331-	07/21/2021	313 32	313 32	07/27/2021	
9520	CENTURYLINK	5204872331-6/	5204872331-	07/21/2021	313 32	313 32	07/27/2021	
9520	CENTURYLINK	5204872331-6/	5204872331-	07/21/2021	313 31	313 31	07/27/2021	
9520	CENTURYLINK	5204872331-7/	5204872331-	08/11/2021	310 51	00		
9520	CENTURYLINK	5204872331-7/	5204872331-	08/11/2021	310 51	00		
9520	CENTURYLINK	5204872331-7/	5204872331-	08/11/2021	310 52	00		
9520	CENTURYLINK	5204872364-6/	5204872364-6/25/21	07/01/2021	64 04	64 04	07/27/2021	
9520	CENTURYLINK	5204872364-7/	5204872364-	08/11/2021	62 56	00		
9520	CENTURYLINK	5204879044-6/	5204879044	06/01/2021	244 92	244 92	07/27/2021	
9520	CENTURYLINK	5204879044-7/	5204879044	07/25/2021	242 22	00		
9520	CENTURYLINK	5204879174-6/	5204879174	06/01/2021	111 11	111 11	07/27/2021	
9520	CENTURYLINK	5204879174-7/	5204879174	08/11/2021	111 11	00		
9520	CENTURYLINK	5204879348-6/	5204879348	06/01/2021	216 70	216 70	07/27/2021	
9520	CENTURYLINK	5204879348-8/	5204879348	08/11/2021	216 17	00		
Total 9520					4,414 61	2,537 52		
9940								
9940	WASTE MANAGEMENT	8042882-1575-	LA CASITA	07/01/2021	429 85	429 85	07/27/2021	
9940	WASTE MANAGEMENT	8043453-1575-	CIRCLE K	07/19/2021	1,675 92	1,675 92	07/27/2021	
9940	WASTE MANAGEMENT	8043515-1575-	DOLLAR GENERAL	07/19/2021	716 67	716 67	07/27/2021	
9940	WASTE MANAGEMENT	8065134-1575-	WASTEMANGEMENT TOWN PIC	08/02/2021	7,219 40	7,219 40	08/10/2021	
9940	WASTE MANAGEMENT	8069331-1575-	LA CASITA	08/12/2021	361 80	00		
9940	WASTE MANAGEMENT	8069903-1575-	CIRCLE K	08/12/2021	849.13	00		
Total 9940					11,252.77	10,041 84		
10262								
10262	XEROX FINANCIAL SERVICES	2707656	LEASE	07/12/2021	602 14	602 14	07/27/2021	
10262	XEROX FINANCIAL SERVICES	IN3204904	ADMIN COPIER	08/02/2021	131 36	131 36	08/10/2021	
Total 10262					733 50	733 50		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
11013								
11013	ARIZONA STATE TREASURE	#202 7/8/21	VICTIMS RIGHTS	07/08/2021	4.00	4.00	07/27/2021	
11013	ARIZONA STATE TREASURE	#202 7/8/21	JCEF time payment	07/08/2021	26.00	26.00	07/27/2021	
11013	ARIZONA STATE TREASURE	#202 7/8/21	JCEF PROBATION ASSESME	07/08/2021	40.54	40.54	07/27/2021	
11013	ARIZONA STATE TREASURE	#202 7/8/21	FORENSICS FUND	07/08/2021	9.21	9.21	07/27/2021	
11013	ARIZONA STATE TREASURE	#202 7/8/21	VICTIMS RIGHTS	07/08/2021	6.77	6.77	07/27/2021	
11013	ARIZONA STATE TREASURE	#202 7/8/21	CLEAN ELECTION FUND	07/08/2021	15.13	15.13	07/27/2021	
11013	ARIZONA STATE TREASURE	#202 7/8/21	MSEF	07/08/2021	19.68	19.68	07/27/2021	
11013	ARIZONA STATE TREASURE	#202 7/8/21	CJEF	07/08/2021	64.22	64.22	07/27/2021	
11013	ARIZONA STATE TREASURE	#202 7/8/21	FTG	07/08/2021	10.59	10.59	07/27/2021	
11013	ARIZONA STATE TREASURE	#202 7/8/21	2019 PEACE OFC	07/08/2021	8.00	8.00	07/27/2021	
11013	ARIZONA STATE TREASURE	#202 7/8/21	2011 add assesment	07/08/2021	24.00	24.00	07/27/2021	
11013	ARIZONA STATE TREASURE	#202 7/8/21	VICTIMS RIGHTS	07/08/2021	11.23	11.23	07/27/2021	
Total 11013					239.37	239.37		
11049015								
11049	COOPER & RUETER, LLP	4046	WATER RIGHTS CLAIM	06/30/2021	1,635.00	1,635.00	07/27/2021	
11049	COOPER & RUETER, LLP	5353	GENERAL COUNSEL	06/30/2021	3,000.00	3,000.00	07/27/2021	
11049	COOPER & RUETER, LLP	80356	GENERAL COUNSEL	08/10/2021	3,000.00	0.00		
11049	COOPER & RUETER, LLP	80357	WATER RIGHTS CLAIM	08/10/2021	2,640.00	0.00		
Total 11049015					10,275.00	4,635.00		
11049058								
11049	ESQUIVEL, DOLORES	7/2/21	TERMINATED CUSTOMER	07/16/2021	147.01	147.01	07/27/2021	
Total 11049058					147.01	147.01		
11049210								
11049	O'REILLY AUTOMOTIVE, INC	1776136-6/28/	str pmp, freon, pully	07/22/2021	216.27	216.27	07/27/2021	
Total 11049210					216.27	216.27		
11049214								
11049	DIAMOND STAR POLYGRAPH S	21-041	POLYGRAPH- Mark Figueroa	07/26/2021	200.00	200.00	07/27/2021	
Total 11049214					200.00	200.00		
11049247								
11049	DESERTO WEED CONTROL	7/2/21	HERBICIDE-3rd QUARTER	07/02/2021	3,746.00	3,746.00	07/27/2021	
Total 11049247					3,746.00	3,746.00		
11049320								
11049	ACCOUNTS RECEIVABLE	2109563	DRINKING WATER	06/30/2021	441.55	441.55	07/27/2021	
11049	ACCOUNTS RECEIVABLE	2111491	DRINKING WATER	07/31/2021	658.00	0.00		
Total 11049320					1,099.55	441.55		
11049329								
11049	LOOMIS	12838077	ARMORED CAR SERVICE /FEE	06/30/2021	161.80	161.80	07/27/2021	
11049	LOOMIS	12856514	ARMORED CAR SERVICE /FEE	08/10/2021	162.50	0.00		
Total 11049329					324.30	161.80		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
11049344								
11049	HATCH, DARRIN B	7/12/21	ID CARDS	07/26/2021	10 00	10 00	07/27/2021	
11049	HATCH, DARRIN B	7/9/21	ID CARDS 4 CARDS	07/26/2021	40 00	40 00	07/27/2021	
Total 11049344					50 00	50 00		
11049359								
11049	APURON, JEANINE	7/11/2021	FLOOD LIGHTS	07/16/2021	128 61	128 61	07/16/2021	
Total 11049359					128 61	128 61		
11049362								
11049	LONA DUNCAN	11	Financial SEPTEMBER 2020-FEB	07/16/2021	1,500 00	1,500 00	07/27/2021	
Total 11049362					1,500 00	1,500 00		
11049452								
11049	JEFF BOWER, PE	200909-3	ENGINEERING	04/26/2021	1,500 00	1,500 00	07/27/2021	
Total 11049452					1,500 00	1,500 00		
11049458								
11049	SCHEMPF, JOHN	7/5/21	RISER, NOZZLE, SPRAYER	07/05/2021	55.93	55.93	07/27/2021	
11049	SCHEMPF, JOHN	7/5/21-LOWES	MUSHROOM BUBBLER	07/05/2021	24.69	24.69	07/27/2021	
11049	SCHEMPF, JOHN	7/6/21 MI PUE	BREAD FOR 4TH OF JULY CELE	07/19/2021	65 00	65 00	07/27/2021	
Total 11049458					145 62	145 62		
11049479								
11049	WILLIAMS, HARRY	006	WASTE WATER/WATER SAMPLI	07/12/2021	1,250 00	1,250 00	07/27/2021	
11049	WILLIAMS, HARRY	007	water and wastewater sampling a	08/10/2021	1,250 00	00		
Total 11049479					2,500 00	1,250 00		
11049483								
11049	ARIZONA'S BEST CHOICE	61663	EXTERMINATION	07/16/2021	26 67	26 67	07/27/2021	
11049	ARIZONA'S BEST CHOICE	61663	EXTERMINATION	07/16/2021	26 67	26 67	07/27/2021	
11049	ARIZONA'S BEST CHOICE	61663	EXTERMINATION	07/16/2021	26 66	26 66	07/27/2021	
11049	ARIZONA'S BEST CHOICE	65283	EXTERMINATION	07/16/2021	26 67	26 67	07/27/2021	
11049	ARIZONA'S BEST CHOICE	65283	EXTERMINATION	07/16/2021	26 67	26 67	07/27/2021	
11049	ARIZONA'S BEST CHOICE	65283	EXTERMINATION	07/16/2021	26 66	26 66	07/27/2021	
Total 11049483					160 00	160 00		
11049497								
11049	ESTRADA, JOE ARNOLD SR	#200	2021 JUDICIAL CONFERENCE R	07/19/2021	375 00	375 00	07/27/2021	
Total 11049497					375 00	375 00		
11049498								
11049	ALAMEDA, MARTHA	965044	TERMINATED CUSTOMER	07/20/2021	32 04	32 04	07/27/2021	
Total 11049498					32 04	32 04		
11049499								
11049	MARTINEZ, ADRIAN	#201 CM2017	BOND EXONERATED	07/23/2021	1,000 00	1,000 00	07/27/2021	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total 11049499					1,000.00	1,000.00		
11049500								
11049	ROCKY MOUNTAIN APIARIES	100	SERVICE CALL LABORER CHE	07/27/2021	400.00	400.00	07/27/2021	
Total 11049500					400.00	400.00		
11049501								
11049	SANCHEZ, ANGELA	7/28/21	whirlpool gold refrigerator for PW	08/02/2021	160.00	160.00	08/10/2021	
Total 11049501					160.00	160.00		
Grand Totals					73,022.18	55,209.31		

Dated _____

Mayor _____

City Council: _____

City Recorder: _____

City Treasurer: _____

Report Criteria

Detail report

Invoices with totals above \$0 included

Paid and unpaid invoices included

Analyzed Business Checking - PF

Account number [REDACTED] ■ July 1, 2021 - July 31, 2021 ■ Page 1 of 5



TOWN OF MAMMOTH
GENERAL FUNDS
125 N CLARK ST
MAMMOTH AZ 85618-0000

Questions?

Call your Customer Service Officer or Client Services
1-800-AT WELLS (1-800-289-3557)
5 00 AM TO 6 00 PM Pacific Time Monday - Friday

Online: wellsfargo.com

Write: Wells Fargo Bank, N.A. (038)
P O. Box 6995
Portland, OR 97228-6995

Account summary

Analyzed Business Checking - PF

Account number	Beginning balance	Total credits	Total debits	Ending balance
1458546908	\$463,731.23	\$441,689.59	-\$146,103.64	\$759,317.18

Credits

Electronic deposits/bank credits

Effective date	Posted date	Amount	Transaction detail
	07/01	20.00	Tsys/Transfirst Bkcd Stmt 210630 41399800968346 41399800968346 AZ Fare-Mammoth Magist 062921
07/01	07/02	56.27	Desktop Check Deposit
	07/02	645.33	07/02Bankcard Deposit -0483205938
	07/02	1,371.14	Desktop Check Deposit
	07/02	130.23	State of Arizona AZ_Erapay 210701 68109 Rmr*IV*84102**130.23\Ref*Edward Godoy*711 N Main
	07/02	50.00	State of Arizona AZ_Erapay 210701 92186 Rmr*IV*820014**50.00\Ref*Mya Reyes*109 E Owens Pl
	07/06	1,532.31	07/06Bankcard Deposit -0483205938
	07/06	17,631.71	Arizona State Tr Corp Pmt D1080688 Rmr*IV*City Sales Tax\
	07/06	2,724.63	Arizona State Tr Corp Pmt D1080782 Rmr*IV*City Sales Tax\
	07/07	1,492.36	07/07Bankcard Deposit -0483205938
	07/07	2,567.91	Desktop Check Deposit
	07/07	1,647.05	Desktop Check Deposit
	07/07	281,712.25	State of Arizona Payments 210702 202107021732456 000001\
	07/08	578.14	07/08Bankcard Deposit -0483205938
	07/08	2,499.55	Desktop Check Deposit
	07/09	1,118.26	07/09Bankcard Deposit -0483205938
	07/09	1,297.06	Desktop Check Deposit
	07/09	12,921.20	Arizona State Tr Corp Pmt D1081006 Rmr*IV*Highway User Rev. Fund\
	07/12	2,577.41	07/12Bankcard Deposit -0483205938
	07/12	4,699.43	Desktop Check Deposit
	07/12	391.73	Arizona State Tr Corp Pmt D1081228 Rmr*IV*City Sales Tax\

Electronic deposits/bank credits (continued)

<i>Effective date</i>	<i>Posted date</i>	<i>Amount</i>	<i>Transaction detail</i>
07/12		146.53	Arizona State Tr Corp Pmt D1081134 Rmr*IV*City Sales Tax\
07/13		1,251.91	07/13Bankcard Deposit -0483205938
07/13		776.46	Desktop Check Deposit
07/13		18,342.75	Arizona State Tr Corp Pmt D1081322 Rmr*IV*Urban Revenue Sharing\
07/13		9,856.27	Arizona State Tr Corp Pmt D1081467 Rmr*IV*State Sales Tax\
07/14		737.91	Cash Only Customer Deposit
07/14		639.52	Cash Only Customer Deposit
07/14		562.46	Cash Only Customer Deposit
07/14		523.87	Cash Only Customer Deposit
07/14		492.33	Cash Only Customer Deposit
07/14		23.00	Cash Only Customer Deposit
07/14		1,366.54	07/14Bankcard Deposit -0483205938
07/14		165.60	Desktop Check Deposit
07/14		5,256.29	Arizona State Tr Corp Pmt D1081672 Rmr*IV*Vehicle License Tax\
07/15		711.07	07/15Bankcard Deposit -0483205938
07/15		1,837.91	Desktop Check Deposit
07/16		626.83	07/16Bankcard Deposit -0483205938
07/16		382.46	Desktop Check Deposit
07/19		1,875.86	07/19Bankcard Deposit -0483205938
07/19		2,130.66	Desktop Check Deposit
07/19		1,954.93	Arizona State Tr Corp Pmt D1081987 Rmr*IV*City Sales Tax\
07/20		882.33	07/20Bankcard Deposit -0483205938
07/20		4,057.09	Desktop Check Deposit
07/21		579.73	Cash Only Customer Deposit
07/21		572.66	Cash Only Customer Deposit
07/21		337.28	Cash Only Customer Deposit
07/21		323.00	Cash Only Customer Deposit
07/21		205.01	Cash Only Customer Deposit
07/21		70.00	Cash Only Customer Deposit
07/21		20.00	Cash Only Customer Deposit
07/21		1,137.45	07/21Bankcard Deposit -0483205938
07/21		100.00	Cash Vault Deposit
07/21		741.61	Desktop Check Deposit
07/21		419.50	Desktop Check Deposit
07/22		384.92	07/22Bankcard Deposit -0483205938
07/22		2,021.20	Desktop Check Deposit
07/23		159.42	Desktop Check Deposit
07/23		10,686.62	Arizona State Tr Corp Pmt D1082722 Rmr*IV*State Sales Tax\
07/26		2,513.02	07/26Bankcard Deposit -0483205938
07/26		148.23	Desktop Check Deposit
07/26		10,117.91	Arizona State Tr Corp Pmt D1082927 Rmr*IV*City Sales Tax\
07/27		548.28	07/27Bankcard Deposit -0483205938
07/27		136.95	Desktop Check Deposit
07/27		5,265.86	Arizona State Tr Corp Pmt D1085467 Rmr*IV*Vehicle License Tax\
07/27		262.00	Tsys/Transfirst Bkcd Stmt 210724 41399800968346 41399800968346 AZ Fare-Mammoth Magist 072321

