



TOWN OF MAMMOTH  
MINUTES OF A REGULAR MEETING  
OF THE MAMMOTH TOWN COUNCIL  
HELD ON  
FEBRUARY 18, 2021

These are the Minutes of a Regular Meeting held by the Mammoth Town Council  
On February 18, 2021 pursuant to the notice required by Law.

Due to the COVID-19 Virus and our efforts to slow the spread, and to keep all members  
and attendees safe in this time of crisis. We require that all those in attendance are Masked  
and adhering to Social Distancing Measures.

Some Council Members are appearing by Telephonic means.

1. CALL TO ORDER – This meeting was called to order at 7:00 PM Mayor Armenta
2. PLEDGE OF ALLEGIANCE Lisa Armenta
3. ROLL CALL

**PRESENT MEMBERS**

Mayor Armenta  
Vice Mayor Martinez  
Councilman Anaya (T)  
Councilman Bustamante (T)  
Councilman Martinez  
Councilman Adams  
Councilman Brewer

**PRESENT STAFF**

Attorney S Cooper  
Town Manager J. Schempf  
Town Clerk A. Sanchez  
Police Chief R Lujan  
Town Recorder S. Christiansen

**ABSENT MEMBERS**

(T) Attending by Telephonic Means

4. CALL TO THE PUBLIC No-one For Call to the Public
5. CONSENT AGENDA

**A. Staff Recommendations and Reports**

- Town Clerk/Treasure Report
- ~~Police Report~~
- ~~Public Works Report~~
- Library Report
- Planning and Zoning Report
- ~~Town Managers Report~~

Councilman Brewer requests to pull the police and public works reports for a discrepancy between the two reports. Police Report states no accidents, yet there was an accident involving Public Works that was investigated by Mammoth PD, Shouldn't that say at least one accident? Also concerned with Mammoth PD investigating Mammoth Town Vehicle Accidents, should be an outside agency. Also, we know nothing about what happened, was anyone hurt, we just don't know. Chief Lujan responds explaining that the statistical report is for the previous month which would be January and the accident occurred in February. Also addressed Mammoth PD investigating accident noting that any may obtain a copy of the report if they wish to. Mammoth PD investigates all incidents completely and files all reports, there would be no need to call an outside agency. Mr. Schempf spoke of the accident and its status at present.

Handicapped individuals with special accessibility needs may contact the ADA Coordinator for the Town of Mammoth at (520) 487-2331 (V/TDD)

Vice Mayor Martinez Clarifies for the record= Public Works report reflects that the accident took place of February 3, 2021 and the Police Report reflects the month of January. This may be where some of the confusions is coming from.

**B. APPROVE ACCOUNTS PAYABLE For Payment and Filing**

**C. APPROVAL OF MEETING MINUTES**

Regular Meeting January 18, 2021 Work Session

Regular Meeting January 18, 2021

Vice Mayor Martinez Requests that the Police and Public Works Reports be Pulled along with the Town Manager Report to get more information on the February 3 incident.

Motion to Approve Consent Agenda (less the items Pulled for Q&A)

Motion by: Vice Mayor Martinez

Second By: Councilman Martinez

**Roll Call Vote**

Mayor Armenta YES

Vice Mayor Martinez YES

Councilman Anaya YES

Councilman Bustamante YES

Councilman Martinez YES

Councilman Adams YES

Councilman Brewer YES

Motion Passed Vote 7-0

**TOWN MANAGERS REPORT-J SCHEMPF-Speaks of Council training coming up on March 4<sup>th</sup> at 2pm. Personnel from League of Cities and Towns will present the training and then at 3pm we will begin our budget talks. Also on the 18<sup>th</sup> and the 31<sup>st</sup> will be working on the budget. Something you may not have been aware of is that our Town Hall Property was up for Sale (Auction) by the School District. Vice Mayor Martinez discovered it in the Miner. Our new Town Clerk Angie Sanchez, through her contacts in Pinal County she was able to locate the title in the name of the Town of Mammoth. Found that it had been transferred to us but had not been recorded properly. She was able to get it recorded properly and we now have good title to the Town Hall Property. Thank you to Angie Sanchez. Next, Mammoth is showing 177 cases of Covid, this means 1 in every 10 people in Mammoth have tested positive for Covid. (Gave a detailed explanation of the Public Works Accident of Feb. 3<sup>rd</sup>, 2021. It is being investigated by our insurance company at this time. No one has been cited at this time.)**

**Motion to Accept Public Works and Town Manager Reports**

Motion by: Vice Mayor Martinez

Second by: Councilman Adams

Motion Passed Vote 7-0

**POLICE REPORT-CHIEF LUJAN-Statistical Report for January 1-31, 2021**

Sgt. Green has been working with Public Works and Planning/Zoning to clean up some of the properties in town. The drive through prescription drop off event went very well. Happy to announce that all of our officers have completed their yearly proficiency training. There are still a few more trainings upcoming but we are looking good. Officer was given an Award for Pinal County Victim's Rights, for being instrumental in the conclusion of a kidnapping case. Congratulations and Thanks to Officer Chase.

