



**TOWN OF MAMMOTH  
MINUTES OF A SPECIAL MEETING  
OF THE MAMMOTH TOWN COUNCIL  
HELD ON  
JANUARY 18, 2018**

These are the Minutes of a Special Meeting held by the Mammoth Town Council on January 18, 2018 pursuant to the notice required by Law.

Pursuant to A.R.S. 38-431.02 (B) notice is hereby given to the members of the Town Council and to the general public that the Town Council will hold its Special Town Council Meeting which is open to the public on Thursday January 18, 2018 at the Mammoth Town Hall located at 125 North Clark Street, Mammoth, Arizona. The Town Council may hold an Executive Session, A.R.S. 38-431.03 (A)(3) and (4) for legal advice, which will not be open to the public, to discuss any Agenda items set forth below.

1. **CALL TO ORDER** – This meeting was called to order at 6:10PM by Mayor Dietz.
2. **PLEDGE OF ALLEGIANCE** – Councilman Bustamante

3. **ROLL CALL**

**PRESENT MEMBERS**

Councilman Martinez  
Councilman Sloan  
Councilman Bustamante  
Vice Mayor Anaya  
Councilwoman Medina

**PRESENT STAFF**

Attorney S. Cooper  
Town Manager D. Jones  
Chief Police T. Villar

**ABSENT MEMBERS**

Councilwoman Amparano (Came in Late)  
S. Christiansen Librarian

4. **CALL TO THE PUBLIC** Pursuant to A.R.S, 38-421 (H)

A public body may make an open call to the public during a public meeting, subject to a three (3) minute limitation to allow individuals to address the public body on any issue within the jurisdiction of the public body. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.

**NO CALL TO THE PUBLIC FOR THIS MEETING**

- 5a. **PRESENTATION BY USDA ROBERT LANSFORD and ALAN URBAN**, concerning programs of United States Department of Agriculture Rural Development by regarding Rural Development Financing programs for water and waste water treatment improvements. First things to look at would be are you eligible and do you qualify for our help. Our program funding is in and we are looking for those low income and rural communities that need assistance in improving their services and area. At this time Mammoth is looking at the line pipes and rate studies. We can help with this. The rate study will give you and estimation of charges needed to maintain the project once it is in place. Rural Community Assistance can

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help you with some of the training and rate studies. Once the rate study is completed other parts of the project will fall into place. You will want to look at all objectives and recommendations, understand all parts of the project. Some projects may need to be looked at in phases. You need to be looking at how this project will be maintained over the 20 – 40 years. We will be looking at LOANS as well as GRANTS. We will be looking at loans first, taking into account what the town will be able to afford and still stay solvent, then we will look at grants to bridge the gap between the loan and the final project total. There is a Preliminary Project Planning Grant the will max out at \$30,000.00, this will not cover the total cost of these needs but will help and Mammoth would qualify for this grant to help you get started. There are some community programs that will be able to help you with how to maintain and operate after the project is complete. Planning grants could take up to a few months. Loans are determined based on the project needs. Engineers will be able to give estimates of time to complete. We would be looking at about 18 months or so. This will be our third project working with Mr. Urban (CAG). We are seeing water breaks all over town. Replacing 20 feet at a time is extremely costly and just puts strain on the older pipes causing new breaks. That money could be better spent in performing a complete project. Phasing also comes with its own set of issues, therefore it is better to tackle this as a whole project objective and make that commitment from the start. The first step is to get the rate study done, and if this cost more than the initial \$30,000.00 the town will be responsible for the balance. Get at a minimum three bids or more before making any decision. Check out each bid to verify information and qualification of these engineers. First you must qualify, this is where the rate study will give a lot of information.

THIS END THE PRESENTATION

- 5B. APPROVE ISSUANCE FOR REQUEST FOR PROPOSALS TO CONDUCT WATER RATE STUDY FOR THE TOWN OF MAMMOTH  
MOTION IS TO APPROVE SOLICITATION FOR PROPOSALS FOR WATER RATE STUDY ESTIMATED COST \$15,000.00 WHICH WILL COME BEFORE TOWN COUNCIL FOR APPROVAL AT A FUTURE MEETING.

Councilman Sloan is amending the motion to read:

Approve solicitation for proposals for water and sewer rate studies, with an estimated cost of \$15,000 which will come before Town Council for approval at a future meeting.

Motion By: Councilman Sloan Second By: Councilwoman Amparano  
Motion passes 7-0

Possible Executive Session

- i. No Executive Session Required for this Meeting

6 Adjourn

Motion is to Adjourn this meeting at 6:55 PM

Motion By: Councilwoman Medina Second By: Councilman Martinez

Meeting is Adjourned at 6:55 PM

I certify that the preceding is a true and correct copy of the Town of Mammoth Council Meeting held January 18, 2018. I further certify that the meeting was duly called and held.

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Don Jones, Town Manager