Electronic deposits/bank credits (continued)

Effective date	Posted date	Amount	Transaction detail
	07/28	630.32	Cash Only Customer Deposit
	07/28	605.00	Cash Only Customer Deposit
	07/28	257.00	Cash Only Customer Deposit
	07/28	217.00	Cash Only Customer Deposit
	07/28	204.00	Cash Only Customer Deposit
	07/28	326.90	07/28Bankcard Deposit -0483205938
	07/28	2,152.45	Desktop Check Deposit
	07/29	469.21	07/29Bankcard Deposit -0483205938
	07/29	6,570.39	Desktop Check Deposit
	07/30	415.00	Post Verify Deposit
	07/30	221.00	Post Verify Deposit
	07/30	210.00	Post Verify Deposit
	07/30	76.00	Post Verify Deposit
	07/30	320.12	07/30Bankcard Deposit -0483205938
		\$441,689.59	Total electronic deposits/bank credits
		\$441,689.59	Total credits

Debits**Electronic debits/bank debits**

Effective date	Posted date	Amount	Transaction detail
	07/12	2,068.24	Client Analysis Srvc Chrg 210709 Svc Chge 0621 000001458546908
	07/13	98.73	Bankcard Interchange Fee - 0483205938
	07/13	76.20	Bankcard Fee - 0483205938
	07/13	35.58	Bankcard Discount Fee - 0483205938
	07/16	6,980.41	< Business to Business ACH Debit - IRS Usat taxpymt 071621 220159722708979 Town of Mammoth
	07/20	48.41	Firstdata - Asc Lease Pymt 210720 052-1386605-000 Town of Mammoth
	07/21	62.43	Superior Press Print Chrg Jul 21 J4370733Cv00000 *Wells Fargo Deposit Bags*2*Wfst01 Stagecoach DE
	07/22	2,362.47	< Business to Business ACH Debit - AZ Dept of Rev Ccddir.Dbt xxxxx2766 Town of Mammoth
	07/23	3,691.92	< Business to Business ACH Debit - AZ Dept of Rev Ccddir.Dbt xxxxx2766 Town of Mammoth
	07/23	2,808.09	< Business to Business ACH Debit - AZ Dept of Rev Ccddir.Dbt xxxxx2766 Town of Mammoth
	07/29	480.24	< Business to Business ACH Debit - AFLAC Insurance 072721 Pce77858136 Town of Mammoth
	07/30	7,192.98	< Business to Business ACH Debit - IRS Usat taxpymt 073021 220161182189908 Town of Mammoth
		\$25,905.70	Total electronic debits/bank debits

< **Business to Business ACH:** If this is a business account, this transaction has a return time frame of one business day from post date. This time frame does not apply to consumer accounts.



Checks paid

<i>Number</i>	<i>Amount</i>	<i>Date</i>	<i>Number</i>	<i>Amount</i>	<i>Date</i>	<i>Number</i>	<i>Amount</i>	<i>Date</i>
25291	290.46	07/01	25371	373.28	07/27	25409	74.75	07/20
25292	294.84	07/02	25372	1,877.09	07/13	25410	332.83	07/22
25300	3,839.93	07/02	25373	5,512.50	07/12	25411	294.84	07/26
25305	314.66	07/19	25374	562.80	07/19	25412	1,409.51	07/14
25310	30.00	07/02	25375	512.73	07/20	25413	795.83	07/15
25316	1,451.79	07/02	25376	579.99	07/12	25414	1,104.65	07/16
25324	520.99	07/01	25377	352.92	07/14	25415	1,960.84	07/20
25330	774.90	07/09	25378	2,265.00	07/16	25416	466.63	07/15
25334	362.39	07/07	25379	98.50	07/09	25417	1,164.53	07/20
25335	10,341.60	07/13	25381	193.83	07/28	25418	450.99	07/16
25338	499.27	07/01	25382	3,839.93	07/15	25419	895.56	07/16
25339	763.36	07/08	25383	216.95	07/19	25420	827.86	07/15
25341	653.10	07/06	25384	1,219.06	07/13	25421	128.61	07/28
25342	75.03	07/13	25385	7,219.40	07/12	25422	108.56	07/20
25343	432.07	07/02	25386	1,861.59	07/12	25432	3,746.00	07/30
25344	950.74	07/06	25387	1,250.00	07/13	25446	1,000.00	07/30
25345	1,065.53	07/02	25388	301.07	07/12	25452	1,964.19	07/28
25346	1,114.84	07/01	25389	505.04	07/16	25458	525.24	07/29
25347	1,150.68	07/08	25390	858.89	07/30	25465	1,168.64	07/30
25349	1,103.63	07/08	25391	826.80	07/22	25466	1,114.85	07/28
25350	1,503.78	07/02	25393	432.07	07/15	25467	1,150.68	07/29
25351	373.51	07/07	25394	1,267.54	07/19	25468	1,237.29	07/30
25352	361.36	07/02	25395	1,061.18	07/16	25471	1,944.15	07/29
25353	916.72	07/01	25396	1,139.48	07/13	25473	341.43	07/30
25354	948.65	07/01	25397	1,166.21	07/15	25474	999.38	07/29
25355	795.41	07/06	25398	1,102.89	07/16	25476	959.91	07/29
25356	1,207.23	07/01	25399	1,162.51	07/15	25478	932.33	07/29
25357	611.28	07/02	25400	1,758.43	07/16	25479	435.67	07/29
25359	55.26	07/16	25401	282.96	07/20	25480	1,765.78	07/29
25360	290.46	07/02	25402	449.56	07/16	25481	194.99	07/30
25361	294.84	07/02	25403	965.73	07/16	25484	1,409.51	07/27
25364	1,032.23	07/06	25404	812.49	07/14	25485	697.99	07/29
25365	1,960.84	07/06	25405	641.90	07/15	25486	1,232.11	07/30
25366	361.36	07/08	25406	1,138.17	07/15	25488	361.36	07/29
25367	1,029.32	07/06	25407	631.85	07/16	25491	939.05	07/29
25368	361.36	07/06	25408	1,765.78	07/15	25492	827.86	07/28
25369	894.00	07/01						

\$120,197.94 Total checks paid

* Gap in check sequence

\$146,103.64 Total debits

Daily ledger balance summary

<i>Date</i>	<i>Balance</i>	<i>Date</i>	<i>Balance</i>	<i>Date</i>	<i>Balance</i>
06/30	463,731.23	07/07	751,225.48	07/13	769,774.19
07/01	457,359.07	07/08	750,924.14	07/14	776,966.79
07/02	449,436.16	07/09	765,387.26	07/15	767,278.88
07/06	464,541.81	07/12	755,659.57	07/16	750,061.62



Daily ledger balance summary (continued)

<i>Date</i>	<i>Balance</i>	<i>Date</i>	<i>Balance</i>	<i>Date</i>	<i>Balance</i>
07/19	753,661.12	07/23	762,121.62	07/28	779,199.57
07/20	754,447.76	07/26	774,605.94	07/29	775,047.39
07/21	758,891.57	07/27	779,036.24	07/30	759,317.18
07/22	757,775.59				
Average daily ledger balance		\$702,436.83			



IMPORTANT ACCOUNT INFORMATION

Effective September 1, 2021, the non-Wells Fargo ATM balance inquiry fee will increase from \$2.00 to \$2.50, and the non-Wells Fargo ATM transfer fee will increase from \$2.00 to \$2.50. To avoid these fees, monitor your balances and transfer money by accessing Wells Fargo ATMs, calling the number on the back of your card, and using Wells Fargo Online[®] or the Wells Fargo Mobile[®] app. Availability may be affected by your mobile carrier's coverage area. Your mobile carrier's message and data rates may apply. These fees may not be applicable to all customers and may vary depending on the type of Account you have. For more details, refer to the applicable Wells Fargo Fee and Information Schedule for your Account.

**TOWN OF MAMMOTH
MINUTES OF A REGULAR MEETING
OF THE MAMMOTH TOWN COUNCIL
JULY 15, 2021**

**These are the Minutes of a Regular Meeting held by
The Mammoth Town Council
On July 15, 2021 pursuant to the notice required by Law.**

Due to the COVID-19 Virus and our efforts to slow the spread, and to keep all members and attendees safe in this time of crisis. We require that all those in attendance are adhering to Social Distancing Measures.

- 1. CALL TO ORDER – This meeting was called to order at 7:04 PM Vice Mayor Martinez**
- 2. PLEDGE OF ALLEGIANCE J. Schempf**
- 3. ROLL CALL**

PRESENT MEMBERS

Mayor Armenta (by Phone)
Vice Mayor Martinez
Councilman Bustamante
Councilman Martinez
Councilman Adams
Councilman Brewer
Councilman Ponce

PRESENT STAFF

Attorney S Cooper
Town Manager J. Schempf
Town Clerk A. Sanchez
Town Recorder S. Christiansen

ABSENT MEMBERS

4. CALL TO THE PUBLIC

A public body may make an open call to the public during a public meeting subject to a three minute limitation to allow individuals to address the public body on any issue within the jurisdiction of the public body. At the conclusion of the call to the public individual members of the public body may respond to criticism made by those who address the public body. They may ask staff to review a matter or have the matter be put on a future agenda. However members of the public body shall not discuss or take legal action on matters raised during an open call to the public.

E. Bustamante-Spoke of Continuing the Neighborhood Watch Program and Increased Patrols. Also spoke concerning the Infrastructure Bill in Washington and the need to pass it. This bill will allocate federal dollars to small towns like ours to help with our infrastructure issues within the town. Urging residents to call on their State Officials to "Pass this Bill". Lastly is the idea of creating a Bridgeway across or beneath highway 77 to insure safe crossings of the highway by our residents.

****DUE TO WEATHER CONDITIONS AND THE POSSIBILITY OF POWER OUTAGE SOME ITEMS WILL BE MOVED TO THE BEGINNING OF THE AGENDA IN ORDER TO ASSURE THAT ACTION IS TAKEN ON THESE ITEMS DUE TO TIME AND DATE RESTRICTIONS****

Motion is to Move Items 7A, 8D, & 8E, to this slot on the Agenda Items

Motion by Councilman Bustamante

Second by Councilman Adams

Motion Passed VOTE 7-0

7A OLD BUSINESS: Consideration and Possible Approval of Ordinance 2021-07 Tax Levy for Fiscal Year 2021-2022 in the amount of @2.251 per \$100 of Assessed Value.

Motion is to Approve Ordinance 2021-07 Tax Levy for Fiscal Year 2021-2022 in the amount of \$2.251 per \$100 of Assessed Value.

Motion by Councilman Ponce

Second by Councilman Martinez

Roll Call Vote

Councilman Bustamante YES
Councilman Adams NO
Councilman Ponce YES
Mayor Armenta (by Phone) YES

Councilman Martinez YES
Councilman Brewer YES
Vice Mayor Martinez YES

Motion Passed VOTE 6-1

8D NEW BUSINESS: Discussion and Possible Action to Approve an IGA with Pinal County for Animal Control Service for a Period of 3 Years.

A. Sanchez Town Clerk-This is the IGA that we've been working on with Pinal County for quite some time, we were able to secure an agreement with Pinal County. If we approve it today, this agreement will go to the Board of Supervisors, in August, to be effective on September 1. This agreement provides us services through animal control for a flat fee of \$2,000 per year. Not only did we get all of the services that we had in the last IGA that had expired, but they also added two vaccination/license clinics per year, two full sweeps a year where they'll bring a team of animal control officers and spend an entire week sweeping the town for strays. The \$2,000 will cover anything that happens Monday through Friday, eight to five during regular business hours. If there's an emergency after hours, we will pay the emergency rate because they have to pay overtime. The last count they picked up 11 animals. And of those 11 only two were returned to the owners. They still haven't been able to find the one that came after Councilman Bustamante. So, but they're making regular stops through the town right now. And they're going to continue. They're preparing for this IGA and already coming into town anytime we call them. We're working with the police department as well. We budgeted \$2,000 in the in the police department budget and an additional \$2,000 for afterhours overtime. We don't foresee that's going to happen. The police department is working very well with us and the dispatch to make sure that we handle these calls so that we don't have very many emergencies.

Motion is to Approve an IGA with Pinal County for Animal Control Service for a Period of 3 Years.

Motion by Councilman Adams

Second by Councilman Ponce

Motion Passed VOTE 7-0

8E NEW BUSINESS: Discussion and Possible Action to Approve the US Housing and Urban Development Community Planning and Development Programs Cooperation and Coordination Agreement between Pinal County and the Town of Mammoth.

J. Schempf Town Manager-If you recall, a meeting or two ago, we authorize the Mayor to sign a letter back to the county that says yes, we want to join with them for the next three years. This is the official ratification of that agreement. And as I explained then, and I just double checked again. Yesterday, I was on a call with CAG. They're not getting any funding at all to speak of, they get \$120,000 they have to split between six towns. So, we're doing okay. It's nice to be able to pick and choose. I don't know how long it'll last. I mean, maybe the next go around in a couple of years. It'll flip the other way. But right now, we're getting more of our money out of the county than we would if we went with CAG. I'd recommend agreeing to this.

Motion is to Approve the US Housing and Urban Development Community Planning and Development Programs Cooperation and Coordination Agreement between Pinal County and the Town of Mammoth.

Motion by Councilman Martinez

Second by Councilman Adams

Motion Passed VOTE 7-0

Vice Mayor Martinez- And so we're going to go back and take the rest of the agenda in the order that is on here.

5. Presentation and Q&A for Chad Crockett of Bowman Engineering Corporation Inc. on the Town Water Project.

Okay, thank you. I'm Chad Crockett. I am the principal engineer in charge for the family water project. And John asked me to do a brief project overview for the council today. So I just have a few things to go over just to give you a little idea of who Bowman is. Talk about the project, the grant, what it all entails, to make sure everyone understands what the town has. We'll talk a little bit about the design status where we're at. And then the last item was the wells. I know that that's a hot topic among the residents and the council.

So just a little bit about Bowman. We've been around for over 25 years. We have Over 750 employees. We are a publicly traded engineering company. We have 32 offices nationwide. And in Arizona we have five. So we're in Tucson, Tempe, Glendale, Mesa and Safford. So, I am in the Safford office, that's where I spend most of my time. So as a firm we do about every type of engineering you could want. We have a lot of resources nationwide. I am a civil engineer and I focus on water, wastewater and municipal infrastructure. So I'm native Arizona. I grew up here, rural Arizona and Safford. I've done projects in different parts of the state, but I enjoy working more in the rural communities. My specialty is water systems, troubleshooting systems that may be not quite sure exactly how they operate. And so I was excited to get this project. On the team, we have three other members, Carson Taylor, who's also in my office, who will help with engineering. Bob Krallinger is actually in our Virginia office. And he heads the water and wastewater team nationally, so he will help with quality control. And then Jonathan Nolan is our survey manager out of Safford. So he covers southeast Arizona.

Now, to go over the project that the town was awarded. So it's a USDA funded project, and its scope is based on a preliminary engineering report that NCS did. And this was about a year ago, year and a half ago when they did that study. And so the scope that was outlined, called for about 27,000 feet of pipe replacement. It also called for improvements to the wellhead. Supervisory control and data acquisition, which is a SCADA, is what we call it. So that's how the system is controlled. It'll allow the operator to see what's going on in the system remotely. So if the pumps are on and the tanks empty, if the pumps don't start when they should have, that all is there.

