

**TOWN OF MAMMOTH  
MINUTES OF A REGULAR MEETING  
OF THE MAMMOTH TOWN COUNCIL  
MAY 20, 2021**

**These are the Minutes of a Regular Meeting held by the Mammoth Town Council  
On May 20, 2021 pursuant to the notice required by Law.**

**Due to the COVID-19 Virus and our efforts to slow the spread, and to keep all members and attendees safe in this time of crisis. We require that all those in attendance are Masked and adhering to Social Distancing Measures.**

1. **CALL TO ORDER** – This meeting was called to order at 7:05 PM Mayor Armenta.
2. **PLEDGE OF ALLEGIANCE** Mike Martinez
3. **ROLL CALL**

**PRESENT MEMBERS**

Mayor Armenta  
Vice Mayor Martinez  
Councilman Bustamante  
Councilman Martinez (Late)  
Councilman Adams  
Councilman Brewer  
Councilman Ponce

**PRESENT STAFF**

Attorney S Cooper  
Town Manager J. Schempf  
Town Clerk A. Sanchez  
Police Chief R Lujan  
Town Recorder S. Christiansen  
Public Works, William Hernandez

**ABSENT MEMBERS**

4. **CALL TO THE PUBLIC – NO CALL TO THE PUBLIC PRESENT FOR TONIGHTS MEETING**  
Annie Martinez-spoke of mental health issues and May’s Mental Health Awareness Month. Get assistance by calling Co-Responders and Impact Crisis at 1-866-495-6735 or Teens in Crisis at 1-800-248-8336.  
Lee Katterman-wishes for the Council to think about abandoning the roadway between his property 129 N. Main and the Proposed Purchased Property at 201 N. Main. Please place on agenda for future meeting.  
Terry Adams-(Handed out a small sampling of signatures of residents wish the mask mandate to be lifted.) It is time to “Open our Town”, and it would be in the best interest of our youth and the summer season of outdoor activities.  
Ernest Bustamante-Brought some posters from the Fish and Game, would like to do a drawing with the public just to break up the meeting a little and have some fun. Also spoke of the need to vaccinate and get those numbers up. This is the way out of this pandemic.

5. **CONSENT AGENDA**

- A. **Staff Recommendations and Reports** (Copies of all Reports can be found on the Agenda page of the website for this meeting)

**TOWN MANAGERS REPORT-J SCHEMPF-Manager Report for June 2021**

In addition to my report which you already have, we are working on the following: Water Project is moving forward but the Engineers have reported that they are behind schedule due to not having a complete picture of our pipe system. Engineers expect to be ready to go out for bids in early January 2022 and Contractor by March of 2022. We have added an additional \$3Million to the budget from the 6.9Million just to make sure we are covered, if we don’t budget we can’t spend it. We are still

moving forward with Enterprise and will bring you more information as we get it. As discussed in some agenda action forms, we have two major issues that we need to discuss concerning the town and those are the illegal drug activity and major clean-up of the town. We also had an issue with shut-offs, today one was found tampered with and turned on. I had Public Works go and shut it off and cap it. If we can clean up these abandoned/vacant buildings we will not have so many places for people to get into to which in turn will help with the illegal drug issues. We need to look at the whole town and prioritize the listing from worst properties in need of major work to those with minimal needs and cleanup.

#### **TOWN CLERK REPORT-ANGELA SANCHEZ Report for June 2021**

In addition to my report which you already have, I received a draft agreement from Pinal County which was nothing of what we discussed. I am currently in negotiations with them about that IGA Contract to get the flat rate they promised us. The only problem with that is I heard from the town of Kearny and they do not wish to partner with us in this agreement for Animal Control.

#### **POLICE REPORT-CHIEF LUJAN-Statistical Report for April 1-30, 2021**

Corporal Chase will remain as a Reserve Officer and may come back to Full Time. The Officer we are looking to hire must still complete background and polygraph, we do not expect any issues to arise. May is Police Memorial Month, Pinal County had a ceremony on 5-4 which presented the horse with the missing rider-boot turned back. This to honor all who have fallen in the line of duty. They also had pictures up of all the Department Agency Losses of those who gave their lives in pursuit of community safety.

