

**TOWN OF MAMMOTH  
MINUTES OF A SPECIAL MEETING  
OF THE MAMMOTH TOWN COUNCIL  
JUNE 02, 2021**

**These are the Minutes of a Special Meeting held by the Mammoth Town Council  
On June 2, 2021 pursuant to the notice required by Law.**

**Due to the COVID-19 Virus and our efforts to slow the spread, and to keep all members and attendees safe in this time of crisis. We require that all those in attendance are Masked and adhering to Social Distancing Measures.**

1. **CALL TO ORDER** – This meeting was called to order at 7:07 PM Mayor Armenta.
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL**

**PRESENT MEMBERS**

Mayor Armenta  
Vice Mayor Martinez  
Councilman Bustamante  
Councilman Martinez  
Councilman Adams (By Phone)  
~~Councilman Brewer~~  
Councilman Ponce

**PRESENT STAFF**

Attorney S Cooper  
Town Manager J. Schempf  
Town Clerk A. Sanchez  
Police Chief Mueller  
Town Recorder S. Christiansen

**ABSENT MEMBERS**

Councilman Brewer (NSNC)

Vice Mayor Martinez request that Items B, F, and C be brought forward on this agenda, there was a second by Councilman Martinez

4. **NEW BUSINESS**
  - B. **Swearing in, Consideration and Possible Action concerning terms of employment for New Chief of Police**  
Mr. Cooper Swore in Chief Mueller as the Town of Mammoth Chief of Police

Motion to Employ Chief Mueller as a Full Time, Salary Employee at \$60,000 annual salary and direct staff to place on next meeting agenda a \$4,000 signing bonus for possible approval.

Vice Mayor Martinez asked that staff add an agenda item for the next meeting to discuss awarding the new chief a \$4,000 signing bonus to compensate for lack of housing.

Motion by Vice Mayor Martinez

Councilman Bustamante    YES  
Councilman Martinez        YES  
Vice Mayor Martinez        YES

Second by Councilman Bustamante

Councilman Adams        YES  
Councilman Ponce         YES  
Mayor Armenta            YES

Motion Passed Vote 6-0

The new Chief of Police thanked the Council for the opportunity to serve the Town.

- F. **Consideration and Possible Approval of Mammoth Swimming Pool Manager Contract**

Motion to Table Mammoth Swimming Pool Manager Contract

Vice Mayor Martinez explained that she had some concerns. First, the contract was the exact same contract that was rejected in January, and she refused to make any changes. The town needs to reclaim control of the pool. Parties bring in revenue and last year there were few pool parties, which needs to be priority. The Town can't recoup the cost of the pool without parties. Councilman Martinez agreed. Councilman Ponce stated that the council should approve the contract because he felt the pool would not open and it is depriving the kids in the Tri-community of swim time. He stated that Wendy has done a lot to clean the pool. Vice Mayor Martinez discussed concerns as to how the pool got in such bad shape so fast. She stated that the condition of the pool was a result of someone using the fire truck to fill up the pool, the Public Works employees not filling pool up right away and not putting chemicals in the pool. She also stated that it is possible to find others who can run the pool. She also stated that we should not let Wendy have full control of the pool. Town Manger stated that we do not have applications for anyone with CPO certification to run the pool. Also, Wendy has the ultimate control of the schedule but is willing to schedule parties but not on a last-minute basis. Councilman Adams stated that Wendy should not be dictating the terms of the contract as she is an employee. The Town Manager stated she is not an employee because she is not getting paid. Councilman Adams stated the town can get someone from Leslie's Pools to care for the pool. He also stated he would rather not have a pool than accept the contract. Mr. Ponce stated he used the fire truck, but he shocked the pool, and it was in good shape. He also stated he volunteered to help. He also stated he believes this was a personality conflict. Vice Mayor Martinez stated asked about adding clarifier. The Town Clerk stated that the reason the pool was in bad shape because the Town did not have certified staff to oversee the pool. Vice Mayor Martinez stated that this was not a personality conflict she simply did not agree with the terms of the contract. She stated that all the other facilities had to ask permission from the Town and that Wendy was not a representative for the Sea Lion and the Council should not sign the contract until someone from the Sea Lions is present. Councilman Bustamante objected to the discussion as it was out of order and the conversation had moved away from the subject. The Town Manager discussed all of the duties Wendy is willing to do without being paid. He also stated that Wendy needs control of the pool in order to open it quickly and it is running smoothly. Councilman Bustamante stated that the Town would not lose by accepting the contract because Wendy will take care of the water and the scheduling because it is late in the season, and we need to move quickly to get the pool open.

Pablo Rodriguez spoke and stated that the Council should grant the contract with Wendy because we are desperate to get the pool open. He also felt there was a bias for the lifeguards who are Sea Lions over those from Mammoth, so they do not have a fair shot at the jobs. Vice Mayor Martinez stated that the lack of parties, the admission fee of \$3 is too high. She also stated that the Town has to pay for all of the expenses, but the Town has no say in the schedule or hiring and firing of lifeguards. She also stated that the Lion's Club and Fire Department used to hold the July 4<sup>th</sup> event, but Wendy took over.

Vice Mayor Martinez made a motion to table the item and have staff go back and renegotiate the contract to address the Council's issues.

Motion by Vice Mayor Martinez		Second by Councilman Adams	
Councilman Bustamante	NO	Councilman Adams	YES
Councilman Martinez	YES	Councilman Ponce	NO
Vice Mayor Martinez	YES	Mayor Armenta	YES
Motion to Table Vote 4-2			

Mayor Armenta asked Legal Counsel for suggestions. Attorney Steve Cooper stated that the Council has already voted, and the Council's options are very limited. Councilman Bustamante stated that a member who was part of the majority must bring the vote back. The Council directed staff to meet with Wendy, Mayor Armenta, Angela Sanchez negotiate contract to benefit the Town of Mammoth and its residents. The Council asked to bring this item back either on Friday or Monday.

C. Discussion Consideration and Possible Approval of Resolution 2021-05, Approving Tentative Budget for fiscal year 2021-2022 in the amount of \$8,784,427

The Town Clerk provide an overview of the budget and explained that more than \$6,000,000 of the budget will be grant funded. She discussed the various revenue streams and stated that there will be not tax increase and the food tax will be reduced from 4% to 2% for FY2022. Staff has adjusted staff positions and reduced staff by 2 positions. Health insurance and state retirement for employees has been added. Final budget will be adopted on June 30<sup>th</sup>. Vice Mayor Martinez asked about a few of the budget items, including discussing animal control and gas being used by Public Works.