The next thing that was on there was emergency generators. I know you have power outages like we're worried about and so that's a big, big thing that is necessary, especially when you have a booster station that controls half your town's water and wells too. So we're looking at different sources to possibly get a generator from a different funding agency. So we're still trying to figure out what would be best use for the money in this project. So worst case scenario, you would have one, hopefully, two generators, that would be trailer mounted, you could leave the generator at the booster station, if that's where you have most of your problems. Hopefully, after this, this project, it's not a problem as much as it is now. Then if we had multiple you could move the generator from one well to the other. Ideally, you would have three generators, ground set, dedicated for each of the wells and the booster station. So, the booster station is part of the project, we're still trying to figure out what is happening, from what I can tell it's a control issue, how it's seen. If the tank needs water, not, the pumps themselves, are sized properly to put the water to the tank, it's just making sure that they talk with the tank, so they come on at the right time. It appears that most of your problems happen after a power surge or a glitch in the power, they don't reset to automatic. And so that's something we're working on and plan on including with the SCADA system that would be integrated into it. Also, there would be an alarm, so that if the pumps, the power went off, and the pumps didn't restart, the operator would get a notification that something is not right. If the tank levels drop to a certain level, they would be notified that your tank is low. So, the plan would be that you would have a main computer system that controls it, that would likely be at the town hall, and then it would be set up to where it could notify operators or people within it via their cell phone.

So this is the grant that the town got, broken down by dollars. So, the Grant that you received, the way the funding was split up is \$5.5 million was for construction. And then you have another half \$500 Thousand for contingency. And then there's \$1.5 million, which was set aside for administrative services, getting the grant interest, things like that. This includes part of getting government funds, legal needs, right of way permitting, and engineering. So, all of those things take up the rest. So, we have \$6 million for construction. Part of the problem with a grant like this, is what do we do? People can come with a list of things they want to do, but with \$6 million, unfortunately, we're not going to be able to do everything. So what are the priorities? How do we prioritize things? These are the priorities that we've identified, one of them being pressures in your pipes, right now you have a lot of breaks, and the majority of them are in areas where you have really high pressures. So, if we could reduce the pressures, we could eliminate a lot of breaks, and possibly extend the life of the pipe. While it will need to be replaced in the future, if we can eliminate those breaks, it could help from a maintenance point of view.

The next is, the tanks and the booster, they kind of go hand in hand. So, I know there's been many times where the tank runs out of water because the booster station didn't kick on. So that's where we get into the controls, do we want to replace the pumps, or do we want to replace the control system? That was another high priority.

The next one pipe breaks. So, replace piping, do we need to reconfigure the pipe pallet serve, so we can eliminate those. The last two are valves, I know there's been times where the pipe breaks but, in order to shut down the water, they have to turn off one valve that they know works, which turns off water to a large portion of the town. That's not how it should be. Ideally, it's block by block, you should be able to isolate a leak, very closely to a valve and not affect as many people. And so we're looking at that.

The last one is hydrants, looking through a lot of the hydrant spacing, some of it can be redone, which would allow for better access to hydrants. Rather than having one hydrant at a dead end, we could move that farther up the road so that it can serve more homes. There's also some hydrants that are fed by pipes that are less than six inches in diameter, which is not up to code. And so the idea would be to redo the piping so that they're served by a minimum of a six inch pipe. And I'm on Safford's volunteer fire department, so I know how critical it is when you get to a fire, that you have water, so we don't want the department to go to a fire and open a hydrant and not have anything. As far as the design goes, these are the things that we've done so far. So, we did the aerial survey of the entire town that gave us locations that also gave us elevations, which is what we really needed. We went around and we put a pressure gauge on every hydrant, which told us where you're experiencing higher pressures or lower pressures. We're able to identify what tank is serving what part of town. There's some interesting parts, we found, which, through this project, we'll be able to eliminate those high pressures by redoing piping, and by adding pressure reducing stations. We've identified locations where pressure reducing stations are warranted and are going to improve the system. Also, they're going to help people from having problems with their side of the line because of high pressures, too. We have done ground penetrating radar to locate utilities underground. And the next step there is to have potholing done, where they'll come out with a backtrack and dig up where the pipes are, some we don't know where they're going to or how they're connecting. So we can clear up some of the confusion. Because we know how much we have to spend, we don't want to over design. So, as we come up with these areas, we know the priorities that we need, which are the booster station, we need pressure reducing valves, and so we're kind of backing into it. We have this much money, so we create a cost estimate as we're designing. So we can plan, if we have this much money, that means we can replace this many feet of pipe, we can replace this many hydrants. We make sure that the most important things are addressed with the money we have.

The last topic is a hot topic, which is wells. And so just to talk about how they're governed. So, all drinking water, public drinking water cisterns are governed by the EPA Safe Drinking Water Act. And there's two different regulations. So there's the primary regulations, which are mandatory, and are health threatening. And then there's the secondary regulations, which are non-health threatening, and which are considered aesthetic. So, the way I look at that is if you, you have a car and you got a big dent in the door, it's still safe to drive it, there's just a dent in it. It may not be as aesthetic as you want it to be. So, that would be what we'd call a secondary problem. But if you had a car and there was a big crack in your frame, that would be considered a primary problem where that's going to cause harm. So, looking at the wells that the town currently operates, Well #4 and Well #5, which are on the northern part of town, currently, they meet all of the primary health regulations. But there's two secondary regulations that they're outside of the normal limits, one being sulfate and the other being total dissolved solids. So total dissolved solids are what you consider hardness, so it can affect taste. So when you turn on your faucet at home, and then turn it off, and there's the ring around the Chrome on the faucet, that's from the hardness, the taste is going to come from the sulfate, so that can cause salty tasting water, or a bad taste. That's what they classify as an aesthetic problem. So, drinking the water is not going to kill you. But you may not want to drink enough water because you don't like the taste. Well #1 and Well #2, which are in the southern part of town, these ones were kind of the opposite and are not currently being used. The last one that was brought up is the Clark Well, which is the one by the river that was given to the town, or the town bought many years ago. I did some research, for any Well that's drilled, there should be a record of it with the State Department of Water Resources. This one was like that. It was drilled in 1965. For the industrial Sand and Gravel operation. It has an eight inch casing, which will limit the size of pump you could put on it. The main things for the Clark Well, is that it doesn't meet drinking water standards for well construction. So a well, for drinking water, it has to have a sanitary seal. And what that means is the first 20 feet of that well casing has grout, between the casing and the dirt 20 feet deep. Also, the casing has to stick up a minimum of a foot above the ground sort of pipe before the pump is on. It has to have a six foot slab around it. So, while we don't know if it's quality water or not. The problem is, you can't just take a well that's been used for irrigation and start using it for municipal water. The other thing to keep in mind, with a well like this is, it may be good water, when you first turn it on and taste it, you may not taste anything bad compared to what you're drinking. But that doesn't mean there's nothing bad in it. Also, when we do well quality tests, for new source, it's pretty standard that you're going to pump that well for a few days, if it's been stagnant. You want to make sure that the water you're going to test is the actual water you're going to drink, not just the water that's in the pipe. So, there are some challenges with the water here. You could use the well for whatever you really want to other than a drinking the water system.

So, as far as hydrant spacing the standards, 500 feet, so 500 foot spacing between hydrants and commercial areas it can be closer, depending on what you have. The other part of the problem is we won't put a hydrant where we don't already have a main we can connect to. So, it's all gonna depend on where we can get water from. A hydrant near Dollar General, right now the water is on the other side of the road. We haven't looked into that in much detail to see if we can bore a line under the highway. The problem with that is, if we want to cross the highway, ADOT typically will not let you open cut it. So you have to bore under it, which the price goes from \$100 a foot to \$1,500 to \$2,000 per foot. I mean, anything's possible. I think what would be good is, if I could provide a map and you could show me suggestions that you would want to add.

I mean, we're still really early on in this process. But what we would need to know is if there are areas that you want us to definitely concentrate on, or any other problems. That's what we need to know. We've got information from Bill at Public Works and from those in the water department, who have told us some issues, and we've had a list of hydrants that we know are broken. We've been able to identify pressure areas that are really high. But if there are other things, we are definitely open. And we're in the stage of the game where that knowledge is going to help us because in the end, this is going to be your system.

****Note-It was suggested that they also speak to Fire Chief Ponce concerning hydrants****

We're working on being able to accommodate new hydrants in the future. It just depends on where you want to put them. The whole issue, the challenge with the grant is we only have so much funding. So there may be parts of town where we're not even in, a large part of town where there is no construction, other than maybe they put in a valve or they replaced the hydrant. So, everything we do will be set up so that in the future, if we do need another hydrant or things like that, it will be there. So it can be extended or added on to in the future. So we definitely don't want to design you in a corner where you have to redo something.

****Question: And did I hear you correctly, we're not using Well #1 or #2? That the only wells that we're using are the ones on the north part of town?*****

Yes, Well #4 and #5. And those wells, they could be treated to lower the sulfide and hardness. So that is an option. Wells #1 & 2, they're just not being utilized right now, they don't meet those standards for drinking water. Wells, #1 and #2 are on the South side of town. And they can be treated, but it's going to be expensive. I don't know that I put a lot of money into treating those. If you were going to treat wells, I would do the ones you have for taste. The way you could do that, to save money as you treat, you treat one to a high level to where it eliminates the majority of it, and then you blend it with the other one. And so basically, you're diluting that contaminate to a level that is acceptable.

****Note there is a question concerning the scale that is present in our home water lines and whether or not we would be looking at a new source for water supply****

Yeah, so that's calcium carbonate. So it's like a Tums. But, that's what it is. It's hard water.

If I'm directed to do so, I can, but that's not necessarily in scope right now to look for a new source. We have not tested any wells for capacity or more contaminants, all we've done is we've been given the information that's been done in the past as far as well capacity and quality. But, the only real thing that's in our scope for as far as wells go, is, Well #5 is in a floodplain. So it's required to be protected. So we're going to have to do improvements to that. So if there is a flood, it's not going to take out the electricity, or the chlorination or the disinfection to the well. And then the other thing would be controls, towers, how it turns on and functions with the booster station and with the tanks. That's kind of the extent of what our project entails.

And it sounds like another great project would be a new source development, trying to find a new source where to put a well, from my experience, if you find a spot to put one, you're going to be better off to just drill a new Well, next to the Well you like, because the standards for construction are so much different. To retro fit one, you're going to have an old casing and old well, and put a lot of money into it and still have an old casing an old well that now just has a sanitary seal around it. So in my opinion, if you are going to go for a new Well, it would be, find a spot and let's drill a new one next to it.

****Question: When do you think, are you on schedule? When do you perceive you're part of this project being finished as far as engineering and design?*****

So, what we're seeing right now is we should still be able to go to Bid the first part of next year. Right now we're kind of at the cusp of really getting into design in areas, what exactly we're going to do. We have the 30% designs about done. And with that what I'm saying is, we took costs of construction, which have been hard to estimate recently, and how much money we have and what we can do for that price. And so we're trying to balance that to see, the things that I know you need. You need the pressure reducing stations, and you need your pumps and your wells and your tanks to work together. And then after that, we were trying to see how many feet of pipe we can put in. We know that there are sections of pipe that's bad. So how many how much of that can we put in? Okay, if we can put in two miles of pipe here, and we'd like to put in three? Well, that third mile, is that more important than

putting in eight more fire hydrants, and putting valves throughout this part of the community. So that this is the type of project I like. I've done this lots of times, you're trying to figure out, okay, we know we can't have the world here. But, with what money we have, what can we fix that's going to give us the biggest benefit.

****Question: Concerning the replacement of Asbestos Pipes that already exist in the Town and the possible replacement of those.****

So, I'm glad you brought that up. Asbestos Cement Pipe is not dangerous to drink out of. Asbestos cement pipe, they call it transite pipe, there are still millions of miles of it throughout the state and throughout the country. Asbestos is harmful when it's in fibers form. So, if you take an Asbestos Cement Pipe and you have a pipe break, then you have to cut it, and it's dry, that's when it's dangerous. Water moving through it is not harmful. There's been no studies showing that drinking water from Asbestos Cement Pipe causes any type of cancer. However, there's been lots of studies where people in the piping industry have had problems because they cut through the pipe when removing it, they didn't have the proper protection gear, it was dry, and they use a dry saw. As soon as it's cut, those fibers go in the air, and that's what gets in your lungs. So, yes, we will replace the Asbestos Cement Pipe in some areas. I don't know that we'll get it all. I don't know that the town knows where all of it is, that is part of another issue.

Vice Mayor Martinez-Thank you very much for coming out. I appreciate you making the long drive from Stafford and giving us an update. It is important that we are all on the same page. So, thank you very much for making the trip.

****Council Thanked Mr. Crockett for the presentation and update, and for the long drive he made to come to the Meeting.****

CLOSE PRESENTATION BY CHAD CROCKETT FROM BOWMAN ENGINEERING

6. CONSENT AGENDA

A. Staff Recommendations and Reports (Copies of all Reports can be found on the Agenda page of the website for this meeting)

- 1. Town Clerk/Treasurer**
- 2. Town Manager**
- 3. Police**
- 4. Public Works**
- 5. Library**
- 6. Planning and Zoning**

B. APPROVE ACCOUNTS PAYABLE For Payment and Filing for June 2021

C. APPROVAL OF MEETING MINUTES

- 1. Special Meeting of June 4, 2021**
- 2. Special Meeting of June 16, 2021**
- 3. Special Meeting of June 30, 2021**

Motion to Accept Consent Agenda as stated.

Motion by Councilman Martinez

Second by Councilman Brewer

Motion Passed VOTE 7-0

7. OLD BUSINESS A. **Moved to Beginning by Council**

B. Consideration and Possible Approval to Accept Finalized Objective Expectation and Goal for the Police Department and for the Evaluation of Chief of Police in 6 months as Set By Council.

Motion to Accept Finalized Objective Expectation and Goal for the Police Department and for the Evaluation of Chief of Police in 6 months as Set by Council.

Motion by Councilman Brewer

Second by Councilman Bustamante

Motion Passed VOTE 7-0

8 NEW BUSINESS

A. Consideration and Possible Approval to Direct Staff to plan and organize a Town Wide Community Clean-up and Determine Budget

J. Schempf Town Manager-I'll kick this off. Staff has spent quite a bit of time on this. We have some really good ideas. We asked the guys and the people that are going to be doing it, and we got even more ideas, which is good. They did suggest we were going to try and do it in August but, the suggestion was to put it off until September, and hopefully the weather's a little bit cooler. The other thing we've decided is that, we're going to develop a windshield surveys, is what they call them. So literally, the police and the public works are going to drive around specific, mapped out blocks. If they see an issue, a big issue, they are going to know the address, one if there's no address on it, which leads to another subject, which I'll talk about in a minute. But they can draw on the map. Okay, so the third house in from the corner of these two streets. So, this is going to give us an idea of the scope of the problem. So, the real bad ones, we're going to turn over to zoning so they can be concentrated on. But, it will help plan where we put our efforts at the town cleanup. So that was step one, and that's going to happen here in the next couple of weeks. The next step is to actually do the town cleanup. And today we got some really interesting good news, we found out that the waste management owes us two dumpsters a year, free, for town cleanup. I know we haven't used them in years. So, I'm going to go back and get at least four. And I think I can talk them into that because the last thing we want to do is get everybody excited, and then wind up not being able to get rid of it. But we're going to put it all down in the gravel yard. That's what we're gonna stage everything. And I'll turn it over to the Clerk because she's got other ideas.