**Remembrance for our own Town Officer Loss of Corporal James A. Ross Badge # 242 who became the first Mammoth Officer to be killed in the line of duty in the early morning hours of June 10<sup>th</sup>, 1988 while answering a domestic dispute, the Triangle Rose Garden in front of Town Hall is dedicated in his name. Chief Lujan received a Memorial Flag from the Event and presented it to Mayor Armenta for the Town of Mammoth.**

Vice Mayor Martinez Publicly thanked Chief Lujan for all that he has done for our community while employed as our Chief of Police. He has been responsible for the purchase of much needed equipment for the town and department at minimal or no cost to the town. "You're leaving the town in a much better place than you found it." "You will be missed." Chief Lujan thanked the Council and will be continuing his law career in a more judicial manner.

#### **PUBLIC WORKS REPORT-B HERNANDEZ- Report for June 2021**

We have been hit hard with funerals this month. On 4-29 we donated some time to the Kids Closet. They needed help with an 800-pound safe. We were also given a tour of the building and they are a well-organized group who do a lot to help the kids. We had a situation with Southwest Gas. On Church Drive while working on new water line, we hit a gas line. Southwest Gas was unaware the line ran over a thousand feet from the residence and when it was Blue Staked Cleared, this line was not marked. After several heated discussions with SW Gas who wanted us to pay for everything, and agreement was reached between the homeowner, us, and SW Gas. If we would dig the line trenches, SW Gas would install new pipes and a new meter. That issue has been completed on our part and will be completed by SW GAS next Tuesday. On 5-11 we were given a list of Shut Offs for water bills that have not been paid, there were over 20 on that list. Yesterday we checked one of those residence and found the lockout to be cut off. Town Hall notified Police and a report was taken. As the Manager reported previously we have pulled the meter and blocked the service to that residence. We have been hit with a lot of water leaks, but hopefully with this new program that is coming to an end. We worked on a line today that is 30-40 years old and with the budget so tight our hands are tied and we are doing the best we can to keep up. Councilman Ponce is concerned that the PW Crew is spending unnecessary time cleaning up the Veteran's Cemetery. It is the responsibility of the VFW to take care of that. Mr. Hernandez stated that they do this out of respect for the veterans as the funerals are scheduled. He feels that it only takes a few to spruce up the area before setup. Also, the crew and the town receive a lot of compliments on the beauty of our cemetery. Councilman Ponce would like a report on all equipment that is down and cost of repairs and inventory of all purchases needed.

Treasure Report--Had a Positive Month of \$14,685.30 for the month of April 2021  
Library Report  
Planning and Zoning Report

B. APPROVE ACCOUNTS PAYABLE For Payment and Filing

C. APPROVAL OF MEETING MINUTES  
Regular Meeting April 15, 2021

Motion to Accept Consent Agenda as stated with oral reports.

|                               |     |                               |     |
|-------------------------------|-----|-------------------------------|-----|
| Motion by Vice Mayor Martinez |     | Second by Councilman Martinez |     |
| Councilman Bustamante         | YES | Councilman Brewer             | YES |
| Councilman Adams              | YES | Councilman Martinez           | YES |
| Councilman Ponce              | YES | Vice Mayor Martinez           | YES |
| Mayor Armenta                 | YES |                               |     |

Motion Passed Vote 7-0

6. OLD BUSINESS

- A. Consideration and Possible Approval of Designating Manager John Schempf as CFO for the Town of Mammoth Arizona for the Fiscal Years ending June 30, 2020, 2021, 2022
1. Resolution 2021-01 Appoint J. Schempf as CFO for FY 2020
  2. Resolution 2021-02 Appoint J. Schempf as CFO for FY 2021
  3. Resolution 2021-03 Appoint J. Schempf as CFO for FY 2022

Motion to Accept Resolutions 2021-01, 2021-02, and 2021-03 Designating J. Schempf as CFO for the Town of Mammoth

|                               |     |                               |     |
|-------------------------------|-----|-------------------------------|-----|
| Motion by Vice Mayor Martinez |     | Second by Councilman Martinez |     |
| Councilman Bustamante         | YES | Councilman Brewer             | YES |
| Councilman Adams              | YES | Councilman Martinez           | YES |
| Councilman Ponce              | YES | Vice Mayor Martinez           | YES |
| Mayor Armenta                 | YES |                               |     |

