



PLANNING & ZONING MINUTES
OF A REGULAR MEETING
TUESDAY, FEBRUARY 11, 2020
6:30 P.M.

MINUTES OF A REGULAR MEETING OF THE TOWN OF MAMMOTH PLANNING AND ZONING COMMISSION, HELD FEBRUARY 11, 2020 PURSUANT TO THE NOTICE REQUIRED BY LAW.

1. CALL TO ORDER SHARON CHRISTIANSEN called this meeting to order at 6:30PM
2. PLEDGE OF ALLEGIANCE KIM LEE
3. ROLL CALL Sharon Christiansen (Chairperson)
Jennifer Landauer (Member)
Kim Lee (Member)
Vacant (Council Liaison)
4. CALL TO THE PUBLIC

A Public Body may make an open call to the public during a public meeting, subject to a three (3) minute limitation to allow individuals to address the public body on any issue with the jurisdiction of the public body. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.

Patsy Armenta—This is going on the fifth year of the house behind me, it has an old junk garage. Sharon has taken pictures and knows of the problems there. She has a daughter in Tucson that has taken over but they won't do anything to take care of the situation. Then I have Pig Neighbors on the side of me, I really need to get something done and am sick and tired of these problems. (In Response) We are prepared for court on this issue however, we have found that there is some verbiage in the code that is conflicting and must be amended. Once this is completed we shall appear before Council for approval and then be ready to proceed. We estimate this to be about 2 weeks if we can get on this month's agenda.

5. APPROVAL OF MINUTES (Place on Next Agenda)
6. STUDY SESSION—General Discussion on Process and Procedures for the 2020 Year.

We have spent too much time trying to be nice and give time for people to just do the right thing and keep their properties clean and beautiful. It is time to try a different approach. We are going to set time frames and stay with those. If someone should need an extension, it will only be given if they are at a minimum 75% compliant. The new process will consist of the following:

Handicapped individuals with special accessibility needs may contact the ADA Coordinator for the Town of Mammoth at (520) 487-2331 (V/TDD)

- 1) Request to Comply-This will be a simple request to clean and repair. We will give them about 14 days to complete the request with no Penalties.
- 2) Order to Comply-This will begin the assessment of the \$10.00 per day fines. Property owners will have 30 days to comply. At this point fines will be \$350.00 at the end of this period.
- 3) 7 Day Final Notice-This notice gives them 7 days to comply and is the last opportunity to have any fines waived. At the end of this period the fine is now \$350 + \$120 in daily fines and \$100 for Mandatory fine for non-compliance.
- 4) Citation-Mammoth Police for Occupied and Mammoth Magistrate Court for Vacant Properties, at this time we will ask for (Occupied) fines of \$570 Plus 5% which is equal to \$28.50 totaling approximately \$600.00 for (Vacant) we will file court proceedings to assess the fines as well as request that the town abate the issues and it be charged to the owner of the property plus 10% for administration costs and Court Costs. This will result in a judgement and lien of the real estate.
- 5) Need to check into what it takes to Condemn Properties and what it would take to purchase and auction property in the Town of Mammoth.

7. NEW BUSINESS

- a. Accept Resignation of Diane Theobald from Planning and Zoning Commission
Motion is to Accept Resignation of Diane Theobald as of December 31, 2019
Motion by: K. Lee Second by: J. Landauer
Vote 3-0 Motion Passed
- b. Confirm ~~Kim Lee~~ as Vice Chair for Planning and Zoning Commission
This has been changed to Jennifer Landauer
Motion is to Confirm Jennifer Landauer as Vice Chairperson for the Planning and Zoning Commission.
Motion by: K. Lee Second by: J. Landauer
Vote 3-0 Motion Passes
- c. Confirm ~~Jennifer Landauer~~ as Secretary for the Planning and Zoning Commission
This has been changed to Kim Lee
Motion is to Confirm Kim Lee as Secretary for the Planning and Zoning Commission.
Motion by: K. Lee Second by: J. Landauer
Vote 3-0 Motion Passes
- d. Set New Work Assignments for all Members
Motion is to Table for Next Meeting
Motion by: K. Lee Second by J. Landauer
Vote 3-0 Motion Passes

8. OLD BUSINESS –

- a. Discussion on Dedicating 2 hours every Monday as needed for Planning and Zoning Paperwork Days

Motion is to Dedicate 2 hours every Monday as needed for Planning and Zoning Paperwork Days

Motion by K. Lee

Second by J. Landauer

Vote 3-0 Motion Passes

- b. Discussion on Properties going to Court
Motion is to Table for a Future Meeting

Motion by K. Lee

Second by J. Landauer

9. COMMISSIONER COMMENTS

10. ADJOURN 7:29 PM

Motion By: K. Lee Second By: J. Landauer

Vote 3-0 Motion Passes

I CERTIFY THAT THE PROCEEDING IS A TRUE AND CORRECT COPY OF THE MINUTES OF THE MAMMOTH PLANNING AND ZONING REGULAR MEETING HELD ON February 11, 2020. I FURTHER CERTIFY THAT THE MEETING WAS DULY CALLED AND HELD

SHARON CHRISTIANSEN
PLANNING AND ZONING CHAIRPERSON