A Sanchez Town Clerk- I have provided everyone with a handout. We're tentatively calling this The Mammoth Volunteer Community Cleanup. We're looking at September 13, through the 18th, tentatively, for the cleanup, it's going to run a week. We will assign two or three Public Works people to the roll-offs and they're going to organize the site, as stuff comes in. They will do this throughout the week, for a whole week, then on Saturday, we wanted to try to form some kind of volunteer committee. Volunteer will come with their trucks, and we'd go out and try to pick up and help out people who don't have a truck. That's our biggest problem here, I think that we have a lot of people who don't have transportation to get that stuff to the site. It does us no good to have empty roll-offs. So we're hoping that the council will be able to help organize and help get volunteers to do this. The county, did something similar to this in Dudleyville. And it was amazing. The first year, it was a struggle, because people didn't understand and they weren't prepared, and they didn't know what they needed to do. By the second and third year, it was amazing. It was something that everyone looked forward to all year long. So, it helped clean the area up and get rid of a lot of the issues that they had. We think that it's going to be positive, it's going to take a little while. But I called and found out that it was going to cost us \$900 for this roll-off. And John actually saved us not only \$900, but even more. He remembered in our contract somewhere that we were supposed to get a roll-off and he went back and found it. So kudos to him. That's what's going to make this and not only is it going to save us \$900 but, with this we can actually have two community cleanups a year rather than just one. This will really help us address our issues, help people get their property cleaned up. CRM of America, is going to bring a roll off, and it's going to cost about \$400. They're gonna bring it out, drop it off for free, pick it up for free, but we have to pay for the disposal fee for the tires. That's \$80 per ton, which is around \$400. And then hazardous waste, Heritage Environmental is going to come, actually they're not going to come out. They said that if we had enough, they would send someone out and pick it up, they would work with us. And that's at 25 cents per pound, or 75 cents per pound, depending on what those hazardous materials are, batteries, oil, chemicals, latex paint, things like that. I think we've got our bases covered. We're going to try to stay away from picking up weeds and brush for this community cleanup. We have an issue out at the landfill, we have a lot of stuff out there that we need to get rid of. Because of the ban on burning, we have not been able to do anything with it. So we don't want to make that problem worse, while we're trying to solve another problem. So we're gonna stay away from weeds and brush. I'm trying to focus on the general waste, the tires, and hazardous materials. So we're asking that the council assist us in organizing a volunteer committee. Public Works will be staffing drop off site, the police department said they would assist with traffic control. Our administration staff, we're going to prepare flyers, post it in the newspaper and coordinate with residents who need assistance. Zoning is going to help by identifying the worst of the worst, and start sending out letters, and getting on them so that they feel a need and a sense of urgency. We want everyone to take advantage of this as a community. Does anyone have any questions? Do you have any ideas? Because, we're very open to anything you guys can help us with? We want this to be a success.

****Question: There was a discussion concerning the use of Volunteers and the Liability that may have on the Town of Mammoth****

S. Cooper Attorney- Council Members, there's a couple things that we could do on that. One is, obviously we will chat with our insurance carrier to make sure that we get coverage for it. We can also prepare some type of waivers and have people that volunteer sign that they agree they're not going to file suit against the town. That's not to say that a lawsuit or claim couldn't happen. And really just making sure that they're doing things that aren't involving a lot of use of hazardous equipment or machinery or that they're basically doing something that's kind of dangerous, like if they're, you know, they decided they wanted to try to lift up and throw in a dumpster or refrigerator. You know, there's just so many things that can go wrong with the weight of that. And so I think we can do that by making sure that we have people that are competent, there to help oversee volunteers, and make sure they're not going to harm themselves.

****Question-Concerning Weeds and Brush. Do we have an area that we can allow residents to dump weeds and brush and the town can do controlled burns****

****Answer-We do have an area for this, but with the burning ban it is filled to capacity and will require some time to fully address this problem. With some bans being lifted we should be able to begin that process soon****

J. Schempf Town Manager-Vehicles, we're going to also attack the abandoned vehicle issues. We're just going to require that if you're going to keep that pile of junk, it's got to be registered. And that causes a lot of us old car freaks to say, well do I want to spend the money, it's only 50 bucks, 50 bucks this year and 50 bucks next year. And you start making some smart decisions. Okay, maybe I don't need 14 projects in my retirement.

Now the other thing I wanted to mention is that I was in another community where this is well established. But it was amazing to me that the whole community turned out, it was a party. And the volunteers, they did sign the waivers just, as our attorney mentioned, but they were a big help because they were bringing their own cars and in trailers and trucks and, and helping those that couldn't. And in the town, this particular town did not have water department, they didn't have any public works. So the town really couldn't do much. We did have one truck and a trailer. And for the first hour they went around to people who would call in. So that might be something we can look at, you know, we'll start a call list. Encourage those people without cars and trucks to call in and ask for help. We're still working out the kinks, but we are excited about and so is virtually everybody that we've talked to. But the first impression a lot of people have is we are a poor town. If we could get a lot of this stuff picked up, it's going to help and then we're going to attack the derelict buildings. You know, we plan on this being a long term deal, but I think, if the people get excited about it, we're going to make some progress and people are going to think twice about throwing something out in their yard. That's our hope.

Councilman Bustamante-Like I've said before, these properties are not owned by 14 year olds, they're not owned by 17 year olds, there not owned by 6 year olds. These old derelict buildings, are owned by adults. They knew what they were getting into when they purchased the property. And it's like anything else, you got to take it in small steps, but at some point in time, you get to the point where you got to do something and you must begin the condemnation process. We are within our rights to act to alleviate the problem, you know, but the cleanup is a good start. That's gonna be the biggest challenge.

A Sanchez Town Clerk-The only thing I want to mention was, you asked about inoperable vehicles. The police department, they ordered a whole stack of red tags, where they're going to start red tagging all of those, many vehicles that are sitting on the side of the road, and those that are not registered are going to get a red tag. Also we would like to have a committee to prepare food, for all of the volunteers after the cleanup.

Vice Mayor Martinez-Do you think you could find money in your budget to get hotdogs and hamburgers and the council could cook for the volunteers?

A Sanchez Town Clerk-Remember we set \$5,000 aside in the planning and zoning budget for community property cleanup? We did prioritize that money for community cleanups and to clean up property. So this would be part of that. So yes, we do have it in the budget for that.

Motion to Direct Staff to Direct Staff to plan and organize a Town Wide Community Clean-up and Determine Budget

Motion by Councilman Bustamante

Second by Councilman Brewer

Motion Passed VOTE 7-0

****Note to Minutes-Mayor Armenta had to Leave the Meeting at this time 8:20PM****

B. Consideration and Possible Approval to Direct Staff to Plan and Organize Annual Employee Appreciation Incentives/Events and Determine Budget

A Sanchez Town Clerk-This was suggested by the Mayor. She wanted us to have Employee Appreciation Day and have it at the pool. If we have it at the pool, then that means part of our employees, who are the full staff of lifeguards, wouldn't be able to participate. So, we thought maybe we could kind of work this together with the cleanup. And maybe we do an employee appreciation after the cleanup for all the employees. Because they're going to have to come in on a Saturday to help out and we're hoping they'll agree to do that. I think that Employee Appreciation is important. We are working to make this a better place for employees. In order to have a good workforce, they need to feel like they're valued. We haven't set a budget. We just thought maybe we could get an idea. We do have a little money. So if the Council is willing to do something like this, then we'll be happy to organize it and prepare for it.

J Schempf Town Manager- One of the things that bothered me last year was that I was hit with, everybody gets a turkey, and then it was Christmas time, when everybody gets that \$100 gift certificate. And those are great ideas and so is this employee appreciation. That's why we've got to put it in here as a budget item. I want to look at the whole year, and what events we want to add and for how much. So we can kind of get a better handle on the costs rather than piecemeal it. We've talked to some of the employees and quite frankly, they're not excited about coming in on the weekend. So maybe, you know, if it was a late afternoon event when they are already here, then that might work, too. So, we felt that, as you just said Vice Mayor, and as the Clerk said, it is an important subject. I personally would like to see it get a little bit organized, and we will get it researched. Then we can come back to you with a, "this is what we can propose." We can fine tune it at that point.

Question: How many employees do you have?

Answer: We have 32 employees, both full and part time.

Note: Some ideas were passed around concerning discount passes to a waterpark or arcade type business that would include their families as well.

Motion to Direct Staff to Plan and Organize Annual Employee Appreciation Incentives/Events and Determine Budget

Motion by Councilman Martinez
Motion Passed Vote 6-0

Second by Councilman Bustamante

C. Discussion and Possible Action to Direct Staff to take action to Stop the Use of Glyphosate (Round Up) in the Town Weed Control

****Note-Those who do the Town Weed Control are available in chambers for questions****

Weed Control for the Town of Mammoth "Manuel and Fred"

So, I'm looking at the EPA website. I've been doing this since 1987. I took over my company in July of 2014, the previous owner started in 1987. And did it for more than 40 years. With no problems at all. And I've seen people do odd things. If you do things like that, no matter what, you're going to miss treat something. We mix it at one ounce per gallon. So the amount of active ingredient, glyphosate, we'd like to see, is .4 per one ounce. So in one gallon of water, 122 ounces, we have not even one half of an ounce of glyphosate. Glyphosate does not volatilize, it doesn't leach, so it cannot get into the groundwater. Also, if we're spraying for example, along the highway, and somebody is following us, they cannot breathe it in. The only way that they can get contact, is to actually go touch. And at the rate that we're mixing it up, they have to touch it a whole lot. But, as far as alternatives, for example 2,4-D weed be gone. That is a seriously dangerous chemical. They came across 24D when they were making Agent Orange. But those products do leach and it stays active for a long, long time. If you spray it near a rosebush, or something like that, you could possibly kill the rose bush. I know that everybody's freaked out with the commercials and stuff but,

glyphosate is the safest herbicides. I personally think when there's weeds and stuff in the cracks of the road, looks abandoned. Fred and I, when we started doing the town, the highway was part of the areas we did. Since then we switched to Lower Mammoth. But since we already had the highway clean, we continued to do that voluntarily, because it took a long time to get it all cleaned. For example, you can see the guardrail all the way through the town. Coming like from San Manuel or even coming down from the junctions. If there's a deer on the side of the road, you couldn't see it and had no time to react. Here, we take a little bit of Pride in this, both sides of the road are nice and clear and if there is a dog, or a God Forbid a child, you would have time to react. But, as far as alternatives go, roundup is the absolute safest one. Second of all, health concerns. Nobody's around us when we're spraying. Nobody's following us around, it's not a float around type of chemical. So as far as somebody getting contacted, I have no problem saying that you really have no health risks for the general public. But like I said, I've been doing this since 1987. I have no health issue.

J Schempf Town Manager-You are licensed by the State?

Answer-Yes the Department of Agriculture.

J. Schempf Town Manager-And if if somebody you're doing something wrong, you could lose your license?

Answer-Oh, yes, sir. Absolutely.

Vice Mayor Martinez- How long does it take once you spray, before it dry and safe for somebody to touch?

Answer-In this weather about 30 seconds? In the winter? Maybe one minute. So it dries fairly quickly. Once it's dried, the plant has absorbed the majority of the liquid. There's trace amounts on the actual plant.

Vice Mayor Martinez-We have no we have a lot of people that walk their animals on the sidewalk.

Answer-We ran into a situation before with dogs and we've seen dogs licking them and stuff like that, again, we're mixing it up at one ounce per gallon. So a dog would have to eat so much that they would get sick just from eating the vegetation more than from the actual herbicides. They have no effect on living plants, all it does is kill the germinating seeds. Okay, cleanup is the same product as long to kill the plants. But it doesn't prevent anything. So, we spray, to kill the plants that are there, and then also to prevent nearly all seed growth. Starting in January of 2016, for example, the Miners Memorial there was weeds so tall you couldn't see the benches. And now, we noticed that there's lots of people that stop and have lunch there and take breaks. And we take a little bit of Pride in that. We continue to do the highway because we want it to look good. And it took us a little while. It cost us a couple of days of work and our time, but we live in Mammoth. And I agree with making it look nicer, I don't think people should come here and say this is just a poor town. Anybody else have any questions? If you want to look at this information, you go to the epa.com. I understand Mr. Brewer's comments, but they changed their recommendations concerning Glyphosate. But we have to take continuing education, between the two of us, we have almost 400 hours of continuing education.

Councilman Brewer- When I submitted this, I just wanted to create a discussion. That's what I want, to show all the people, and let them know what we use. This agenda item is not my words.

Vice Mayor Martinez-Councilman Brewer is stating that when he turned in the agenda item it was only to discuss the use, not stop the use, of Round Up. However, thank you very much. And I want to say, it means a lot for you to come in and for doing a service for the town and doing it for free. So, I appreciate you continuing to keep the highway looking nice, and continuing to keeping it nice. It's not just a matter of keeping it looking nice, but it also helps our officers and our citizens if they get pulled over along the highways, and they're not pulling over on curbs that are full of dry brush that can catch fire. So, thank you for going out of your way, I appreciate it.

Councilman Bustamante- I think Councilman Brewer had a question that this be a discussion, issue item. And that correct me if I'm wrong. That it be reflected in the minutes that this is not only for a discussion.

Vice Mayor Martinez-I was actually going to get the agenda item right now. And, it actually just said for discussion. So, I was going to ask for a motion to direct staff to take no action on this item because it was for discussion only.

Motion is to Take No Action

Motion by: Councilman Martinez

Second by: Councilman Adams

Motion Passed VOTE 6-0

8. NEW BUSINESS ITEM D & E **Moved To Beginning by Council**

9. Mayor and Council Comments

Councilman Bustamante-I'll just say quickly that we need the infrastructure bill, and I keep talking about, at some point in time, we got to cross the road on Highway 77, being a major road. You know a lot of traffic and with the recovery, what have you, we have to start asking for infrastructure. Whether we go underneath or over the top of 77, we're gonna have to address that issue one of these days. This massive part two or Part Three bill in Washington needs to be moved. And I'll be calling people, but it sure could be helpful if the Senate Republicans would move and get some of these dollars to the communities that need them. It's good for everybody, in rural areas and in the city. And another thing they're talking about from Phoenix to Tucson, expanding Amtrak, all this is done with federal dollars.

Vice Mayor Martinez-Thank you, anybody else. I just want to say a big kudos. And thank you to all of the Council for getting the budget approved, getting all of that passed, getting everything situated with that, we think that by the time we come back here at this time next year, we'll be in a lot better position. And maybe we can do a lot more for the citizens. I want to thank both of you for working so hard to get the funding and get the budget, put on track and do your work on the animal control thing. Thank you something that we've been working on for over two years. So thank you for all of your hard work. It's really appreciated. And just please keep the Mayor in your thoughts and in your prayers, she has been in a lot of pain and is having major issues. So please just keep her in your thoughts. Or go by there, if you can do something for her or Tony, Tony's got health issues too. So just, if you have a chance to swing by and check on them, and it would mean the world to her

10. Adjourn

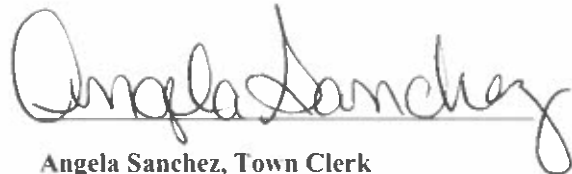
Motion is to adjourn meeting at 8:46 PM

Motion by: Councilman Martinez

Second by: Councilman Adams

Motion Passed Vote 6-0

I certify that the preceding is a true and correct copy of the Town of Mammoth Council Meeting held July 15, 2021. I further certify that the meeting was duly called and held.

A handwritten signature in black ink that reads "Angela Sanchez". The signature is written in a cursive style and is positioned above a horizontal line.

Angela Sanchez, Town Clerk

TOWN OF MAMMOTH

AGENDA ACTION FORM

AGENDA ITEM NO: _____	COUNCIL MEETING DATE: <u>8/19/2021</u>
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Agenda Action Forms must be submitted to the Town Clerk no later than 10 days prior to Town Council Meeting. Agenda Action Forms are subject to review by Mayor, Town Manager and/or Town Clerk for completion and accuracy.

NAME OF PERSON PROPOSING ITEM: JOHN SCHEMPF DATE SUBMITTED: 8/9/2021

BRIEF DESCRIPTION/SUMMARY OF THE AGENDA ITEM (AS YOU WOULD LIKE IT TO APPEAR):

SWIMMING POOL MANAGEMENT AGREEMENT EXTENSION
THROUGH OCT 31 IF WATER TEMPERATURES STAY WARM AND SWIMMERS
CONTINUE TO SHOW UP.

Motion: TO APPROVE SWIMMING POOL MANAGEMENT AGREEMENT
EXTENSION THROUGH OCT 31, 2021.