**Motion to Approval of Resolution 2021-05, Approving Tentative Budget for fiscal year 2021-2022 in the amount of \$8,784,427**

<b>Motion by Vice Mayor Martinez</b>		<b>Second by Councilman Bustamante</b>	
Councilman Bustamante	YES	Councilman Adams	YES
Councilman Martinez	YES	Councilman Ponce	YES
Vice Mayor Martinez	YES	Mayor Armenta	YES
<b>Motion Passed Vote 6-0</b>			

**A. Consideration and Possible Action to allow the abandonment of a portion of E. Galiuro and pass ownership to Lee Katterman at 129 N. Main St. (Lee Katterman appeared by telephonic means.)**

Mr. Katterman explained his request, he wants the Town to abandon the property between the old market and the building he owns. Councilman Ponce asked about flooding as the property is in a flood zone. The Council was concerned that he would block the drainage and cause flooding that the town would be responsible. Sharon explained it would be addressed in the zoning agreement. Council directed staff to ensure the flood issue is addressed in the agreement.

Vice Mayor Martinez made a Motion is to Direct Staff to begin process of abandonment of a portion of E. Galiuro and return to Council with resolution and surveys for final disposition.

<b>Motion by Vice Mayor Martinez</b>		<b>Second by Councilman Martinez</b>	
Councilman Bustamante	YES	Councilman Adams	YES
Councilman Martinez	YES	Councilman Ponce	ABSTAINED
Vice Mayor Martinez	YES	Mayor Armenta	YES
<b>Motion Passed Vote 5-1</b>			

**D. Approve and Sign Letter of Intent for the Town of Mammoth to Participate in the Pinal County Community Development Block Grant (CDBG)**

**Motion is to Approve and Sign Letter of Intent for the Town of Mammoth to Participate in the Pinal County Community Development Block Grant (CDBG)**

The Town Manager explained that the town has the option to receive their CDBG funding through Central Arizona Association of Governments or Pinal County. The towns portion is divided between the towns who participate. At this point there are only 4 communities, and we are the smallest, but we get an equal share which is \$130,000. The County is requiring us to sign up for the next 3 years and we have heard that they are inviting other communities to join. He stated that even with the additional communities we will still get a larger allocation through the County.

<b>Motion by Vice Mayor Martinez</b>		<b>Second by Councilman Martinez</b>	
Councilman Bustamante	YES	Councilman Adams	YES
Councilman Martinez	YES	Councilman Ponce	YES
Vice Mayor Martinez	YES	Mayor Armenta	YES
<b>Motion Passed Vote 6-0</b>			

- E. Consideration and Possible Approval of requiring All Staff Reports to be Written and Included in the Agenda Packets so that if a Council Member Wishes to Comment on Any Staff Reports, the Town Manager may be notified two days prior to the meeting.

Vice Mayor Martinez stated that this item is to expedite the meeting process.  
Councilman Ponce made a Motion to approve the item as written.

**Motion by Councilman Ponce**

Councilman Bustamante YES  
Councilman Martinez YES  
Vice Mayor Martinez YES  
Motion Passed Vote 6-0

**Second by Vice Mayor Martinez**

Councilman Adams YES  
Councilman Ponce YES  
Mayor Armenta YES

5. Adjourn

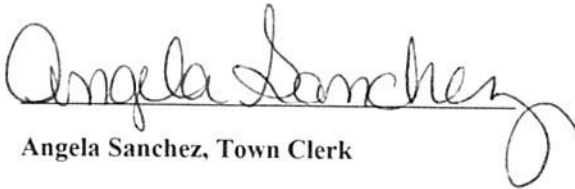
Motion is to adjourn meeting at 8:54 PM

Motion by: Councilman Martinez

Motion Passed Vote 6-0

Second by: Vice Mayor Martinez

I certify that the preceding is a true and correct copy of the Town of Mammoth Council Meeting held June 2, 2021. I further certify that the meeting was duly called and held.

  
Angela Sanchez, Town Clerk

**TOWN OF MAMMOTH  
MINUTES OF A REGULAR MEETING  
OF THE MAMMOTH TOWN COUNCIL  
MAY 20, 2021**

**These are the Minutes of a Regular Meeting held by the Mammoth Town Council  
On May 20, 2021 pursuant to the notice required by Law.**

**Due to the COVID-19 Virus and our efforts to slow the spread, and to keep all members and attendees safe in this time of crisis. We require that all those in attendance are Masked and adhering to Social Distancing Measures.**

1. **CALL TO ORDER** – This meeting was called to order at 7:05 PM Mayor Armenta.
2. **PLEDGE OF ALLEGIANCE** Mike Martinez
3. **ROLL CALL**

**PRESENT MEMBERS**

Mayor Armenta  
Vice Mayor Martinez  
Councilman Bustamante  
Councilman Martinez (Late)  
Councilman Adams  
Councilman Brewer  
Councilman Ponce

**PRESENT STAFF**

Attorney S Cooper  
Town Manager J. Schempf  
Town Clerk A. Sanchez  
Police Chief R Lujan  
Town Recorder S. Christiansen  
Public Works, William Hernandez

**ABSENT MEMBERS**

4. **CALL TO THE PUBLIC – NO CALL TO THE PUBLIC PRESENT FOR TONIGHTS MEETING**  
Annie Martinez-spoke of mental health issues and May’s Mental Health Awareness Month. Get assistance by calling Co-Responders and Impact Crisis at 1-866-495-6735 or Teens in Crisis at 1-800-248-8336.  
Lee Katterman-wishes for the Council to think about abandoning the roadway between his property 129 N. Main and the Proposed Purchased Property at 201 N. Main. Please place on agenda for future meeting.  
Terry Adams-(Handed out a small sampling of signatures of residents wish the mask mandate to be lifted.) It is time to “Open our Town”, and it would be in the best interest of our youth and the summer season of outdoor activities.  
Ernest Bustamante-Brought some posters from the Fish and Game, would like to do a drawing with the public just to break up the meeting a little and have some fun. Also spoke of the need to vaccinate and get those numbers up. This is the way out of this pandemic.