Motion Passed Vote 7-0

7. NEW BUSINESS

- A. Consideration and Possible Approval of Pinal County CBDG Sub-Recipient Agreement  
This includes the following project scopes:
1. Mammoth Water System Improvements Project #2020-5
  2. Mammoth Water System Improvements Project #2021-5
  3. Mammoth Park Improvements Project #2021-6
  4. Mammoth Economic Development Project #2019-6-CV3
  5. Mammoth Facility Improvements Project #2019-7-CV3
  6. Mammoth Transportation Project #2019-8-CV3
  7. Mammoth Pool Improvements Project # 2019-9-CV3

Motion to Accept the Pinal County CBDG Sub-Recipient Agreement

|                               |     |                                 |     |
|-------------------------------|-----|---------------------------------|-----|
| Motion by Vice Mayor Martinez |     | Second by Councilman Bustamante |     |
| Councilman Bustamante         | YES | Councilman Brewer               | YES |
| Councilman Adams              | YES | Councilman Martinez             | YES |
| Councilman Ponce              | YES | Vice Mayor Martinez             | YES |
| Mayor Armenta                 | YES |                                 |     |

Motion Passed Vote 7-0

- B. Consideration and Possible Action to Grant Approval for a Variance to place RV on 715 S Old Hwy 77 for one-year on a Construction Variance to build a primary residence.

Motion to Approve Construction Variance for year at 715 S. Old Hwy 77 to build a primary residence  
 Motion by Vice Mayor Martinez  
 Councilman Bustamante YES Second by Councilman Bustamante  
 Councilman Adams YES Councilman Brewer YES  
 Councilman Ponce YES Councilman Martinez YES  
 Mayor Armenta YES Vice Mayor Martinez YES  
 Motion Passed Vote 7-0

- C. Discussion Consideration and Possible Approval Authorizing Town to Bid at open auction on June 5, 2021 at Ritchie Brothers Auction for one used water truck and one used portable light trailer. Amounts not to exceed for Water Truck the amount of \$15,000 and Portable Trailer in the amount of \$2,000.

Motion to Approve the Authorization of Town to bid for one Water Truck and one Portable Trailer at the June 5 2021 Auction. Amounts not to exceed \$15,000 for Water Truck and \$2,000 for Portable Trailer.

Motion by Councilman Ponce  
 Councilman Bustamante YES Second by Vice Mayor Martinez  
 Councilman Adams YES Councilman Brewer YES  
 Councilman Ponce YES Councilman Martinez YES  
 Mayor Armenta YES Vice Mayor Martinez YES  
 Motion Passed Vote 7-0

- D. Consideration and Possible Approval of Memorial Day Event

Motion is to Approve Flag Raising Ceremony at the Veterans Cemetery on Monday May 31, 2021 at 9AM

Motion by Councilman Adams  
 Councilman Bustamante YES Second by Vice Mayor Martinez  
 Councilman Adams YES Councilman Brewer YES  
 Councilman Ponce YES Councilman Martinez YES  
 Mayor Armenta YES Vice Mayor Martinez YES  
 Motion Passed Vote 7-0

- E. Budget Discussion Information (There was No Action Taken on this Item)

FY 2020-Current budget is tight we need to watch our expenses in order to make it to the end of the fiscal year.

EXCISE TAX STATUS-Still working with Auditor General to negotiate credits.

FOOD TAX- Will be able to reduce the food tax by 2% this year and 2% next year if possible.

FY 2022 BUDGET UPDATE- Working to add health insurance and retirement for staff.

CAPITAL IMPROVEMENT PROJECTS- We need to determine what capital improvement projects we are prioritizing for FY22.

FIVE-YEAR PLAN-We have to develop a 5-Year plan with a transportation component for the Auditor General to review.

GENERAL PLAN-We want to form a committee to work on updating our general plan.

- F. Consideration and Possible Approval of Redefining Mask Mandate and opening of town facilities.

Motion is to Approve Guidelines for Mask Mandate and Opening of Town Facilities.

The Mammoth Town Council had lifted the mask mandate effective this date, May 21, 2021 at 12:01 AM but with the following restrictions and recommendations:

1. If not COVID vaccinated, masks are recommended and encouraged for all types of outdoor activities, i.e., parks, ballfields, swimming pool, cemetery and general outdoor activities. Masks are optional for those who have been vaccinated.