FISCAL IMPACT: POSSIBLE POOL PARTIES WILL (FISCAL IMPACT ON CURRENT BUDGET MUST BE COMPLETED)
HAVE A POSITIVE BUDGET IMPACT; NO NEGATIVE IMPACT

TYPE OF ACTION REQUESTED: FORMAL ACTION-MOTION
 INFORMATIONAL/DISCUSSION ONLY OTHER
 RESOLUTION/ORDINANCE

John Schempf
 Signature of Person Requesting Action

TOWN CLERK'S RECOMMENDATION FOR PLACEMENT ON THE AGENDA: y YES NO

RECOMMENDATION: extend

D Sanchez 8-9-21
 TOWN MANAGER/Town Clerk DATE (Section Completed by Staff)

MAYOR'S APPROVAL FOR PLACEMENT ON THE AGENDA: YES NO

Patsy Armenta 8/9/21
 MAYOR DATE (Section Completed by Staff)

August 3, 2021

Dear Mayor and Council Members,

We wish to express our sincere gratitude for your decision to open the town pool this summer. Access to this important public service facility has been a great benefit for all. We also wish to thank you for considering keeping the pool open through September possibly until October 2.

Keeping the pool open longer will allow us to continue working toward our health and fitness goals.

However, it is equally important that the pool be maintained at its current excellent status. The lane lines, the pool cover that helps keep the temperature comfortable even for early morning swims, the cleanliness and the water quality are all needed and necessary.

We respectfully ask you to extend the contract for Wendy/Sea Lions swim team into the fall. This will give us access to important equipment, water temperature control and a professionally managed public pool.

Again, please accept our thanks for your generosity and leadership in this matter.

Respectfully,

Kelly S. [Signature]

Margaret G. [Signature]
Patricia [Signature]

Marti [Signature]

[Signature]

Ariana Lopez

Karen [Signature]

Thank You!
Thank You!

Jerril L. Budke
Judy Kalish

Mayb. [Signature]
Catherine Hawley

Rose & Dan [Signature]
Tanya Stewart
Mady Vargas

Cheryl [Signature]
Jan Budke
Deborah Poff

Town of Mammoth Swimming Pool Management Agreement Extension

This AGREEMENT EXTENSION is made and entered into this _____ day of _____, 2021 by and between The Town of Mammoth (Hereafter referred to as "POOL OWNER") and Wendy Gort with the Sea Lions Swim Team (Hereafter collectively referred to as "WG/SLST").

WITNESSETH

WHEREAS, POOL OWNER desires to contract pool management services to the WG/SLST; and,

WHEREAS, WG/SLST desires to provide such services at no cost to the POOL OWNER; and,

WHEREAS, in June 2021 POOL OWNER and WG/SLST entered into a Swimming Pool Management AGREEMENT through August 15, 2021, and want to extend this same AGREEMENT to the end of the 2021 swim season, which will be until October 2021; and,

WHEREAS, it is the desire of both parties to memorialize this understanding in a written agreement,

NOW THEREFORE, in consideration of the mutual promises made by each party to the other, the parties covenant and agree as follows:

1) LOCATION:

- a) The pool subject to this AGREEMENT EXTENSION is the Town of Mammoth Swimming Pool located at 105 W. 5th Street, Mammoth, AZ 85618

2) TERM & TERMS:

- a) Unless modified or extended by written consent of both parties, this AGREEMENT EXTENSION will be effective from August 16, 2021, through October 31, 2021.
- b) This AGREEMENT EXTENSION may not be amended, changed, or supplemented except by written agreement signed by both parties.
- c) This AGREEMENT EXTENSION shall be interpreted, construed, and enforced in accordance with the laws of the State of Arizona.

3) TERMINATION:

- a) To provide for completion of the 2021 SWIM SEASON, which is defined as the time period from May 26, 2021, through October 31, 2021, this AGREEMENT cannot be terminated without written consent of both parties during the 2021 SWIM SEASON.

4) POOL SAFETY:

- a) Both the POOL OWNER and WG/SLST are responsible for the safety of all pool patrons, including both swimmers in the water and patrons on the pool deck or on Town of Mammoth property adjacent to the swimming pool.

5) ADMISSION FEES:

- a) ADMISSION FEES are set by the Mammoth Town Council and are currently \$3.00 per person during Public Swim hours.

6) TOWN OF MAMMOTH RESPONSIBILITIES:

- a) As the POOL OWNER, the Town of Mammoth duties and responsibilities will include, but are not limited to the following while the AGREEMENT EXTENSION is in effect:
- Purchase pool chemicals
 - Provide and pay for all pool utilities such as water, sewer, electricity, and telephone
 - Pay Lifeguards as seasonal employees for the Town of Mammoth
 - Provide pool security and inspections by the Town of Mammoth Police Department
 - Set ADMISSION FEES
 - The POOL OWNER shall be solely responsible for all malfunctions, maintenance and repairs to the Pool and equipment owned by the Town of Mammoth. This shall include all malfunctions, maintenance and repair to the swimming pool, pool equipment, pool filtration systems, pool deck, grounds adjacent to the swimming pool and all means of ingress and egress.
 - The POOL OWNER shall be responsible for full compliance with all local, state, county, municipal, and federal laws, and regulations. The POOL OWNER will be fully responsible for all fines, assessments, penalties, or liabilities of any kind issued by any agency.

7) POOL MANAGER:

- a) Wendy Gort with the Sea Lions Swim Team will serve as POOL MANAGER at no cost to the POOL OWNER.
- b) The POOL MANAGER duties and responsibilities will include, but are not limited to the following, while the AGREEMENT EXTENSION is in effect:
- Keep the Emergency Action Plan and Lifeguard Manual up to date
 - Post and Enforce Pool Rules
 - Hire Lifeguards (and fire, if necessary) per Town of Mammoth employment policies and procedures
 - Train Lifeguards
 - Schedule Lifeguards
 - Supervise Lifeguards
 - Set Pool Schedule/Hours
 - Set Pool Fees, other than ADMISSION FEES
 - Approve and Schedule all Pool Parties (private, school, organization, sports team)
 - Serve as the Certified Pool Operator (CPO) per Pinal County Requirements

- Monitor and Adjust Water Quality to meet all regulations
- Perform Routine Pool Cleaning and Maintenance
- Schedule and Teach Swim Lessons (if applicable)
- Plan and Organize Town of Mammoth Events, with input from POOL OWNER, at the Pool, if applicable
- Make use of Sea Lions Swim Team equipment, such as lane lines, swim training equipment, pool game equipment and other supplies and equipment
- Operate the concession stand
- Purchase pool supplies (toilet paper, paper towels, soap, bleach, cleaning supplies, first aid supplies, water testing supplies)

8) INDEMNIFICATION:

WG/SLST, and its officers, directors, agents, and coaches shall not be liable or responsible for and shall be saved and held harmless by the POOL OWNER from and against any and all suits, actions, losses, damages, claims, or liability of any character, type, or description, including all expenses of litigation, court costs, and attorney's fees for injury or death to any person, or injury to any property, received or sustained by any person or persons or property, arising out of, or occasioned by, directly or indirectly, the performance of the POOL OWNER or WG/SLST under this agreement, including claims and damages arising in whole or in part from the negligence of the WG/SLST. It is the expressed intent of the parties to this AGREEMENT EXTENSION that the indemnity provided in this section is an indemnity extended to indemnify and protect the WG/SLST from the consequences of WG/SLST's own negligence whether that negligence is the sole or contributory cause of the resultant injury, death, or damage. The POOL OWNER further agrees to defend, at its own expense, on behalf of and in the name of WG/SLST, any claim or litigation brought in connection with any such injury, death, or damage. WG/SLST may associate its own counsel in such litigation at its sole cost and expense.

9) SEVERIBILITY:

The POOL OWNER and WG/SLST expressly agree that the forgoing AGREEMENT EXTENSION is intended to be as broad and inclusive as is permitted by the law of the State of Arizona and that if any portion thereof is held invalid, it is agreed that the balance shall, notwithstanding, continue in full legal force and effect.

10) NOTICES:

The parties designate the individual(s) named below as their agent(s) for purposes of notices pursuant to this AGREEMENT EXTENSION. All notices and/or correspondence between the parties shall be delivered to the persons at the addresses set forth below. Any notice received under any provision of the AGREEMENT EXTENSION shall be deemed given upon personal delivery acknowledged in writing or when mailed, postage paid, to the address shown below. Either party may change its agent and/or address by giving five business days' written notice to the other party.

EXECUTED in duplicate originals on this _____ day of _____, 2021 to become effective as provided above.

Agreed and Accepted:

POOL OWNER Authorized Representatives:

Patsy Armenta, Mayor, Town of Mammoth
PO Box 130
Mammoth, AZ 85618

Date

John Schempf, Town Manager, Town of Mammoth
PO Box 130
Mammoth, AZ 85618

Date

SEA LIONS SWIM TEAM Authorized Representative:

Wendy Gort, Sea Lions Swim Team
PO Box 1898
Oracle, AZ 85623

Date

Approved as to Form:

Stephen R. Cooper, Attorney, Town of Mammoth

Date

TOWN OF MAMMOTH

AGENDA ACTION FORM

AGENDA ITEM NO: _____

COUNCIL MEETING DATE: 8-19-21

Agenda Action Forms must be submitted to the Town Clerk no later than 10 days prior to Town Council Meeting. Agenda Action Forms are subject to review by Mayor, Town Manager and/or Town Clerk for completion and accuracy.

NAME OF PERSON PROPOSING ITEM: A. Sanchez DATE SUBMITTED: 8-10-21

BRIEF DESCRIPTION/SUMMARY OF THE AGENDA ITEM (AS YOU WOULD LIKE IT TO APPEAR):

Ratify emergency purchase of AC unit for Library.

FISCAL IMPACT: \$6,595.00 (FISCAL IMPACT ON CURRENT BUDGET MUST BE COMPLETED)

TYPE OF ACTION REQUESTED:

FORMAL ACTION-MOTION

INFORMATIONAL/DISCUSSION ONLY

OTHER

RESOLUTION/ORDINANCE

A. Sanchez

Signature of Person Requesting Action

TOWN CLERK'S RECOMMENDATION FOR PLACEMENT ON THE AGENDA: YES NO

RECOMMENDATION: _____

John Blum
TOWN MANAGER/Town Clerk

8/10/2021
DATE

(Section Completed by Staff)

MAYOR'S APPROVAL FOR PLACEMENT ON THE AGENDA: YES NO

Patsy Armenta
MAYOR

8-10-21
DATE

(Section Completed by Staff)

ABCO A/C LLC ROC 258378

Quote

**2505 N Alvernon Way
Tucson, Arizona 85712**

Date	Quote #
8/6/2021	1119

Name / Address
Town of Mammoth P.O. Box 85618 Mammoth, AZ 85618 Att: John Schempf

Quote to remove old unit and replace with new 5 T Unit	TUC	Quoted by	Project
Commision new unit. Decommission old unit.		L. Ritchie	Mammoth AZ
Description	Qty	Total	
Disconnect and Remove existing 5 ton unit at library and replace with HVAC type: Lennox: GC52OR-048-75-2 P ; gas fired, 60000 BTU, 5 Ton	1	\$4,325.00	
25 lbs R-410A Refrigerant	1	\$303.50	
Labor to Install: 2 techs	1	\$1,200.00	
Delivery of Unit	1	\$150.00	
Decommission old unit	inc	Included 0.00	
Hailguards (Recommended)			
*Extra \$616.22 for Installation			
Disposal of unit by others. Forklift Provided			
Total		\$5,978.50 #6594.72	

Net \$3297.36

QUOTE

08/04/2021

H. L TO

TOWN OF

Mechanical

MAMMOTH

ROC#153877

PO Box 848

Mammoth AZ

520-909-4674

harryc@q.com

Qty	Description	Unit Price	Line Total
	Replace existing Lennox 4 Ton Gas Pack with new 4 tons 14 SEER Gas Pack by Trane. Model #4YCC4048A1090A. Duct adapter. New thermostat. Adapted electric line. Adapted gas line. Remove fencing if necessary.		
		Sub Total	7,280.00
		tax	00.00
		Total	7,280.00



Temperature Control, Inc.

39 YEARS OF EXCELLENCE 1982-2021

A+ RATED

"We're Better by a Big Degree"

520-544-KOOL (5685)

P.O. Box 5604
Tucson, AZ 85703
ROC # R-39 078915 C-39 078945 CR-77 328058

Donovan cell
520 730 9458

Customer Information

Name: Torin F. Marshall - Air Div Dept Install Date: 10/20/11

Address: 125 N. ... City: ... State: ... Zip: ...

Home Phone: _____ Cell Phone: _____ Email: ...

Equipment

System Type	Attic Split	Garage Split	Closet Split	Roof Pack	Ground Pack	Cut-In	Mini-Split	Ton	Easy Payment
Ultra Efficiency					<input checked="" type="checkbox"/>				
Super Efficiency									
High Efficiency									
Standard Efficiency								<u>4</u>	<u>7625</u>

Your Cleaner, Healthier Indoor Air Package:

- Duct Cleaning (\$485)
- Duct Blast (\$428)
- Aeroseal (\$2150)
- Humidifier (\$2800)
- Air Scrubber (\$2150)
- Clean Effects (\$1850)
- Water Heater (\$1434)

Your Temperature Control, Inc. Installation Includes:

- | | | | |
|--|---|--|---|
| Ductwork
<input checked="" type="checkbox"/> Connect to existing
<input checked="" type="checkbox"/> New elbow
<input type="checkbox"/> New angle iron stand
<input type="checkbox"/> New transition
<input checked="" type="checkbox"/> Redwood 4x4
<input type="checkbox"/> New roof jack w/ jack plate
<input type="checkbox"/> New return plenum box
<input type="checkbox"/> New return enlargement
<input type="checkbox"/> New supply cut in _____
<input type="checkbox"/> New return cut in _____
<input type="checkbox"/> New emergency drain pan
<input checked="" type="checkbox"/> Seal registers & return
<input type="checkbox"/> Filter Base
<input type="checkbox"/> Other _____ | Electrical
<input type="checkbox"/> New disconnect
<input checked="" type="checkbox"/> New whip
<input type="checkbox"/> New circuit from panel
<input checked="" type="checkbox"/> New surge protector
<input type="checkbox"/> New t-stat wire run
<input type="checkbox"/> CO Detector
<input type="checkbox"/> Dynamic Filter
<input type="checkbox"/> 5KW Heatstrip
<input type="checkbox"/> 10KW Heatstrip
<input type="checkbox"/> Panel Upgrade 2000 ^{sq}
<input type="checkbox"/> Panel Upgrade - Customers Responsibility
<input type="checkbox"/> Panel Upgrade underground will be 3500 ^{sq} or more
<input type="checkbox"/> Other _____
<input type="checkbox"/> New Filter-Size _____ | Piping
<input type="checkbox"/> Connect to existing refrigerant lines
<input type="checkbox"/> Connect to existing drain lines
<input type="checkbox"/> Connect to existing flue pipe
<input checked="" type="checkbox"/> New gas ball valve/flex line
<input type="checkbox"/> New condensate pump/voltage
<input checked="" type="checkbox"/> New primary drain line
<input type="checkbox"/> New secondary drain
<input type="checkbox"/> New secondary drain line
<input type="checkbox"/> New flue pipe run
<input type="checkbox"/> New refrigerant line set
<input type="checkbox"/> Size _____
Approx. length _____ | Other Installation
<input checked="" type="checkbox"/> Crane-Big/Regular
<input type="checkbox"/> New bar type filter grille/size _____
<input checked="" type="checkbox"/> New deep condensate p-trap
<input type="checkbox"/> New condensate kill switch
<input checked="" type="checkbox"/> New iso pads
<input type="checkbox"/> New condenser pad
<input type="checkbox"/> Remove Evap Cooler Cap
<input type="checkbox"/> Remove old system
<input checked="" type="checkbox"/> Clean up & remove debris daily
<input checked="" type="checkbox"/> Reseal all duct connections at unit
<input checked="" type="checkbox"/> Permits
<input type="checkbox"/> Sheetmetal Floor
<input type="checkbox"/> Other _____ |
|--|---|--|---|

Your Energy Savings Package Includes:

- Digital Thermostat - Set & Forget! # Watermark
- Additional: _____

Your Temperature Control Inc. Warranties Include:

- 100% Satisfaction Guarantee
- Best Price Guarantee
- Labor 5
- Parts 5
- Compressor 5
- Heat Exchanger 20
- FREE 2 Year SEA (Safety & Efficiency Agreement)
- Add to Existing SEA _____
- Refund SEA _____
- Other _____

Special Needs & Notes: Install a new high efficiency 14 seer 4 ton Rheem gas package system. Includes crane, thermostat, new disconnect, surge protector, redwood unit with filter, new supply & return duct transitions, labor and 2 yrs of our safety efficient agreement plan to maintain system.