5. **CONSENT AGENDA**

- A. **Staff Recommendations and Reports** (Copies of all Reports can be found on the Agenda page of the website for this meeting)

**TOWN MANAGERS REPORT-J SCHEMPF-Manager Report for June 2021**

In addition to my report which you already have, we are working on the following: Water Project is moving forward but the Engineers have reported that they are behind schedule due to not having a complete picture of our pipe system. Engineers expect to be ready to go out for bids in early January 2022 and Contractor by March of 2022. We have added an additional \$3Million to the budget from the 6.9Million just to make sure we are covered, if we don’t budget we can’t spend it. We are still

moving forward with Enterprise and will bring you more information as we get it. As discussed in some agenda action forms, we have two major issues that we need to discuss concerning the town and those are the illegal drug activity and major clean-up of the town. We also had an issue with shut-offs, today one was found tampered with and turned on. I had Public Works go and shut it off and cap it. If we can clean up these abandoned/vacant buildings we will not have so many places for people to get into to which in turn will help with the illegal drug issues. We need to look at the whole town and prioritize the listing from worst properties in need of major work to those with minimal needs and cleanup.

#### **TOWN CLERK REPORT-ANGELA SANCHEZ Report for June 2021**

In addition to my report which you already have. I received a draft agreement from Pinal County which was nothing of what we discussed. I am currently in negotiations with them about that IGA Contract to get the flat rate they promised us. The only problem with that is I heard from the town of Kearny and they do not wish to partner with us in this agreement for Animal Control.

#### **POLICE REPORT-CHIEF LUJAN-Statistical Report for April 1-30, 2021**

Corporal Chase will remain as a Reserve Officer and may come back to Full Time. The Officer we are looking to hire must still complete background and polygraph, we do not expect any issues to arise. May is Police Memorial Month, Pinal County had a ceremony on 5-4 which presented the horse with the missing rider-boot turned back. This to honor all who have fallen in the line of duty. They also had pictures up of all the Department Agency Losses of those who gave their lives in pursuit of community safety.

**Remembrance for our own Town Officer Loss of Corporal James A. Ross Badge # 242 who became the first Mammoth Officer to be killed in the line of duty in the early morning hours of June 10<sup>th</sup>, 1988 while answering a domestic dispute, the Triangle Rose Garden in front of Town Hall is dedicated in his name. Chief Lujan received a Memorial Flag from the Event and presented it to Mayor Armenta for the Town of Mammoth.**

Vice Mayor Martinez Publicly thanked Chief Lujan for all that he has done for our community while employed as our Chief of Police. He has been responsible for the purchase of much needed equipment for the town and department at minimal or no cost to the town. "You're leaving the town in a much better place than you found it." "You will be missed." Chief Lujan thanked the Council and will be continuing his law career in a more judicial manner.

#### **PUBLIC WORKS REPORT-B HERNANDEZ- Report for June 2021**

We have been hit hard with funerals this month. On 4-29 we donated some time to the Kids Closet. They needed help with an 800-pound safe. We were also given a tour of the building and they are a well-organized group who do a lot to help the kids. We had a situation with Southwest Gas. On Church Drive while working on new water line, we hit a gas line. Southwest Gas was unaware the line ran over a thousand feet from the residence and when it was Blue Staked Cleared, this line was not marked. After several heated discussions with SW Gas who wanted us to pay for everything, and agreement was reached between the homeowner, us, and SW Gas. If we would dig the line trenches, SW Gas would install new pipes and a new meter. That issue has been completed on our part and will be completed by SW GAS next Tuesday. On 5-11 we were given a list of Shut Offs for water bills that have not been paid, there were over 20 on that list. Yesterday we checked one of those residence and found the lockout to be cut off. Town Hall notified Police and a report was taken. As the Manager reported previously we have pulled the meter and blocked the service to that residence. We have been hit with a lot of water leaks, but hopefully with this new program that is coming to an end. We worked on a line today that is 30-40 years old and with the budget so tight our hands are tied and we are doing the best we can to keep up. Councilman Ponce is concerned that the PW Crew is spending unnecessary time cleaning up the Veteran's Cemetery. It is the responsibility of the VFW to take care of that. Mr. Hernandez stated that they do this out of respect for the veterans as the funerals are scheduled. He feels that it only takes a few to spruce up the area before setup. Also, the crew and the town receive a lot of compliments on the beauty of our cemetery. Councilman Ponce would like a report on all equipment that is down and cost of repairs and inventory of all purchases needed.

Treasure Report--Had a Positive Month of \$14,685.30 for the month of April 2021  
Library Report  
Planning and Zoning Report

**B. APPROVE ACCOUNTS PAYABLE For Payment and Filing**

**C. APPROVAL OF MEETING MINUTES**

Regular Meeting April 15, 2021

Motion to Accept Consent Agenda as stated with oral reports.

Motion by Vice Mayor Martinez		Second by Councilman Martinez	
Councilman Bustamante	YES	Councilman Brewer	YES
Councilman Adams	YES	Councilman Martinez	YES
Councilman Ponce	YES	Vice Mayor Martinez	YES
Mayor Armenta	YES		

Motion Passed Vote 7-0

**6. OLD BUSINESS**

**A. Consideration and Possible Approval of Designating Manager John Schempf as CFO for the Town of Mammoth Arizona for the Fiscal Years ending June 30, 2020, 2021, 2022**

1. Resolution 2021-01 Appoint J. Schempf as CFO for FY 2020
2. Resolution 2021-02 Appoint J. Schempf as CFO for FY 2021
3. Resolution 2021-03 Appoint J. Schempf as CFO for FY 2022

Motion to Accept Resolutions 2021-01, 2021-02, and 2021-03 Designating J. Schempf as CFO for the Town of Mammoth

Motion by Vice Mayor Martinez		Second by Councilman Martinez	
Councilman Bustamante	YES	Councilman Brewer	YES
Councilman Adams	YES	Councilman Martinez	YES
Councilman Ponce	YES	Vice Mayor Martinez	YES
Mayor Armenta	YES		

Motion Passed Vote 7-0

**7. NEW BUSINESS**

**A. Consideration and Possible Approval of Pinal County CBDG Sub-Recipient Agreement**  
This includes the following project scopes:

1. Mammoth Water System Improvements Project #2020-5
2. Mammoth Water System Improvements Project #2021-5
3. Mammoth Park Improvements Project #2021-6
4. Mammoth Economic Development Project #2019-6-CV3
5. Mammoth Facility Improvements Project #2019-7-CV3
6. Mammoth Transportation Project #2019-8-CV3
7. Mammoth Pool Improvements Project # 2019-9-CV3

Motion to Accept the Pinal County CBDG Sub-Recipient Agreement

Motion by Vice Mayor Martinez		Second by Councilman Bustamante	
Councilman Bustamante	YES	Councilman Brewer	YES
Councilman Adams	YES	Councilman Martinez	YES
Councilman Ponce	YES	Vice Mayor Martinez	YES
Mayor Armenta	YES		

Motion Passed Vote 7-0

**B. Consideration and Possible Action to Grant Approval for a Variance to place RV on 715 S Old Hwy 77 for one-year on a Construction Variance to build a primary residence.**

Motion to Approve Construction Variance for year at 715 S. Old Hwy 77 to build a primary residence  
 Motion by Vice Mayor Martinez  
 Councilman Bustamante YES Second by Councilman Bustamante  
 Councilman Adams YES Councilman Brewer YES  
 Councilman Ponce YES Councilman Martinez YES  
 Mayor Armenta YES Vice Mayor Martinez YES  
 Motion Passed Vote 7-0

- C. Discussion Consideration and Possible Approval Authorizing Town to Bid at open auction on June 5, 2021 at Ritchie Brothers Auction for one used water truck and one used portable light trailer. Amounts not to exceed for Water Truck the amount of \$15,000 and Portable Trailer in the amount of \$2,000.

Motion to Approve the Authorization of Town to bid for one Water Truck and one Portable Trailer at the June 5 2021 Auction. Amounts not to exceed \$15,000 for Water Truck and \$2,000 for Portable Trailer.

Motion by Councilman Ponce  
 Councilman Bustamante YES Second by Vice Mayor Martinez  
 Councilman Adams YES Councilman Brewer YES  
 Councilman Ponce YES Councilman Martinez YES  
 Mayor Armenta YES Vice Mayor Martinez YES  
 Motion Passed Vote 7-0

- D. Consideration and Possible Approval of Memorial Day Event

Motion is to Approve Flag Raising Ceremony at the Veterans Cemetery on Monday May 31, 2021 at 9AM

Motion by Councilman Adams  
 Councilman Bustamante YES Second by Vice Mayor Martinez  
 Councilman Adams YES Councilman Brewer YES  
 Councilman Ponce YES Councilman Martinez YES  
 Mayor Armenta YES Vice Mayor Martinez YES  
 Motion Passed Vote 7-0

- E. Budget Discussion Information (There was No Action Taken on this Item)

FY 2020-Current budget is tight we need to watch our expenses in order to make it to the end of the fiscal year.

EXCISE TAX STATUS-Still working with Auditor General to negotiate credits.

FOOD TAX- Will be able to reduce the food tax by 2% this year and 2% next year if possible.

FY 2022 BUDGET UPDATE- Working to add health insurance and retirement for staff.

CAPITAL IMPROVEMENT PROJECTS- We need to determine what capital improvement projects we are prioritizing for FY22.

FIVE-YEAR PLAN-We have to develop a 5-Year plan with a transportation component for the Auditor General to review.

GENERAL PLAN-We want to form a committee to work on updating our general plan.

- F. Consideration and Possible Approval of Redefining Mask Mandate and opening of town facilities.

Motion is to Approve Guidelines for Mask Mandate and Opening of Town Facilities.

The Mammoth Town Council had lifted the mask mandate effective this date, May 21, 2021 at 12:01 AM but with the following restrictions and recommendations:



1. If not COVID vaccinated, masks are recommended and encouraged for all types of outdoor activities, i.e., parks, ballfields, swimming pool, cemetery and general outdoor activities. Masks are optional for those who have been vaccinated.

2. Businesses - Allow each business to require/not require masks.

3. Masks optional for all those fully vaccinated in town buildings and vehicles, but required for unvaccinated individuals:

- a) Town Offices will limit the number of persons in enclosed areas for those without a mask to prevent the spread of COVID.
- b) The Library will require masks for unvaccinated individuals at certain activities or events.
- c) Community Center - Masks optional for parties of 50 or less persons, but must continue to social distance. Parties greater than 50 must wear a mask indoors. Enforcement and liability will be the responsibility of the event organizer.

Councilman Adams stated that it is time to remove the mask mandate and open the town back up. The risk is much lower and cases are down. Councilman Ponce expressed concern with lifting the mask mandate.

Motion by Vice Mayor Martinez		Second by Councilman Adams	
Councilman Bustamante	YES	Councilman Brewer	YES
Councilman Adams	YES	Councilman Martinez	YES
Councilman Ponce	NO	Vice Mayor Martinez	YES
Mayor Armenta	YES		

Motion Passed Vote 6-1

- G. Consideration and Possible Action concerning terms of employment for new Chief of Police
- 1. Salary Position
  - 2. Define part-time or full-time Position
  - 3. Determine Annual Salary

Motion is to Table this item till next meeting

Motion by Councilman Bustamante		Second by Councilman Martinez	
Councilman Bustamante	YES	Councilman Brewer	YES
Councilman Adams	YES	Councilman Martinez	YES
Councilman Ponce	YES	Vice Mayor Martinez	YES
Mayor Armenta	YES		

Motion Passed Vote 7-0

9. Mayor and Council Comments

- 1. Mayor Armenta-I want to thank everyone for being here today. Remember, we were all elected to this position. Be Responsible, Respectful and Courteous. I have asked the Town Manager to give you all a copy of the Town of Mammoth Code of Ethics Adopted by the town in 2011. Please take it home and read it. Thank you.
- 2. Councilman Ponce-Would like to see a report from public works each month that includes an equipment inventory and health status of all tools and equipment. Also believes that the VFW needs to take care of the Veterans Cemetery not the crew of Public Works.
- 3. Councilman Bustamante-Appreciates Councilman Ponce and thoughts about being responsible and safe concerning Public Works. Neighborhood Watch Program is on-going and we are looking to become a little more organized. Drinking water and Wastewater Infrastructure- Passed the Senate 89-2, this puts more monies out there for the little towns, I have informed the Town Manager of these so that he may look into any piece of this that we may be eligible for.