2. Businesses - Allow each business to require/not require masks.

3. Masks optional for all those fully vaccinated in town buildings and vehicles, but required for unvaccinated individuals:

- a) Town Offices will limit the number of persons in enclosed areas for those without a mask to prevent the spread of COVID.
- b) The Library will require masks for unvaccinated individuals at certain activities or events.
- c) Community Center - Masks optional for parties of 50 or less persons, but must continue to social distance. Parties greater than 50 must wear a mask indoors. Enforcement and liability will be the responsibility of the event organizer.

Councilman Adams stated that it is time to remove the mask mandate and open the town back up. The risk is much lower and cases are down. Councilman Ponce expressed concern with lifting the mask mandate.

|                               |     |                            |     |
|-------------------------------|-----|----------------------------|-----|
| Motion by Vice Mayor Martinez |     | Second by Councilman Adams |     |
| Councilman Bustamante         | YES | Councilman Brewer          | YES |
| Councilman Adams              | YES | Councilman Martinez        | YES |
| Councilman Ponce              | NO  | Vice Mayor Martinez        | YES |
| Mayor Armenta                 | YES |                            |     |
| Motion Passed Vote 6-1        |     |                            |     |

- G. Consideration and Possible Action concerning terms of employment for new Chief of Police
- 1. Salary Position
  - 2. Define part-time or full-time Position
  - 3. Determine Annual Salary

Motion is to Table this item till next meeting

|                                 |     |                               |     |
|---------------------------------|-----|-------------------------------|-----|
| Motion by Councilman Bustamante |     | Second by Councilman Martinez |     |
| Councilman Bustamante           | YES | Councilman Brewer             | YES |
| Councilman Adams                | YES | Councilman Martinez           | YES |
| Councilman Ponce                | YES | Vice Mayor Martinez           | YES |
| Mayor Armenta                   | YES |                               |     |
| Motion Passed Vote 7-0          |     |                               |     |

9. Mayor and Council Comments
- 1. Mayor Armenta-I want to thank everyone for being here today. Remember, we were all elected to this position. Be Responsible, Respectful and Courteous. I have asked the Town Manager to give you all a copy of the Town of Mammoth Code of Ethics Adopted by the town in 2011. Please take it home and read it. Thank you.
  - 2. Councilman Ponce-Would like to see a report from public works each month that includes an equipment inventory and health status of all tools and equipment. Also believes that the VFW needs to take care of the Veterans Cemetery not the crew of Public Works.
  - 3. Councilman Bustamante-Appreciates Councilman Ponce and thoughts about being responsible and safe concerning Public Works. Neighborhood Watch Program is on-going and we are looking to become a little more organized. Drinking water and Wastewater Infrastructure- Passed the Senate 89-2, this puts more monies out there for the little towns, I have informed the Town Manager of these so that he may look into any piece of this that we may be eligible for.

4. Councilman Adams-Wished to thank the Town Manager and Town Clerk for all their work.
5. Vice Mayor Martinez-urging all to please call your Representatives concerning passage of the tax, this would help us to eliminate the 2% food tax and possibly the entire 4% food tax. So please I have phone numbers and the Town Manager has the numbers, please give them a call. Agrees with Councilman Brewer and Town Manager concerning the Illegal Drug Activity in Mammoth. Pinal County has a Ghost Unit who can come in and help our Police and the town with this problem. We need to work with Chief Mueller to get the drugs out of our town. Everyone is excited about this Memorial Day Event and maybe we can make this a yearly event. We need to post a quorum notice for the Memorial Day Event. Wants to thank everyone for working together, for the betterment of our Town. We are not always going to agree, but we can work through anything as long as we work respectfully together.

10. **Adjourn**

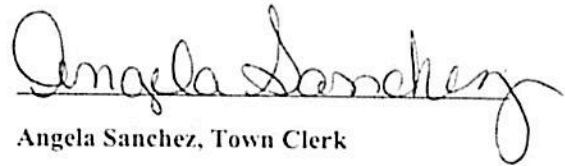
Motion is to adjourn meeting at 9:41 PM

Motion by: Councilman Adams

Second by: Vice Mayor Martinez

Motion Passed Vote 7-0

I certify that the preceding is a true and correct copy of the Town of Mammoth Council Meeting held May 20, 2021. I further certify that the meeting was duly called and held.

  
Angela Sanchez, Town Clerk