Investment Terms

PRICE: 7,750



TOTAL INVESTMENT
 50% DOWN PAYMENT
 BALANCE DUE AT START-UP
 MANUFACTURER REBATE
 TOTAL

7625
 \$ 10,000.00
 \$
 \$ 7,625.00
 \$
 \$ 2,375.00

Cancellation Policy: If this contract is cancelled after 3 business days a 10% restocking charge of full purchase price will be assessed. INITIALS _____



Approval: _____ Accepted: ____/____/____ Auth. Rep: Dave Date: 8 / 5 / 21

Pursuant to Arizona law we are required to inform you of your right to file a written complaint with the Registrar of Contractors for an alleged violation of Arizona Revised Statutes section 32-1154, subsection A. Any complaints must be made within the applicable time period as set forth in section 32-1155, subsection A. The ROC can be contacted at (602) 542-1525 or online at <http://www.azroc.gov>. We request that if a portion of our work is unsatisfactory that you notify us prior to filing a complaint so we can attempt to resolve any concerns.

TOWN OF MAMMOTH
AGENDA ACTION FORM

AGENDA ITEM NO: _____	COUNCIL MEETING DATE: <u>8-19-21</u>
-----------------------	--------------------------------------

Agenda Action Forms must be submitted to the Town Clerk no later than 10 days prior to Town Council Meeting. Agenda Action Forms are subject to review by Mayor, Town Manager and/or Town Clerk for completion and accuracy.

NAME OF PERSON PROPOSING ITEM: A. Sanchez DATE SUBMITTED: 8-10-21

BRIEF DESCRIPTION/SUMMARY OF THE AGENDA ITEM (AS YOU WOULD LIKE IT TO APPEAR):

Discussion of National Night Out
scheduled for Oct. 5, 2021 @ 4-8PM.
Use of lights at Little League Field.

FISCAL IMPACT: undetermined. (FISCAL IMPACT ON CURRENT BUDGET MUST BE COMPLETED)

TYPE OF ACTION REQUESTED: _____ FORMAL ACTION-MOTION
 INFORMATIONAL/DISCUSSION ONLY
_____ RESOLUTION/ORDINANCE
_____ OTHER

Angela Sanchez
Signature of Person Requesting Action

TOWN CLERK'S RECOMMENDATION FOR PLACEMENT ON THE AGENDA: YES _____ NO

RECOMMENDATION: _____

Open Blewett
TOWN MANAGER/Town Clerk

8/10/2021
DATE

(Section Completed by Staff)

MAYOR'S APPROVAL FOR PLACEMENT ON THE AGENDA: _____ YES _____ NO

Patsy Armenta
MAYOR

8-10-21
DATE

(Section Completed by Staff)



POLICE-COMMUNITY PARTNERSHIPS

COPPER CORRIDOR COALITION

NATIONAL NIGHT OUT

**TUESDAY, OCTOBER 5TH, 2021
4PM - 8PM**

FOOD • POLICE DEMOS • GAMES • MUSIC • VENDORS

Would you like to be a Volunteer, Food Vendor, Business Vendor, Resource Booth, or bring an activity? Please find your community and contact the event coordinator below

EVENT LOCATIONS

- MAMMOTH - LITTLE LEAGUE FIELD:
Darren Mathews (310)926-4765
- KEARNY - PIONEER PARK:
Jessica Morehead (520)840-3743
- SAN MANUEL - COMMUNITY CENTER:
Kennedy Ivy (520)561-2008
- SUPERIOR - BOX 8 RANCH:
Bridget Penate (520) 391-0485
- ORACLE - COMMUNITY CENTER
Bonnie Goldman (714) 334-1983



LIKE US ON FACEBOOK!
COPPER CORRIDOR
COMMUNITY SUBSTANCE
ABUSE COALITION



FOLLOW US ON INSTAGRAM!
COPPER CORRIDOR COALITION

National Night Out Outline Overview

- Upon entry residents will receive raffle tickets for prizes raffled throughout the night by law enforcement agency

1) We will kick off the event with the Coalition member introducing the Coalition and giving thanks for all participating and outline of the events

2) Spokesperson will introduce the Chief/police officer to speak on what NNO means to their department

3) Mayor or community leader speak on what this event means for the community and thank the first responders on behalf of the town

4) Police Demo (departments choice.. ie) K-9 demo) and Fire Department demo (departments choice)

5) Vendor Scavenger Hunt- Each person will get a scavenger hunt card in which they will need to attend specific vendors and check off their card.

6) Our Booth will provide a resource bag for youth and families. Inside the bag will be a dinner ticket (Dinner for residents will be paid for. Any additional food they may buy)

7) All who receive their resource bag then will have access to games, activities, prizes and food

8) Last event of the night will be a youth vs First responders game (Water Balloon Fight)

TOWN OF MAMMOTH

AGENDA ACTION FORM

AGENDA ITEM NO: _____	COUNCIL MEETING DATE: <u>8-19-21</u>
-----------------------	--------------------------------------

Agenda Action Forms must be submitted to the Town Clerk no later than 10 days prior to Town Council Meeting. Agenda Action Forms are subject to review by Mayor, Town Manager and/or Town Clerk for completion and accuracy.

NAME OF PERSON PROPOSING ITEM: A. Sanchez DATE SUBMITTED: 8-11-21

BRIEF DESCRIPTION/SUMMARY OF THE AGENDA ITEM (AS YOU WOULD LIKE IT TO APPEAR):

Agenda Action form + submission. process

FISCAL IMPACT: ∅ (FISCAL IMPACT ON CURRENT BUDGET MUST BE COMPLETED)

TYPE OF ACTION REQUESTED: FORMAL ACTION-MOTION

INFORMATIONAL/DISCUSSION ONLY OTHER

RESOLUTION/ORDINANCE

A Sanchez
Signature of Person Requesting Action

TOWN CLERK'S RECOMMENDATION FOR PLACEMENT ON THE AGENDA: _____ YES _____ NO

RECOMMENDATION: _____

TOWN MANAGER/Town Clerk DATE _____ (Section Completed by Staff)

MAYOR'S APPROVAL FOR PLACEMENT ON THE AGENDA: YES _____ NO

Patty Armentte 8-12-21
MAYOR DATE (Section Completed by Staff)

TOWN OF MAMMOTH
AGENDA ACTION FORM

AGENDA ITEM NO: _____	COUNCIL MEETING DATE: _____
-----------------------	-----------------------------

Agenda Action Forms must be submitted to the Town Clerk no later than 10 days prior to Town Council Meeting. Agenda Action Forms are subject to review by Mayor, Town Manager and/or Town Clerk for completion and accuracy.

NAME OF PERSON PROPOSING ITEM: _____ DATE SUBMITTED: _____

BRIEF DESCRIPTION/SUMMARY OF THE AGENDA ITEM (AS YOU WOULD LIKE IT TO APPEAR):

Motion: _____

FISCAL IMPACT: _____ (FISCAL IMPACT ON CURRENT BUDGET MUST BE COMPLETED)

Draft

TYPE OF ACTION REQUESTED: _____ FORMAL ACTION-MOTION

_____ INFORMATIONAL/DISCUSSION ONLY _____ OTHER

_____ RESOLUTION/ORDINANCE

Signature of Person Requesting Action

TOWN CLERK'S RECOMMENDATION FOR PLACEMENT ON THE AGENDA: _____ YES _____ NO

RECOMMENDATION: _____

TOWN MANAGER/Town Clerk _____ DATE _____ (Section Completed by Staff)

MAYOR'S APPROVAL FOR PLACEMENT ON THE AGENDA: _____ YES _____ NO

MAYOR _____ DATE _____ (Section Completed by Staff)

TOWN OF MAMMOTH
AGENDA ACTION FORM

AGENDA ITEM NO: _____	COUNCIL MEETING DATE: <u>8-19-21</u>
-----------------------	--------------------------------------

Agenda Action Forms must be submitted to the Town Clerk no later than 10 days prior to Town Council Meeting. Agenda Action Forms are subject to review by Mayor, Town Manager and/or Town Clerk for completion and accuracy.

NAME OF PERSON PROPOSING ITEM: A. Sanchez DATE SUBMITTED: 8-10-21

BRIEF DESCRIPTION/SUMMARY OF THE AGENDA ITEM (AS YOU WOULD LIKE IT TO APPEAR):

Discussion of revisions to Personnel Policy.

FISCAL IMPACT: Ø (FISCAL IMPACT ON CURRENT BUDGET MUST BE COMPLETED)

TYPE OF ACTION REQUESTED: FORMAL ACTION-MOTION
 INFORMATIONAL/DISCUSSION ONLY
 OTHER
 RESOLUTION/ORDINANCE

Angela Sanchez
Signature of Person Requesting Action

TOWN CLERK'S RECOMMENDATION FOR PLACEMENT ON THE AGENDA: YES NO

RECOMMENDATION: _____

Joan Blum
TOWN MANAGER/Town Clerk

8/10/2021
DATE

(Section Completed by Staff)

MAYOR'S APPROVAL FOR PLACEMENT ON THE AGENDA: YES NO

Patsy Armenta
MAYOR

8-10-21
DATE

(Section Completed by Staff)

SECTION 27 – OVERTIME COMPENSATION

A. Policy

It is the policy of the Town of Mammoth to avoid the necessity for overtime whenever possible. Overtime work may sometimes be necessary to meet emergency situation, seasonal, or peak workload requirements, and Department Heads are responsible for the advance planning required to minimize the need for overtime. No employee shall receive credit for any overtime unless authorized. Therefore, if in the judgment of a Department Head, work beyond the normal work day or work week is required, the Department Head may authorize such work.

Overtime shall be calculated to the nearest one quarter hour of overtime worked.

B. Call-out Policy

The call-out procedure is established to provide for emergency situation where it is determined that additional assistance is required resulting in an employee being called into duty outside of his/her normal working hours.

If an employee is called out to work under the circumstances previously mentioned **with less than twenty-four hours notice**, the employee will automatically receive credit for two hours worked, regardless of the duration of the call out. Once the employee works, more than two hours, the time credited will be the actual time worked. All time credited under the call-out policy shall accrue and be credited at on-and one half times the regular rate. These provisions do not include scheduled overtime, holidays worked, overtime worked in connection with regular work hours, nor does it apply to “paid volunteer” firefighters whose principle duty is responding to fire and rescue calls or those employees exempt under the provisions of the Fair Labor Standards Act.

Refusal of an employee to respond to a call-out without good cause shall be cause for disciplinary action.

~~Leave time will not be reduced by call-out hours worked in the same work week.~~

C. Overtime Compensation

Leave time will be reduced by the number of overtime hours work week. Overtime compensation will be paid only for hours worked in excess of forty in a work week, excluding call-out time. All non-exempt employees shall be compensated at one-and one half hours per hour of overtime worked.

SECTION 31 – LEAVE

A. Holidays

The following holidays are observed by the Town of Mammoth.

New Year’s Day	Thanksgiving Day
Memorial Day	Day After Thanksgiving
Independence Day	Christmas Eve
Labor Day	Christmas Day
Veteran’s Day (Nov.11)	Martin Luther King Jr.
President’s Day	

All permanent full-time employees will earn 8 hours, or the equivalent thereof, for each holiday which will be added to the employee’s vacation leave balance during the month pay period in which the holiday falls. ~~Those employees taking the holiday off will charge 8 hours to their vacation leave time.~~ Employees are not entitled to earn vacation leave for holidays during their initial six months probationary period.

When any of the holidays fall on a Sunday the following Monday shall be observed as a holiday. When any holiday falls on a Saturday, the prior Friday shall be observed as a holiday. If the Christmas/Christmas Eve holidays fall on Friday and Saturday, Thursday, and Friday will be observed as the holidays. If the Christmas/Christmas Eve holidays fall on Sunday and Monday, Monday and Tuesday will be observed. The Department Head shall do all in his power to maintain essential services during the holiday.

When any of the holidays fall on Sunday the following Monday shall be observed as a holiday. When any holiday falls on a Saturday, the prior Friday shall be observed as a holiday. If the Christmas/Christmas Eve holidays fall on Friday and Saturday, Thursday, and Friday will be observed as the holidays. If the Christmas/Christmas Eve holidays fall on Sunday and Monday, Monday and Tuesday will be observed. The Department Head shall do all in his power to maintain essential services during the holiday.

If the holiday falls on an employee’s regular scheduled work day and he does work, he shall receive his regular wage for actual hours worked plus 8 hours, or the equivalent thereof, vacation time.

All permanent full-time employees must work their regularly scheduled work day prior to and following the holiday to receive holiday pay. Unless the permanent full-time employee has requested leave in writing for the regularly scheduled work day prior to and/or following the holiday and it has been approved by the supervisor and submitted to the Administration Department prior to the holiday.

B. Vacation Leave

Vacation leave is provided to regular employees of the Town to enable each eligible employee to return to work mentally refreshed. All regular full-time employees in the Town service with an average regular work week of 40 hours shall receive annual vacation with a pay as followed:

<u>Years of Service</u>	<u>Annual Vacation Leave</u>	<u>Accrued per Month</u>
1 year Anniversary	5 working days	3.3 hours
2 to 4	10 working days	6.7 hours
5 to 9	15 working days	10.0 hours
10 to 14	20 working days	13.3 hours
15 or more	25 working days	16.7 hours

TOWN OF MAMMOTH

AGENDA ACTION FORM

AGENDA ITEM NO: _____

COUNCIL MEETING DATE: 8-19-21

Agenda Action Forms must be submitted to the Town Clerk no later than 10 days prior to Town Council Meeting. Agenda Action Forms are subject to review by Mayor, Town Manager and/or Town Clerk for completion and accuracy.

NAME OF PERSON PROPOSING ITEM: JULIAN D. POMCE DATE SUBMITTED: 8-11-21

BRIEF DESCRIPTION/SUMMARY OF THE AGENDA ITEM (AS YOU WOULD LIKE IT TO APPEAR):

OPERATING PRACTICES @ Public Works Dept
INCIDENTS, ACCIDENTS REPORTING / ACTION
TAKEN

FISCAL IMPACT: UNIFORM STANDARDS (FISCAL IMPACT ON CURRENT BUDGET MUST BE COMPLETED)

TYPE OF ACTION REQUESTED:

INFORMATIONAL/DISCUSSION ONLY

FORMAL ACTION-MOTION

RESOLUTION/ORDINANCE

OTHER

TOWN CLERK'S RECOMMENDATION FOR PLACEMENT ON THE AGENDA: _____ YES _____ NO

RECOMMENDATION: _____

TOWN MANAGER/Town Clerk _____

DATE _____

(Section Completed by Staff)

MAYOR'S APPROVAL FOR PLACEMENT ON THE AGENDA: _____ YES _____ NO

Patsy Armenta
MAYOR

8-12-21
DATE

(Section Completed by Staff)

TOWN OF MAMMOTH
AGENDA ACTION FORM

AGENDA ITEM NO: _____	COUNCIL MEETING DATE: <u>8-19-21</u>
-----------------------	--------------------------------------

Agenda Action Forms must be submitted to the Town Clerk no later than 10 days prior to Town Council Meeting. Agenda Action Forms are subject to review by Mayor, Town Manager and/or Town Clerk for completion and accuracy.