4. Councilman Adams-Wished to thank the Town Manager and Town Clerk for all their work.
5. Vice Mayor Martinez-urging all to please call your Representatives concerning passage of the tax, this would help us to eliminate the 2% food tax and possibly the entire 4% food tax. So please I have phone numbers and the Town Manager has the numbers, please give them a call. Agrees with Councilman Brewer and Town Manager concerning the Illegal Drug Activity in Mammoth. Pinal County has a Ghost Unit who can come in and help our Police and the town with this problem. We need to work with Chief Mueller to get the drugs out of our town. Everyone is excited about this Memorial Day Event and maybe we can make this a yearly event. We need to post a quorum notice for the Memorial Day Event. Wants to thank everyone for working together, for the betterment of our Town. We are not always going to agree, but we can work through anything as long as we work respectfully together.

10. Adjourn

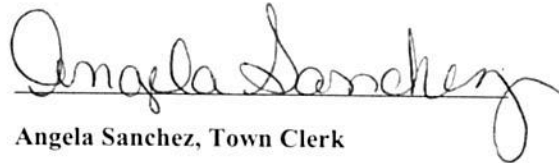
Motion is to adjourn meeting at 9:41 PM

Motion by: Councilman Adams

Second by: Vice Mayor Martinez

Motion Passed Vote 7-0

I certify that the preceding is a true and correct copy of the Town of Mammoth Council Meeting held May 20, 2021. I further certify that the meeting was duly called and held.



Angela Sanchez, Town Clerk

**From:** h.mueller@townofmammoth.us  
**Sent:** Friday, June 11, 2021 12:15 PM  
**To:** John Schempf  
**Subject:** Report for Town Council

John, here is my report to the Council. Thanks for your help and let me know if you have any questions, or if you would like me to go into more detail on anything.

I met with Command staff from Pinal County Sheriff's Office to formulate a plan for assistance in coverage to the Town of Mammoth due to current staffing issues. During this meeting PCSO command staff was presented with a detailed report of our calls for service with dates and times for the past three months to review. PCSO was also provided with a new Mammoth PD schedule that I created. The report PCSO was provided with showed that the overwhelming majority of calls for service in Mammoth occur between the hours of 10am and 10pm. Due to this information Mammoth Police Department proposed, with the newly created schedule, that we be responsible for those hours of coverage 7 days a week to cover the peak hours during which most incidents occur. And we requested PCSO be available to assist with response to any critical incidents between 10pm and 10am. Also it was relayed to PCSO that typically on weekends Mammoth PD has Reserve Officers available, which would allow us to extend our coverage to twenty hours 6am to 2am, making PCSO only responsible to assist during the four remaining hours of 2am to 6am. PCSO seemed pleased with this proposal and the meeting was extremely positive. I feel the foundation for a good relationship between both agencies was established from this meeting. Both PCSO Command Staff and I agreed to keep an open line of communication regarding this matter, and that Mammoth PD would keep PCSO updated monthly on our expected coverage needs.

Mammoth Police Department is currently in the final phase of hiring a new full time Officer which should provide improvement to the current coverage issues. Mammoth Police Department also hired a new Dispatcher who is currently in her first week of training with our department.

This concludes the Mammoth Police Department May 2021 report to the Mammoth Town Council.

Hank Mueller  
Chief of Police  
Mammoth Police Department

**MAMMOTH POLICE DEPARTMENT**  
**MONTHLY ACTIVITY REPORT**  
 May 2021

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
<b>Total Complaints</b>	69	71	71	101	89	0	0	0	0	0	0	0	401
<b>Adult Arrests</b>	2	2	3	3	0	0	0	0	0	0	0	0	10
<b>Juvenile Arrests</b>	1	0	0	0	0	0	0	0	0	0	0	0	1
<b>Traffic Citations</b>	4	4	5	5	3	0	0	0	0	0	0	0	21
<b>Traffic Written Warnings</b>	0	1	0	2	1	0	0	0	0	0	0	0	4
<b>Traffic Verbal Warnings</b>	12	4	12	11	2	0	0	0	0	0	0	0	41
<b>Loose Dogs Citations</b>	0	0	0	0	0	0	0	0	0	0	0	0	0

**COMPLAINT BREAKDOWN**

	May 2021	Year to Date		May 2021	Year to Date
Abandoned Vehicle		0	Livestock(cattle) comp		3
Accidents (961,962,963)	1	7	Loud Music Complaint	1	8
Alarm Drop		3	Minor Consumption		0
Alcohol Related		0	Missing Person	1	1
Ambulance Req (MED)	21	90	Motorist Assist		1
Animal Calls	1	13	Murder		2
Arrests		11	Neighbor Dispute		5
Arson		0	Noise Complaint		0
Assaults		2	Order of Protection		1
Agency Assists	4	16	Probation Violation		0
Attempt to Locate	10	39	Property Found/Lost	1	2
ATV Complaints		0	Special Detail/ police escort		2
Bond out		1	School Truancy		0
Burglary	1	2	Search Warrants		0
Child Abuse/Injury		0	Sex Offense		0
Citizen/Public Assist	27	60	Shoplifting		0
Civil Standby	5	7	Speeding Vehicle		0
Complaints		6	SUS Activity/people	7	27
Criminal Damage		5	Theft	3	11
Criminal Trespass	1	1	Threats & Intimidation		0
Deaths	2	7	Traffic Enforcement	6	47
Disturbance		14	Vandalism	1	1
Disobey Court Order		4	Warrant Arrest		2
Disorderly Conduct		1	Welfare Check	2	4
Domestic Violence	3	9	DRUNK		0
Drug Related Incident		0	911 Hang up calls		8
DUI		0	911 Open line		5
False Reporting to Law		0	Reckless driving	1	2
Fingerprints		0	Fraud	2	2
Fire	4	7			
Fire Weapon		0			
Follow Up	1	3			
Harassment	1	7	<b>MFD TOTAL CALLS</b>	<b>25</b>	<b>96</b>
House Watch/ExtraPatrol	2	14			
Juvenile Complaints		1			

# Town Clerks Report

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June 9, 2021

## **Records Management & Accounting and Policy and Procedures**

Records retention process is ongoing. We in the process of updating the Personnel Policy to address issues such as absenteeism, over-time pay, etc. We are also drafting an Accounting Policy and Procedures and Cash Handling Policy to ensure we are practicing appropriate separation of duties.