**Motion to Accept Public Works and Town Manager Reports**

Motion by: Vice Mayor Martinez

Second by: Councilman Martinez

Motion Passed Vote 7-0

**6. OLD BUSINESS**

- A. Consideration and Possible Approval of Marijuana Public Records Resolution and Ordinance**

Motion to Table for Next Meeting with more information from Planning and Zoning and Police

Motion by: Councilman Adams		Second by: Councilman Martinez	
Mayor Armenta	YES	Vice Mayor Martinez	YES
Councilman Anaya	NO	Councilman Bustamante	YES
Councilman Martinez	NO	Councilman Adams	YES
Councilman Brewer	YES		

Motion Tabled Vote 5-2

- B. Consideration and Possible Direction to Staff to Draft Ordinance for Changes to Council Attendance Policy

There was much discussion on this issue the result is as follows:

Motion is to Direct Staff TO DRAFT POLICY CHANGE TO INCLUDE TELEPHONIC PARTICIPATION. Amend Ordinance 199 to include if Council Member attends by telephone for more than 2 consecutive meetings without a doctor's note will be considered a vacancy in council.

Motion by: Vice Mayor Martinez                      Second by: Councilman Adams  
Vice Mayor Martinez has amended her Motion to add: If a Council Member is not appearing in person and has a doctor's note, but is seen in a manner that does not comply with the doctor order that will also be reason for a vacancy in council.

Motion was again Second by Councilman Adams			
Mayor Armenta	YES	Vice Mayor Martinez	YES
Councilman Anaya	NO	Councilman Bustamante	NO
Councilman Martinez	YES	Councilman Adams	YES
Councilman Brewer	YES		

Motion Passed Vote 5-2

- C. Consideration and Possible Approval of Limited Re-opening the Library and Police Department.

After a short discussion it was agreed to allow the library and Police department to stay closed until next month's meeting when it will be readdressed.

Motion is to Table this Agenda Item for March Meeting

Motion by: Councilman Brewer		Second by: Vice Mayor Martinez	
Mayor Armenta	YES	Vice Mayor Martinez	YES
Councilman Anaya	YES	Councilman Bustamante	YES
Councilman Martinez	YES	Councilman Adams	NO
Councilman Brewer	YES		

Motion Tabled Vote 6-1

## 7. NEW BUSINESS

- A. Consideration and Possible Approval of a Comprehensive Town wide plan to Enforce Zoning Ordinances in a Major Effort to Improve the Community's Appearance and Pride

Motion is to Approve a Comprehensive Town wide plan to Enforce Zoning Ordinances in a Major Effort to Improve the Community's Appearance and Pride.

Motion by: Vice Mayor Martinez                      Second by Councilman Brewer  
Motion Passed 7-0

- B. Consideration and Possible Approval of Document Control Policy

Motion is to Approve the Document Control Policy  
Motion by: Vice Mayor Martinez                      Second by Councilman Martinez  
Motion Passed 7-0

**C. Consideration and Possible Approval of County Excise Tax Policy**

**Motion is to Approve the County Excise Tax Policy**

**Motion by: Vice Mayor Martinez                      Second by Councilman Martinez**

**Motion Passed 7-0**

**D. Consideration and Possible Approval of Water/Waste-Water Operator Contract**

**Motion is to Approve Water/Waste-Water Operator Contract**

**Motion by: Vice Mayor Martinez                      Second by Councilman Martinez**

**Motion Passed 7-0**

**E. Possible Approval of Employment Law Contract with Pierce Coleman**

**Motion is to Approve Employment Law Contract with Pierce Coleman**

**Motion by: Vice Mayor Martinez                      Second by Councilman Martinez**

**Motion Passed 7-0**

**F. Consideration and Possible Approval of Authorizing Town Manager to sign Partnership Documents for the 21<sup>st</sup> Century Community Learning Center Program-Lisa Armenta**

**Motion is to Approve Authorizing Town Manager to sign Partnership Documents with the 21<sup>st</sup> Century Community Learning Center Program**

**Motion by: Vice Mayor Martinez                      Second by Councilman Martinez**

**Motion Passed 7-0**

**G. Consideration and Possible Approval Exploring Alternative Funding/Acquisition of Newer Police Vehicle.**

**Motion is to Approve Exploring Alternative Funding/Acquisition of Newer Police Vehicle.**

**Motion by: Councilman Adams                      Second by Councilman Martinez**

**Motion Passed 7-0**

**H. Consideration and Possible Approval of Removing "Interim" from Town Manager Title**

**Motion is to Approve of Removing "Interim" from Town Manager Title**

**Motion by: Vice Mayor Martinez                      Second by Councilman Martinez**

**Motion Passed 7-0**

**8. Mayor and Council Comments:**

**Vice Mayor Martinez** thanked staff for their work on Town Hall Property Issues. Animal Control is something that she is working on. Looking at getting leash poles to assist officers in picking up animals safely, for both animal and officer. Also looking at involving Public Works assistance as well with the apprehension and control of dogs at large. Every time animal control is called its cost is out of the Police Budget and this is not the correct area for that cost. Possible move to general fund or town hall budget. This to be discussed at budget meeting.

**Councilman Brewer** last meeting the vote was 7-0 to remove the barricade in the rear of the softball field and it is still there. The same meeting public works reported one of the wells are caving in and they had to put cement around it. We only have 2 wells and if one goes down, we only have one. It would be beneficial to us to look at the well at the sand and gravel site. This could be used as a back-up if needed.

**Councilman Adams** wish to thank the Town Staff and Public Works for the Professional and Compassionate care shown his family during the funeral process of his loved one. Stated his appreciation in answering all questions and concerns.

9. **EXECUTIVE SESSION-Not needed during this meeting**
  
10. **Adjourn**  
**Motion is to adjourn meeting at 9:00 PM**  
**Motion by: Councilman Adams Second by: Councilman Martinez**  
**Motion Passed Vote 7-0**

**I certify that the preceding is a true and correct copy of the Town of Mammoth Council Meeting held February 18, 2021. I further certify that the meeting was duly called and held.**

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**John Schempf, Town Manager**