NAME OF PERSON PROPOSING ITEM: A. Sanchez DATE SUBMITTED: 8-10-21

BRIEF DESCRIPTION/SUMMARY OF THE AGENDA ITEM (AS YOU WOULD LIKE IT TO APPEAR):

Review and discuss COVID policies and possible approval.

FISCAL IMPACT: _____ (FISCAL IMPACT ON CURRENT BUDGET MUST BE COMPLETED)

TYPE OF ACTION REQUESTED:

FORMAL ACTION-MOTION

INFORMATIONAL/DISCUSSION ONLY

OTHER

RESOLUTION/ORDINANCE

A Sanchez
Signature of Person Requesting Action

TOWN CLERK'S RECOMMENDATION FOR PLACEMENT ON THE AGENDA: YES NO

RECOMMENDATION: _____

John Blum
TOWN MANAGER/Town Clerk

8/10/2021
DATE

(Section Completed by Staff)

MAYOR'S APPROVAL FOR PLACEMENT ON THE AGENDA: YES NO

Patsy Armenta
MAYOR

8-10-21
DATE

(Section Completed by Staff)

FAQs Categories

[Coronavirus \(14\)](#)

[Fraud \(8\)](#)

[Grants and Contracts \(9\)](#)

[Health Insurance Reform \(23\)](#)

[HHS Administrative \(12\)](#)

[HIPAA \(50\)](#)

[Medicare and Medicaid \(19\)](#)

[Mental Health and Substance Abuse \(9\)](#)

[Prevention and Wellness \(4\)](#)

[Programs for Families and Children \(17\)](#)

[Public Health and Safety \(12\)](#)

[Research \(3\)](#)

3028 - If my employer requires proof of my COVID-19 vaccination status, does that violate my rights under HIPAA?

In general, the HIPAA Rules do not apply to employers or employment records. HIPAA only applies to [HIPAA covered entities](#) – health care providers, health plans, and health care clearinghouses – and, to some extent, to their [business associates](#). If an employer asks an employee to provide proof that they have been vaccinated, that is not a HIPAA violation, and employees may decide whether to provide that information to their employer.

Vaccines protect workers and help business reopen safely, and are available at no cost to everyone in the United States age 12 and older. However, if you are unvaccinated and returning to work in person, there are steps you can take to [protect yourself and others in the workplace](#).

Learn more about [workplace anti-discrimination laws and COVID-19](#) from the U.S. Equal Employment Opportunity Commission (EEOC).

For other questions about COVID-19 and the workplace, check the [Department of Labor's website](#).

Posted in: [Coronavirus](#) | [HIPAA](#)



Want HIPAA taken care of?
We have the solution.

Get Compliant!



HIPAA
JOURNAL

[HIPAA Compliance News »](#) [Practical HIPAA »](#) [HIPAA Compliance Checklist](#) [HIPAA Laws »](#) [Resources](#) [About HIPAA Journal](#)

Is it a HIPAA Violation to Ask for Proof of Vaccine Status?

[Home](#)

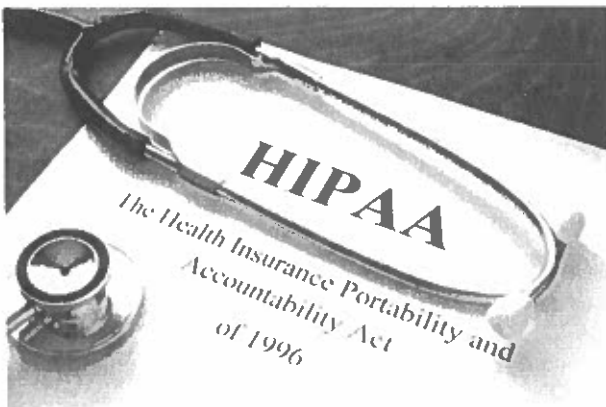
[HIPAA Compliance News](#)

Is it a HIPAA Violation to Ask for Proof of Vaccine Status?

Search

Search

Posted by HIPAA Journal on May 25, 2021



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HIPAA Compliance Checklist

Simple & Immediate

- 1. The...
- 2. Work...
- 3. Pr...
- 4. Develop...
- 5. Implement...

According to several media sources there appears to be a degree of confusion about the purpose of HIPAA, who it applies to, and whether asking someone if they have had a COVID-19 vaccine constitutes a HIPAA violation.

"However," continued the EEOC "subsequent employer questions, such as asking why an individual did not receive a vaccination, may elicit information about a disability and would be subject to the pertinent ADA standard that they be 'job-related and consistent with business necessity.'" The same advice can also relate to state laws such as California's Privacy Rights Act and to international privacy laws such as the EU's General Data Protection Regulation (GDPR).

With regards to other federal and international laws, organizations are free to ask employees if they have been vaccinated against COVID-19. However, how employees' answers are recorded and protected against unauthorized use and disclosure – or used to impact employee benefits, roles, or work experience – determines whether or not the organization is in compliance with the relevant law. In respect of state laws, the picture is frequently changing and organizations are advised to keep up-to-date with potential legislative changes.

Disclosure of an Individual's Vaccine Status by a Healthcare Provider

Healthcare providers can ask if a patient has been vaccinated as asking the question in no way violates HIPAA. It would be permitted for the healthcare provider to share vaccine status information with another covered entity or business associate, provided the disclosure was permitted under the HIPAA Privacy Rule – for treatment, payment, or healthcare operations – or if authorized to do so by a patient.

Authorizations would not be required when sharing vaccine status information for "public health activities." For instance, a disclosure would be permitted to "a public health authority that is authorized by law to collect or receive such information for the purpose of preventing or controlling disease, injury, or disability, including but not limited to, the reporting of disease, injury, vital events," and also for "the conduct of public health surveillance, public health investigations, and public health interventions; or, at the direction of a public health authority, to an official of a foreign government agency that is acting in collaboration with a public health authority."

Asking for Proof of Vaccinations and HIPAA Violations: FAQs

Is it a HIPAA Violation to Ask about COVID Vaccines?

No. Any organization can ask any employee, customer, or relevant third party whether or not they have been vaccinated against COVID-19 without violating HIPAA. However, before asking the question, organizations should be prepared for how they will respond to individuals' answers, or how they will respond if an individual refuses to answer the question.

Does HIPAA Apply to COVID Vaccines?

Only organizations that are HIPAA Covered Entities or Business Associates are subject to the HIPAA regulations with regards to how information about vaccination statuses is collected, maintained, used, and disclosed. Organizations not covered by HIPAA may be subject to other federal, state, or international laws.

Is It a HIPAA Violation to Ask about Vaccinations?

It is not a HIPAA violation to ask about vaccinations against COVID-19. However, it is advisable for HIPAA-Covered Entities and organizations subject to other privacy protection laws to amend Privacy Policy Notices to ensure individuals know why they are being asked about their vaccination status and how the information will be protected.

Can a Business Ask for Proof of Vaccination?

Subject to state laws, businesses can ask for customers to demonstrate proof of vaccination, but – due to laws such as ADA – cannot flatly refuse to provide a service to the customer if they cannot prove their vaccination status. Instead, if a customer has not been vaccinated or refuses to disclose their vaccination status, businesses can require the customer to wear a mask or can organize an outside delivery of their purchase. If the customer refuses to agree to the compromise, businesses can then refuse to provide a service on health and safety grounds.

Can an Employer Ask for Proof of Vaccination?

If an Individual Discloses their Vaccination Status Voluntarily, do they Forgo HIPAA Protections?

No. If an individual voluntarily discloses their vaccination status to a HIPAA Covered Entity or Business Associate, the information they have provided is still protected under the HIPAA Security and privacy Rules. If an individual voluntarily discloses their vaccination status to an entity not covered by HIPAA, the disclosure is not subject to HIPAA Rules.

Which Take Priority – State Vaccination Disclosure Rules or HIPAA Vaccination Disclosure Rules?

For HIPAA Covered Entities and Business Associates, HIPAA takes priority in respect of measures to prevent the unauthorized use or disclosure of PHI unless state laws exist that are at least as protective as HIPAA – for example California's privacy Rights Act and Texas HB 300.

Why are Some States Introducing their Own Laws about Proof of Vaccination?

Some states have taken the view that, because COVID vaccines do not guarantee 100% protection against the virus, proof of vaccination only demonstrates an individual is less likely to contract and transmit the virus. It is also the case nobody knows for sure how long vaccine-induced immunity lasts. Therefore, it is possible an individual with a vaccine passport can still present a risk of infection.

Author: [Steve Alder](#) has many years of experience as a journalist, and comes from a background in market research. He is a specialist on legal and regulatory affairs, and has several years of experience writing about HIPAA. Steve holds a B.Sc. from the University of Liverpool.

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About HIPAA Journal

HIPAA Journal provides the most comprehensive coverage of HIPAA news anywhere online. In addition to independent advice about HIPAA compliance and the best practices to adopt to avoid data breaches, HIPAA violations and regulatory fines. HIPAA Journal's goal is to assist HIPAA-covered entities achieve and maintain compliance with state and federal regulations governing the use, storage and disclosure of PHI and PII.

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PROCLAMATION OF THE MAYOR OF THE TOWN OF MAMMOTH, ARIZONA

Requiring Wearing of Face Coverings in Public to Mitigate the Spread of COVID-19

WHEREAS, on March 11, 2020, the World Health Organization (WHO) officially declared a pandemic due to the COVID-19 outbreak and the Governor of the State of Arizona, Douglas A. Ducey, declared that the COVID-19 outbreak presents conditions in Arizona that justified his declaration of a State of Emergency; and,

WHEREAS, on March 17, 2020, the Mayor of the Town of Mammoth declared that a local emergency existed, and imposed all necessary measures and regulations to preserve the peace and order of the Town; and,

WHEREAS, on March 30, 2020, the Director of the Arizona Department of Health Services (ADHS), based on an epidemiological assessment of Arizona specific data and in alignment with the Centers for Disease Control and Prevention (CDC) guidance, recommended the State implement enhanced mitigation strategies which are continuing, and,

WHEREAS, on May 12, 2020, Executive Order 2020-36, Stay Healthy, Return Smarter, Return Stronger, was issued outlining requirements for businesses to assist in mitigating the spread of COVID-19 as they reopened and mandated that businesses adopted policies consistent with guidance from the CDC and the ADHS; and,

WHEREAS, on the week of June 12, 2020, a study was published that demonstrated the effectiveness of face coverings in preventing the transmission of COVID-19; and,

WHEREAS, as of June 17, 2020, there have been 40,924 diagnosed cases of COVID-19 in Arizona including 1,239 deaths, and the State is seeing an increase in the number of cases and hospitalizations; and,

Handicapped individuals with special accessibility needs may contact the ADA Coordinator for the Town of Mammoth at (520) 487-2331 (V/TDD)

WHEREAS, the increased case numbers and hospitalizations necessitate the need for an increased focus on precautionary measures by both businesses and individuals; and,

WHEREAS, the current COVID-19 outbreak constitutes an immediate threat to the public health and safety of our residents, community and employees, and warrants that the Town of Mammoth take additional preventive measures to address the rapidly evolving threat to public health, safety and welfare; and,

WHEREAS, pursuant to Executive Order 2020-40, Governor Ducey authorized a county, city or town, based upon the conditions in their jurisdiction, to adopt a policy mandating the wearing of face coverings in public for the purpose of mitigating the spread of COVID-19, with the primary focus on educating and working to promote best practices to accomplish the goal of mitigation before any enforcement action is taken.

NOW THEREFORE, BE IT HEREBY PROCLAIMED, pursuant to Arizona Revised Statutes (ARS) §26-307 that due to the local emergency that exists in the Town of Mammoth, Arizona from the COVID-19 virus outbreak that it is hereby ordered within the Town of Mammoth the following:

1. Effective June 22, 2020, all individuals within the jurisdiction of the Town of Mammoth are required to wear face coverings in all public places, if they are or will be in contact with other individuals who are not in their household, or in spaces where it is difficult or impossible to maintain physical distancing. Face coverings are also required in all spaces where it is difficult or impossible to maintain physical distancing. Physical distancing means keeping (6) feet distance between individuals who are not in the same household. These spaces include but are not limited to grocery stores, restaurants and bars, retail stores, and special events. Businesses that interact with the public must require employees to wear face coverings. While wearing the face covering, it is still important to maintain physical distancing as it is the best defense against the spread of the COVID-19.
2. Exceptions for face coverings will be made under the following circumstances:

- For those who fall into the Centers for Disease Control and Prevention's guidance who should not wear face coverings due to a medical or mental health condition or developmental disability.
- For children under 6 years old.
- For restaurant patrons while they are eating or drinking. If a patron is not seated at their table, a face covering is required.
- For individuals exercising outdoors, or while walking or exercising with other people from the same household, as long as physical distancing from others is maintained. For individuals congregating outdoors with other people not in their same household, face coverings are required when physical distancing is not maintained.
- In settings where it is not practical or feasible to wear a face covering, including when obtaining or rendering goods or services, such as the receipt of dental services, medical treatments or while swimming.
- When a person is in a personal or work office or vehicle (or similar space) where others are not present as long as the public does not regularly visit the space.
- For public safety employees and/or emergency responders and/or field employees engaged in essential functions, when wearing the face covering would interfere with or limit their ability to carry out their duties or functions.
- For individuals complying with the directions of public safety employees.

3. In compliance with Executive Order No. 2020-40, enforcement of this proclamation shall focus first on education and providing guidance issued by the Arizona Department of Health Services, in order to promote the health and safety of Mammoth residents as well as to further contain the spread of COVID-19. Individuals shall also be given an opportunity to comply with the proclamation before any enforcement action is taken.

IT IS FURTHER DECLARED THAT THIS DECLARATION shall remain in effect until Further Order of the MAYOR and TOWN COUNCIL of MAMMOTH Arizona, or revision by the Governor of the State of Arizona per Paragraph 7 of Executive Order 2020-40.

PROCLAIMED this 22nd day of June 2020 at the Town of Mammoth, Arizona.

A handwritten signature in cursive script, appearing to read "Joe Dietz", written over a horizontal line.

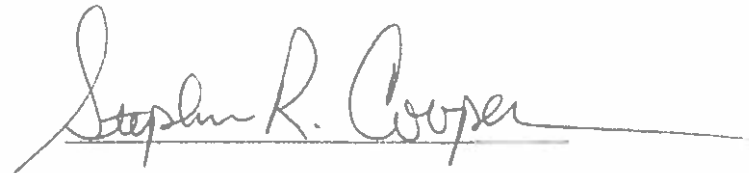
Joe Dietz, Mayor

ATTEST:

A handwritten signature in cursive script, appearing to read "Don Jones", written over a horizontal line.

Don Jones, Town Clerk

APPROVED AS TO FORM:

A handwritten signature in cursive script, appearing to read "Stephen R. Cooper", written over a horizontal line.

Stephen R. Cooper, Town Attorney

TOWN OF MAMMOTH
AGENDA ACTION FORM

8/12/21
C. Garcia

AGENDA ITEM NO: _____	COUNCIL MEETING DATE: <u>8-19-2021</u>
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Agenda Action Forms must be submitted to the Town Clerk no later than 10 days prior to Town Council Meeting. Agenda Action Forms are subject to review by Mayor, Town Manager and/or Town Clerk for completion and accuracy.