## **Sustainability Program**

We have received additional applications from two businesses within the Town. As a result, we have a total of 11 application being reviewed for funding. We are working with each business to ensure we have all of the documentation to make an eligibility determination.

## **Audit Update**

The audit process with the Auditor General's (AG) Office is almost complete. At the request of the State AG's office, we completed an audit review of the Excise Tax fund from 2011-2015 and found no additional issues. The AG's Excise Tax Fund audit is in its final stages, and we should have a report from the state soon.

## **Utility Assistance**

To date we have received \$2,019.32 of the promised funding from Community Action Human Resource Agency (CAHRA) which made guarantees of payment for six residents totaling \$3,304.65 to avoid water service shut offs. They still owe the town \$1,285.33.

## **FY22 Budget Update**

FY22 Tentative Budget is approved and being published in the Miner. We have our public hearing on the tax levy and final budget set tentatively on June 30<sup>th</sup>. The budget included no property tax increase and a 2% reduction in the food tax and we are still able to offer health insurance and retirement for staff. We eliminated two Public Works positions. We also submitted for our American Recovery Act funds which are already in the hands of the state and should be released soon. In addition, we are eligible for an additional grant from the Smart and Safe Arizona Fund created by Prop 207, which is the tax on Marijuana. This is a grant for municipal police departments we are unsure of the allocation amount at this time, but we will receive funding.

## **Animal Control IGA Update**

We are working with Pinal County Animal Control and believe we are close to an IGA which we can afford. We were not able to partner with any other community. However, for a low flat fee we will receive unlimited calls for Animal Control services Monday-Friday from 8AM to 5PM under the flat yearly rate. However, after hours and weekends emergency calls will be charged on a per call basis because they have to pay overtime. We will work with the Police Department to manage these calls to ensure that only emergencies are forwarded during after hours and weekends. Animal Control will continue to do sweeps to limit the chance of an emergency.

## Town Manager's Report

June 16, 2021

We have completed our proposed FY21-22 Budget, but I am less than happy that we are still in the red from two years ago, meaning that we are not going to meet the need for tools and extra parts for Public Works, will have limited funds for Parks and will be forced to reduce our vehicle replacement program. As an organization, the Town of Mammoth must work to increase revenues through increasing property values, finding new businesses to locate here, improve employment levels and wages. The Staff will also try to work smarter and find more cost-effective ways of providing services to the citizens.

I suggest a special work-session to explore these issues, but first I strongly recommend that we have a special work-session to address our drug and crime issues which, if not curtailed ASAP, will depress property values rather than raising them. Also, we all agree that the appearance of the Town and the number of empty and derelict building are directly contributing to our drug issues. This should be included in any crime reduction meeting. Please, let's schedule this session soon.

In preparation for that session, I approached our County Supervisor, Kevin Cavanaugh, to request assistance with our drug issues and our zoning problems. As a retired police officer, he immediately set up a telephone conference with the Sheriff, a Captain and a Lieutenant plus the County Attorney and himself; our Chief was unavailable. He then put me on the line and the discussion commenced about what the County Sheriff's Department could and could not do to assist. They included some free items and some with costs, but with no hard numbers or time frames. I am disappointed that I have not heard back from the Supervisor or the Sheriff with specifics that I could present to you, but I will follow up before the Wednesday, June 16 Council Meeting. The Supervisor also indicated that he would approach the Community Development folks for assistance on clean-up and building fix-up or tear downs, but again, no information as of Friday, June 11, 2021.

Due to the preparations for all the extra meetings (including one with the Auditor General on the continuing Excise Tax saga), some other important items were delayed or missed: several water-trucks went for around \$12000 and the lightstick for \$1000 at last Friday's auction which I could not attend, the communication problems with the wells, water tanks and booster pumps has yet to be solved as we need to figure out how to pay for outside assistance, the lease vehicle proposal will be available Monday, June 14 and thus is not in the packet. But we did have a successful Memorial Day Ceremony and the pool will be open on June 20<sup>th</sup>.

In closing, I am once again subject to a threatened termination which has negative ramifications on my and other staff member's attitude and performance. So, this may be my last report and Council Meeting.

As always, I welcome questions and comments in person or by phone!

Respectfully,

A handwritten signature in cursive script, appearing to read "John".

John



CliftonLarsonAllen LLP  
20 East Thomas Road, Suite 2300  
Phoenix, AZ 85012-3111  
602-266-2248 | Fax 602-266-2907  
CLAconnect.com

## Special Services SOW

This agreement constitutes a Statement of Work ("SOW") to the Master Service Agreement ("MSA") made by and between CliftonLarsonAllen LLP ("CLA," "we," "us," and "our") and Town of Mammoth, Arizona ("you" and "your") dated May 4, 2020. The purpose of this SOW is to outline certain services you wish us to perform in connection with that agreement.

### Scope of professional services

Sandra L. Cronstrom, CPA is responsible for the performance of the services identified in this agreement.

For all services we may provide to you, your management agrees to assume all management responsibilities; oversee the services; evaluate the adequacy and results of the services; and accept responsibility for the results of the services.

### Ongoing normal accounting services:

- Outsourced accounting functions - staff
  - Annual review of general ledger, prepare journal entries as needed
  - Review transactions in regards to bank accounts, payroll liabilities, accounts payable, and accounts receivable and correct as needed

### Engagement objectives, limitations, and responsibilities

We will comply with the AICPA's Code of Professional Conduct, including the ethical principles of integrity, objectivity, professional competence, and due care.

Our engagement cannot be relied upon to identify or disclose any financial statement misstatements, including those caused by fraud or error, or to identify or disclose any wrongdoing within the entity or noncompliance with laws and regulations. We have no responsibility to identify and communicate deficiencies in your internal control as part of this engagement. You agree that we shall not be responsible for any misstatements in the entity's financial statements that may not be identified as a result of misrepresentations made to us by you.