NAME OF PERSON PROPOSING ITEM: Annie Martinez DATE SUBMITTED: 7-21-2021

BRIEF DESCRIPTION/SUMMARY OF THE AGENDA ITEM (AS YOU WOULD LIKE IT TO APPEAR):

Executive session to discuss council code of ethics, policies & expectations

FISCAL IMPACT: 0 (FISCAL IMPACT ON CURRENT BUDGET MUST BE COMPLETED)

TYPE OF ACTION REQUESTED:

INFORMATIONAL/DISCUSSION ONLY FORMAL ACTION-MOTION

RESOLUTION/ORDINANCE OTHER

Motion to go into executive session to discuss Council ethics, behaviors, & policies

TOWN CLERK'S RECOMMENDATION FOR PLACEMENT ON THE AGENDA: YES NO

RECOMMENDATION: _____

TOWN MANAGER/Town Clerk DATE (Section Completed by Staff)

MAYOR'S APPROVAL FOR PLACEMENT ON THE AGENDA: YES NO

Patty Armenta
MAYOR DATE 8-11-21 (Section Completed by Staff)

TOWN OF MAMMOTH

AGENDA ACTION FORM

8/12/21
C. Garcia

AGENDA ITEM NO: _____	COUNCIL MEETING DATE: <u>8-19-2021</u>
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Agenda Action Forms must be submitted to the Town Clerk no later than 10 days prior to Town Council Meeting. Agenda Action Forms are subject to review by Mayor, Town Manager and/or Town Clerk for completion and accuracy.

NAME OF PERSON PROPOSING ITEM: Annie Martinez DATE SUBMITTED: 7-21-21

BRIEF DESCRIPTION/SUMMARY OF THE AGENDA ITEM (AS YOU WOULD LIKE IT TO APPEAR):

Possibly
Review, update, modify, & Change Town of Mammoth
Town Council rules, policies, & procedures.

FISCAL IMPACT: 0 (FISCAL IMPACT ON CURRENT BUDGET MUST BE COMPLETED)

TYPE OF ACTION REQUESTED:

_____ INFORMATIONAL/DISCUSSION ONLY X FORMAL ACTION-MOTION

X RESOLUTION/ORDINANCE _____ OTHER

TOWN CLERK'S RECOMMENDATION FOR PLACEMENT ON THE AGENDA: _____ YES _____ NO

RECOMMENDATION: _____

TOWN MANAGER/Town Clerk DATE (Section Completed by Staff)

MAYOR'S APPROVAL FOR PLACEMENT ON THE AGENDA: _____ YES _____ NO

Patsy Armenta 8-11-21
MAYOR DATE (Section Completed by Staff)

CITY OF ELOY

CITY COUNCIL RULES AND PROCEDURES Adopted November 23, 2020

SECTION I - RULES OF PROCEDURES:

The Council shall determine its own rules, order of business, conduct of public meetings, and shall provide for keeping a journal of its proceedings. This journal shall be a public record.

SECTION II - MEETINGS:

The Council shall hold regular meetings on the second and fourth Mondays of the month at such times and places as the Council prescribes. Special meetings or work sessions may be held on the call of the Mayor, City Manager or at the written request of three (3) or more Council members. All meetings shall be public, except executive sessions. Executive sessions may be held for the purposes allowed by law. Pre-sessions or briefing sessions are permissible to brief Council members on the items included on the agenda. Notices of meetings will include the time, place and agenda and will be sent to the press/media and posted in a public place at least twenty-four hours in advance of the meeting. In case of an emergency, notice will be posted as long as is reasonable under the circumstances and in accordance with State law.

SECTION III - AGENDA:

Items may be placed on the Agenda for City Council discussion and possible action by: (i) the Mayor acting through the City Manager; (ii) two (2) Council Members acting through the City Manager; and, (iii) the City Manager.

The City Clerk shall list the matters according to the order of business and distribute and post the agenda(s) prior to the Council meeting(s), as early as possible. No item shall be submitted to the Council, except through the City Manager/designee or City Clerk. However,

any member of the public may address item(s) not on the agenda under "Unscheduled Public Appearances", but due to State Statute, the City Council shall not discuss items not on the agenda. At the conclusion of all citizens' comments, the Mayor may take any or all of the following actions:

- 1) Ask staff to review the matter and report back to Council.
- 2) Ask that the matter be placed on a future Agenda.
- 3) Thank the citizen(s) for their comments.

The order of business at all regular and special meetings shall ordinarily be as follows:

- I. Call to Order
- II. Roll Call
- III. Invocation
- IV. Pledge of Allegiance
- V. Public Appearances
 - a. Scheduled
 - b. Unscheduled
- VII. Reports and Announcements
 - a. Council Members' Announcements
 - b. Mayor's Announcements
 - c. City Manager's Announcements
- VIII. Consent Agenda Department Director
- IX. Business Agenda Department Director
- X. Executive Session
- XI. Adjournment

The order of business at all work sessions shall ordinarily be as follows:

- I. Call to Order
- II. Roll Call
- III. Invocation
- IV. Pledge of Allegiance
- V. Unscheduled Public Appearances

VII. Discussion Items

Department Director

VIII. Adjournment

The Presiding Officer may consider items out of sequence from the published agenda for any meeting of the City Council. The Presiding Officer may call a recess/break if necessary during the course of a Public Meeting.

The consent agenda matters are routine and may be adopted by one motion. There will be no discussion of separate items, unless members of the City Council, staff, or the public requests that a specific item be discussed or removed from the consent agenda for individual consideration.

Agenda packet materials will ordinarily be distributed to the Mayor and Council on the Wednesday prior to the scheduled Monday or Tuesday Council meeting or work session.

SECTION IV - PRESIDING OFFICER - DUTIES:

The Mayor shall be the Presiding Officer of the Council. The Presiding Officer shall preserve order and decorum at all regular and special meetings of the Council. The Mayor shall state every question coming before the Council, announce the decision of the Council on all subjects and decide all questions of order. Any decision or ruling of the Mayor may be appealed to the Council as a whole by a motion and second. The Mayor (or Presiding Officer) shall call for roll call to see if the chair shall be upheld; if the roll call loses, the Mayor (or Presiding Officer) is reversed.

In accordance with Section 2-11 of the Eloy Code of Ordinances, the Mayor shall notify the City Council through the City Manager or City Clerk of his/her intent to be absent from the City for more than fifteen (15) days for any reason, or if he/she is unable to fulfill the duties of Mayor due to health reasons.

SECTION V – APPOINTMENT OF VICE MAYOR:

In accordance with Section 2-11.2 of the Eloy Code of Ordinances, the City Council shall designate one of its members as Vice Mayor, and the Vice Mayor shall perform the duties of the Mayor during the absence or disability of the Mayor. The term of the Vice Mayor shall be one (1) year; and a Council Member may serve more than one term, provided the terms are nonconsecutive.

SECTION VI - CALL TO ORDER - PRESIDING OFFICER:

The Mayor, or in his/her absence, the Vice Mayor shall call the Council to order at the scheduled meeting time. In the absence of the Mayor or Vice Mayor, the Council member with the most tenure on the Council shall call the Council to order. A temporary Presiding Officer shall then be elected by the members of the Council present. When the Mayor or Vice Mayor arrives, the temporary Presiding Officer shall relinquish the chair when the business immediately before the Council is finished.

SECTION VII - ROLL CALL:

Before proceeding with the business of the Council, the City Clerk shall call the roll of the members, and the names of those present shall be entered in the minutes.

Members of the Council may attend a Council meeting by telephone in the event of a special meeting being held telephonically or by video, in the event of an epidemic or natural emergency, or if they are too ill to attend or are out-of-town. Members should provide the City Clerk with three (3) hours notice of their intent to attend a meeting by telephone. In no event shall more than three (3) Council members attend a council meeting by telephone, except for special telephonic or video meetings or in the event of an epidemic or natural emergency. When a member of the Council attends a meeting by telephone, the Mayor shall state for the record the member of the Council who is attending the meeting by telephone.

SECTION VIII - QUORUM:

A quorum shall consist of a majority of the members of Council; however, no action of the Council shall be valid or binding unless adopted by the affirmative vote of four or more members of the Council.

SECTION IX - PROCEDURES FOR DEBATE:

On those issues requiring debate, the Presiding Officer shall state the issue before the Council and may call for a motion and second thereon. Unless Council by consensus determines no report is necessary, staff shall report on the issue and will respond to Council questions. Council members shall be allotted time to present their positions and concerns. Interested members of the community shall also have an opportunity to express their positions on any issue coming before the Council.

A motion and second on the issue will be in order at any time during Council discussion. Discussion may continue after the motion is made.

SECTION X - RULES OF DEBATE:

- a) **PRESIDING OFFICER MAY DEBATE AND VOTE ON ANY MATTER.** The Mayor or member of the Council that is presiding may move, second and debate from the chair, subject only to such limitations of debate as are imposed on all members. The Presiding Officer shall not be deprived of any of the rights and privileges of a Council member.
- b) **GETTING THE FLOOR.** Every member desiring to speak on any matter under debate shall address the Presiding Officer and receive verbal affirmation prior to speaking.
- c) **INTERRUPTIONS.** A member, once recognized, shall not be interrupted when speaking, unless the Presiding Officer recognizes a personal privilege of a Council member.
- d) **PERSONAL PRIVILEGE:** The right of a Council member to address the Council on a question of personal privilege shall be limited to cases in which his/her integrity, character or motives are questioned, or where the welfare of the Council is concerned. A Council member may interrupt another speaker only if the Mayor recognizes the

"privilege".

- e) **PRIVILEGE OF CLOSING DEBATE:** The Council member moving the adoption of an ordinance or resolution shall have the privilege of closing the debate.

SECTION XI - ADDRESSING THE COUNCIL:

Any person wishing to address the Council shall first secure permission of the Presiding Officer to do so. The Council may limit the length of time that a person is permitted to address the Council.

WRITTEN COMMUNICATIONS. Interested parties or their authorized representatives may address the Council by written communications in regard to matters under discussion.

ORAL COMMUNICATIONS. During the proper time on the agenda, taxpayers or residents of the City, or their authorized representatives, may address the Council on any matter concerning the City's business, or any matter over which the Council has control. Oral presentations shall not be repetitious and the Mayor may limit the length of presentations.

AFTER MOTION MADE. No person shall address the Council after a motion is made without first securing the permission of the Presiding Officer to do so.

SECTION XII - DECORUM:

- a) **BY COUNCIL MEMBERS.** While the Council is in session, the members must preserve order and decorum. A member shall neither by conversation or otherwise, delay or interrupt the proceedings or the peace of the Council not disturb any member while speaking or refuse to obey the orders of the Council or its Presiding Officer.
- b) **BY PERSONS.** Any person making personal, impertinent, or slanderous remarks, or who becomes boisterous while addressing the Council, or who interferes with the order of business before the Council, and who fails, upon request of the Presiding Officer to cease such activity, shall be barred from further audience before the Council, unless permission to continue is granted by a majority vote of the Council.

SECTION XIII - ENFORCEMENT OF DECORUM:

The Mayor may appoint a sergeant-at-arms at the Council meetings. He/She, or they, shall carry out all orders and instructions given by the Presiding Officer for the purpose of maintaining order and decorum at the Council meeting. Upon instructions of the Presiding Officer, it shall be the duty of the sergeant-at arms, to remove any person who violates the order and decorum of the meeting.

SECTION XIV - VOTING:

- a) **ROLL CALL.** All votes shall be by roll call. (A device which displays the vote of each Councilmember is considered a roll call vote.)
- b) **PRECEDENCE OF MOTIONS.** When a motion is before the Council, no motion shall be entertained except: (1) to adjourn, (2) to fix hour of adjournment, (3) to lay on the

table, (4) motion for previous question, (5) to postpone to a certain day, (6) to refer, (7) to amend, (8) to postpone indefinitely or to (9) divide the question. These motions shall have precedence in the order indicated.

- c) **AMENDMENTS.** No more than one amendment to a main motion is permitted. When an amendment is before the Council, the Council shall vote first on the amendment. After the amendment has passed or failed, the Council shall vote on the main motion.
- d) **MOTION TO TABLE.** The purpose of this motion is to temporarily by-pass the subject. A motion to lay on the table is non-debatable and shall preclude all amendments or debate of the subject under consideration. If the motion prevails, the matter may be "taken from the table" at any time prior to the end of the next regular meeting.
- e) **MOTION FOR PREVIOUS QUESTION.** The purpose of this motion is to close debate on the main motion. It is non-debatable, and no further discussion shall be permitted until the motion is acted upon. If the motion fails, debate is reopened; if motion passes, then the Council shall vote on the main motion.
- f) **DIVISION OF QUESTION.** If the question contains two or more divisible propositions, the Mayor may, or upon successful motion of the Council, shall divide the same.
- g) **WITHDRAWAL OF MOTION.** When a motion is made and seconded, it shall be so stated by the Chair before debate commences. A motion may not be withdrawn by the mover without the consent of the member seconding it.
- h) **CONFLICT OF INTEREST.** Council members shall abide by the provisions of A.R.S. Chapter 38, Article 3. When a Council member determines he or she has a conflict of interest, he or she shall announce such conflict and refrain from discussing or voting upon the matter.
- i) **COUNCIL MEMBER REQUIRED TO VOTE.** Council members are required to vote on all issues placed before them. A failure to vote or a voluntary abstention shall be counted an "aye" vote unless excused by State Conflict of Interest Laws.
- j) **RECORDING VOTES; TIE VOTES.** The minutes of the proceedings of the Council shall record individual's votes on all ordinances, resolutions, and other formal actions by the Council. In the case of a tie in votes on any motion, the motion fails.

SECTION XV - RECONSIDERATION:

After the decision on any question, any Council member who voted with the prevailing side may move for reconsideration of any action at the same or at the next succeeding meeting, provided, however, an approved contract or agreement may be reconsidered at any time before the final execution thereof. A motion to reconsider shall require a 2/3rds vote (5 to 2 vote) of all Council members, whether present or not, not disqualified from voting by an actual conflict of interest or who abstains from voting due to a potential conflict of interest; but, in no event, by less than four (4) affirmative votes.

SECTION XVI - PETITIONS:

Council members representing the City at civic and governmental functions or events shall maintain a professional demeanor, and not make commitments or decisions on behalf of the City, unless prior approval or authorization is obtained from the Mayor and/or City Council.

SECTION XX - ENFORCEMENT SUSPENSION, AND AMENDMENT OF RULES:

Enforcement of these rules shall be incumbent upon the Eloy City Council. These rules may be suspended or amended at any time by a two-thirds vote (5 to 2 vote) of the City Council.

SECTION XXI - RULES OF ORDER:

The rules of parliamentary practice, comprised in Roberts Rules of Order, latest edition, shall govern the Council in all cases to which they are applicable, provided they are not in conflict with these Rules or with the Code of Ordinances of the City of Eloy.

SECTION XXII – EFFECTIVE DATE:

These Council Rules and Procedures shall be effective on January 1, 2021.

Micah Powell, Mayor

ATTEST:

Mary Myers, City Clerk

APPROVED AS TO FORM:

Stephen Cooper, City Attorney

TOWN OF MAMMOTH
AGENDA ACTION FORM

8/11/21 LGarcia
1:04 p.m.

AGENDA ITEM NO: _____ COUNCIL MEETING DATE: 8/19/2021

Agenda Action Forms must be submitted to the Town Clerk no later than 10 days prior to Town Council Meeting. Agenda Action Forms are subject to review by Mayor, Town Manager and/or Town Clerk for completion and accuracy.

NAME OF PERSON PROPOSING ITEM: JOE BREWER DATE SUBMITTED: 8/11/2021
BRIEF DESCRIPTION/SUMMARY OF THE AGENDA ITEM (AS YOU WOULD LIKE IT TO APPEAR):
RE-ORGANIZE
REMOVE MANAGER AND GO BACK TO TOWN
CLERK - COUNCIL FORM OF GOVERNMENT.
FISCAL IMPACT: SAVE MANAGERS SALARY (FISCAL IMPACT ON CURRENT BUDGET MUST BE COMPLETED)

TYPE OF ACTION REQUESTED:
 INFORMATIONAL/DISCUSSION ONLY FORMAL ACTION-MOTION
 RESOLUTION/ORDINANCE OTHER

TOWN CLERK'S RECOMMENDATION FOR PLACEMENT ON THE AGENDA: _____ YES _____ NO
RECOMMENDATION: _____

TOWN MANAGER/Town Clerk DATE (Section Completed by Staff)

MAYOR'S APPROVAL FOR PLACEMENT ON THE AGENDA: YES _____ NO
Patsy Armenta 8-12-21
MAYOR DATE (Section Completed by Staff)