### Fees and terms

#### Billing rates guaranteed through December 31, 2021:

- |  |                |
|--|----------------|
| • Services performed by assistant controller                       | \$120 per hour |
| • Services performed by Sandra L. Cronstrom, CPA/quality assurance | \$150 per hour |

Subsequent to the billing rate guarantee date, the rates may be adjusted as agreed between you and CLA through an addendum to this SOW.

Our professional fees will be billed based on the time involved and the degree of responsibility and skills required. We will also bill for, expenses (including internal and administrative charges) plus a technology and client support fee of five percent (5%) of all professional fees billed.

TOWN OF MAMMOTH

AGENDA ACTION FORM

AGENDA ITEM NO: _____	COUNCIL MEETING DATE: <u>6-16-21</u>
-----------------------	--------------------------------------

**Agenda Action Forms must be submitted to the Town Clerk no later than 10 days prior to Town Council Meeting. Agenda Action Forms are subject to review by Mayor, Town Manager and/or Town Clerk for completion and accuracy.**

NAME OF PERSON PROPOSING ITEM: Annie Martinez DATE SUBMITTED: 6-9-21

BRIEF DESCRIPTION/SUMMARY OF THE AGENDA ITEM (AS YOU WOULD LIKE IT TO APPEAR):

Donating the use of the Community Center for 2 hours on June 18<sup>th</sup> from 8 am-10 am for Community Yoga.

FISCAL IMPACT: Ø (FISCAL IMPACT ON CURRENT BUDGET MUST BE COMPLETED)

TYPE OF ACTION REQUESTED:

INFORMATIONAL/DISCUSSION ONLY       FORMAL ACTION-MOTION

RESOLUTION/ORDINANCE       OTHER

TOWN CLERK'S RECOMMENDATION FOR PLACEMENT ON THE AGENDA:  YES  NO

RECOMMENDATION: \_\_\_\_\_

\_\_\_\_\_  
TOWN MANAGER/Town Clerk      DATE      (Section Completed by Staff)

MAYOR'S APPROVAL FOR PLACEMENT ON THE AGENDA:  YES  NO

Patsy Armenta      6-9-21  
MAYOR      DATE      (Section Completed by Staff)



May 5, 2021  
Town of Mammoth, Arizona  
Page 2

### Agreement

We appreciate the opportunity to provide the services described in this SOW related to the MSA. All terms and provisions of the MSA shall apply to these services. If you agree with the terms of this SOW, please sign below and return a signed copy to us by email or U.S. mail to indicate your acknowledgment and understanding of, and agreement with, this SOW.

Sincerely,

**CliftonLarsonAllen LLP**

DocuSigned by:  
  
Sandra L. Cronstrom, CPA  
Principal  
602-604-3610  
sandy.cronstrom@CLAconnect.com

### Response:

This letter correctly sets forth the understanding of Town of Mammoth, Arizona.

Town Clerk  
520-487-2331  
a.sanchez@townofmammoth.us  
5/19/2021

John Schempf  
Town Manager  
520-487-2331  
j.schempf@townofmammoth.us

TOWN OF MAMMOTH

AGENDA ACTION FORM

AGENDA ITEM NO: _____	COUNCIL MEETING DATE: <u>6-16-21</u>
-----------------------	--------------------------------------

**Agenda Action Forms must be submitted to the Town Clerk no later than 10 days prior to Town Council Meeting. Agenda Action Forms are subject to review by Mayor, Town Manager and/or Town Clerk for completion and accuracy.**

NAME OF PERSON PROPOSING ITEM: Annie Martinez DATE SUBMITTED: 6-8-21

BRIEF DESCRIPTION/SUMMARY OF THE AGENDA ITEM (AS YOU WOULD LIKE IT TO APPEAR):

Town Managers Employment with T.O.M. Specifically acting outside scope of authority. Not Communicating major events w/ Council. Not working with Mayor & Council as policy states. Revisit Employment with town.

FISCAL IMPACT: Possible Reprimand / or Termination (FISCAL IMPACT ON CURRENT BUDGET MUST BE COMPLETED)

TYPE OF ACTION REQUESTED:

INFORMATIONAL/DISCUSSION ONLY       FORMAL ACTION-MOTION

RESOLUTION/ORDINANCE       OTHER

TOWN CLERK'S RECOMMENDATION FOR PLACEMENT ON THE AGENDA: \_\_\_\_\_ YES \_\_\_\_\_ NO

RECOMMENDATION: \_\_\_\_\_

\_\_\_\_\_  
TOWN MANAGER/Town Clerk      DATE      (Section Completed by Staff)

MAYOR'S APPROVAL FOR PLACEMENT ON THE AGENDA:  YES \_\_\_\_\_ NO

Patricia Armenta  
MAYOR      6-9-21      DATE      (Section Completed by Staff)

TOWN OF MAMMOTH

AGENDA ACTION FORM

AGENDA ITEM NO: _____	COUNCIL MEETING DATE: <u>6-16-21</u>
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**Agenda Action Forms must be submitted to the Town Clerk no later than 10 days prior to Town Council Meeting. Agenda Action Forms are subject to review by Mayor, Town Manager and/or Town Clerk for completion and accuracy.**

NAME OF PERSON PROPOSING ITEM: Terry Adams DATE SUBMITTED: 6-8-21

BRIEF DESCRIPTION/SUMMARY OF THE AGENDA ITEM (AS YOU WOULD LIKE IT TO APPEAR):

Town Managers Employment with T.M. Acting outside scope of authority. Not Communicating with Council members, Not working with Mayor as policy states.

FISCAL IMPACT: Possible Reprimand / Termination (FISCAL IMPACT ON CURRENT BUDGET MUST BE COMPLETED)

TYPE OF ACTION REQUESTED:

\_\_\_\_\_ INFORMATIONAL/DISCUSSION ONLY       FORMAL ACTION-MOTION

\_\_\_\_\_ RESOLUTION/ORDINANCE      \_\_\_\_\_ OTHER

TOWN CLERK'S RECOMMENDATION FOR PLACEMENT ON THE AGENDA: \_\_\_\_\_ YES \_\_\_\_\_ NO

RECOMMENDATION: \_\_\_\_\_

\_\_\_\_\_  
TOWN MANAGER/Town Clerk      \_\_\_\_\_ DATE      (Section Completed by Staff)

MAYOR'S APPROVAL FOR PLACEMENT ON THE AGENDA:  YES \_\_\_\_\_ NO

Patsy Armenta      6-9-21  
MAYOR      DATE      (Section Completed by Staff)

TOWN OF MAMMOTH  
AGENDA ACTION FORM

AGENDA ITEM NO: _____	COUNCIL MEETING DATE: <u>6-16-21</u>
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**Agenda Action Forms must be submitted to the Town Clerk no later than 10 days prior to Town Council Meeting. Agenda Action Forms are subject to review by Mayor, Town Manager and/or Town Clerk for completion and accuracy.**

NAME OF PERSON PROPOSING ITEM: MICHAEL MARTINEZ DATE SUBMITTED: 6/9/21

BRIEF DESCRIPTION/SUMMARY OF THE AGENDA ITEM (AS YOU WOULD LIKE IT TO APPEAR):

Town Manager doesn't talk with council members and especially with Mayor. He doesn't work with us

FISCAL IMPACT: \_\_\_\_\_ (FISCAL IMPACT ON CURRENT BUDGET MUST BE COMPLETED)

TYPE OF ACTION REQUESTED:

INFORMATIONAL/DISCUSSION ONLY       FORMAL ACTION MOTION

RESOLUTION/ORDINANCE       OTHER

TOWN CLERK'S RECOMMENDATION FOR PLACEMENT ON THE AGENDA: \_\_\_\_\_ YES \_\_\_\_\_ NO

RECOMMENDATION: \_\_\_\_\_

\_\_\_\_\_  
TOWN MANAGER/Town Clerk      DATE      (Section Completed by Staff)

MAYOR'S APPROVAL FOR PLACEMENT ON THE AGENDA: \_\_\_\_\_ YES \_\_\_\_\_ NO

Patsy Armenta      6-9-21  
MAYOR      DATE      (Section Completed by Staff)

TOWN OF MAMMOTH  
AGENDA ACTION FORM

RECEIVED  
6/10/21  
C. Garcia

AGENDA ITEM NO: _____	COUNCIL MEETING DATE: <u>next,</u>
-----------------------	------------------------------------

**Agenda Action Forms must be submitted to the Town Clerk no later than 10 days prior to Town Council Meeting. Agenda Action Forms are subject to review by Mayor, Town Manager and/or Town Clerk for completion and accuracy.**

NAME OF PERSON PROPOSING ITEM: ERNEST BUSTAMANTE DATE SUBMITTED: 6-9-21

BRIEF DESCRIPTION/SUMMARY OF THE AGENDA ITEM (AS YOU WOULD LIKE IT TO APPEAR):

WATER CONSERVATION ENCOURAGE  
DESERT LANDSCAPE WHEN POSSIBLE  
ON TOWN PROPERTY FOR LOW MAINTENANCE AND COST.

FISCAL IMPACT: \_\_\_\_\_ (FISCAL IMPACT ON CURRENT BUDGET MUST BE COMPLETED)

TYPE OF ACTION REQUESTED:

\_\_\_\_\_ INFORMATIONAL/DISCUSSION ONLY       FORMAL ACTION-MOTION

\_\_\_\_\_ RESOLUTION/ORDINANCE      \_\_\_\_\_ OTHER

TOWN CLERK'S RECOMMENDATION FOR PLACEMENT ON THE AGENDA: \_\_\_\_\_ YES \_\_\_\_\_ NO

RECOMMENDATION: \_\_\_\_\_

\_\_\_\_\_  
TOWN MANAGER/Town Clerk      \_\_\_\_\_ DATE      (Section Completed by Staff)

MAYOR'S APPROVAL FOR PLACEMENT ON THE AGENDA: \_\_\_\_\_ YES \_\_\_\_\_ NO

\_\_\_\_\_  
MAYOR      \_\_\_\_\_ DATE      (Section Completed by Staff)

TOWN OF MAMMOTH  
AGENDA ACTION FORM

RECEIVED  
10/12/21  
C. Martin

AGENDA ITEM NO: _____	COUNCIL MEETING DATE: <u>Next</u>
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**Agenda Action Forms must be submitted to the Town Clerk no later than 10 days prior to Town Council Meeting. Agenda Action Forms are subject to review by Mayor, Town Manager and/or Town Clerk for completion and accuracy.**

NAME OF PERSON PROPOSING ITEM: ERNEST BUSTAMANTE DATE SUBMITTED: 9/9/21

BRIEF DESCRIPTION/SUMMARY OF THE AGENDA ITEM (AS YOU WOULD LIKE IT TO APPEAR):

ESTABLISH -ve ESTABLISH Park <sup>ACTIVITIES</sup> and Recreation  
FOR Art/CULTURE (intra mural sports) promotion's.  
"... ect. " SOAP BOY DERBY, HORSE SHOES, Basketball (cement court) ..."  
see notes on back.

FISCAL IMPACT: \_\_\_\_\_ (FISCAL IMPACT ON CURRENT BUDGET MUST BE COMPLETED)

TYPE OF ACTION REQUESTED:

<input type="checkbox"/> INFORMATIONAL/DISCUSSION ONLY	<input type="checkbox"/> FORMAL ACTION-MOTION
<input type="checkbox"/> RESOLUTION/ORDINANCE	<input type="checkbox"/> OTHER

TOWN CLERK'S RECOMMENDATION FOR PLACEMENT ON THE AGENDA:  YES  NO

RECOMMENDATION: \_\_\_\_\_

\_\_\_\_\_  
TOWN MANAGER/Town Clerk DATE (Section Completed by Staff)

MAYOR'S APPROVAL FOR PLACEMENT ON THE AGENDA:  YES  NO

\_\_\_\_\_  
MAYOR DATE (Section Completed by Staff)

# PARK and Recreational Activity, Promotion,

## ART, CULTURE

↳ this festivities

INTRAMURAL

INTRAMURAL  
ACTIVITY

|  
Fitness trail

|  
SOFTBALL  
THROW

|  
Cement COURT  
WIRE BASKETBALL

|  
Horse SHOE League

promotions

|  
SCAP. BOX  
RACING

|  
LOT PICK  
CONCERT

... BOARD, COMMISSION OR SUBCOMMITTEE

Y.A.