



**Town of Mammoth  
MINUTES OF A REGULAR MEETING  
OF THE MAMMOTH TOWN COUNCIL  
HELD ON  
February 19, 2015**

Minutes of a Regular Meeting of the Mammoth Town Council held February 19, 2015 pursuant to the notice required by law.

**1. Call to Order**

Vice-Mayor Wickham called the meeting to order at 7:00 p.m.

**2. Pledge of Allegiance**

Juan Ponce led the Pledge of Allegiance

**3. Roll Call**

**Councilmembers Present**

Vice-Mayor Wickham  
Councilwoman Medina  
Councilman Sloan  
Councilman Gallego  
Councilman Romero-7:15 p.m.  
Councilman Brewer-7:56 p.m.

**Staff Present**

Erica Garcia, Interim Town Clerk  
April Lopez, Utility Clerk  
Steve Nash, Interim Police Chief  
Pablo Rodriguez, Public Works Foreman  
Stephen Cooper, Attorney  
Sharon Christiansen, Library Assistant

**Councilmembers Absent**

Mayor Jones-Interim Town Manager

**Staff Absent**

None

Handicapped individuals with special accessibility needs may contact the ADA Coordinator for the Town of Mammoth at (520) 487-2331 (V/TDD)

#### 4. Mayor Comments

Vice-Mayor Wickham informed the council and the public that the Mayor is back but is in a meeting with his wife who's in the hospital in Tucson; he might be back before the meeting is over. She then thanked all who attended the meeting and continues to attend the meetings and listens and asks questions and informs the council what the town needs. Vice-Mayor Wickham then mentions the reorganization that has been going on in the office, she then thanks Erica Garcia & April Lopez for all the works they've put into it. Vice-Mayor Wickham continued to thank all employees from the different departments and anybody that's been involved helping, she thanked the volunteers that have come in to help us also, the library, Planning & Zoning people that are stepping up to get things done. We are really concentrating on our priority and that's getting our town financially stable, trying to figure out ways to bring in more money.

Vice-Mayor Wickham stated she and Mayor Jones have been attending Mayor's Meetings organized by the Mayor's due to this side of Pinal County being left out a lot, she and Mayor Jones have attended the Mayor's Regional Council Meeting that's made up of Mayors, Vice-Mayors or alternates that can attend those meetings where major decisions are made so it's very important somebody be able to attend to show us where funds are available to help our community. There has been project meeting for the council members and over by the mailboxes in the hall Erica and April have put up a calendar to show all council members when there will be meetings that they can attend if they would like.

Vice-Mayor Wickham then briefly talked about meeting with Olivia Guerrero, C.E.O. for the seniors and Mercy Telles about things that the seniors would need to do as far as licensing and proper permits, she will continue to talk about this topic later in the meeting.

Juan Ponce asked 'where we were at' with the Home Rule. Vice-Mayor Wickham gave a brief explanation of what the Home Rule is. She then informed the council and the public that this is something we would look into again at a later date.

#### 5. Agenda:

##### A. Approval of minutes

1. Minutes of a Regular Meeting held on January 15, 2015
2. Minutes of a Special Meeting held on January 29, 2015

Councilman Sloan motioned to approve the minutes for a Regular Meeting held on January 15, 2015 and a Special Meeting held on January 29, 2015. A Second was made by Councilman Gallego. Motion passed.

##### B. Approval of Staff Recommendations and Reports

1. Town Clerk/Treasure's report-Erica Garcia

Erica Garcia stated as Vice-Mayor Wickham had previously, we are working on catching up on all bills and getting things paid. We've saved a substantially large amount in payroll, gas cards and the Town credit card.

Councilman Gallego asked about how much we have saved in everything, Erica informed him in the last month we've saved approximately \$20,000.

Councilman Sloan stated prominent business manager have informed him there are some people running businesses out of their homes on a public street that did not have a business license. He would like us to look into who is running businesses and not paying the Town what they owe; Erica let him know it would get looked into.

2. Police Report- Interim Police Chief-Steve Nash

Steve Nash continued with our finances- in the first couple weeks when he took over the Mayor and the council asked him to eliminate over-time as much as possible. In our previous schedules officers would typically get eight hours over-time every other week. We were paying 16 hours over-time every week. In the new schedule all officers work 40 hours a week, all officers will work three 12 hour shift and one 4 hour shift a week. On the night shift of the 4 hour work day a Reserve Officer comes in and works, the nice thing about that is a reserve officer will only get paid for anything over 16 hours. He is saving us \$800 a month with this new schedule.

Firearms qualifications will be taking place in the next few weeks. The cost of that is basically ammunition; Hayden has provided an instructor at no cost to the Town.

3. Public Works Report-Public Works Foreman-Pablo Rodriguez

Public Works Foreman, Pablo Rodriguez broke down his report weekly, just to get an idea of exactly what P.W. employees are doing.

January 12-16: Started installing stop signs from HSIP. Hauled numerous loads of sand to rental building for cement slabs and continue to back fill property. Started to do rafter work for the ramada at Ysidro Ruiz Park. Work on sewer line on Church Dr. continues.

January 19-23: Work on sewer line on Church Dr. continues. Work on old fire truck to become part of our equipment to flush out any lines. Assisted Mammoth STEM School in flushing hydrants. Weed eating on Tiger Dr. & Riverside Dr. Branches continue to be picked up around town. Pablo stated he attended an ADOT meeting in Tucson for information concerning the HSIP Grant.

January 26-30: Safety meeting on use of barricades and reflective vests during road work. Recount brackets for HSIP order, begun HSIP Grant reimbursement forms. Haul dirt to rental building on Hwy 77 for cement slabs and form. Inspect submersible pump at booster station. Monthly water reading and rereads were done. Rafter work continues for the ramada at the park. Removal of K-9 equipment from patrol car and the seat was reinstalled.

February 2-6: Cleaned #4 perl ponds. Recounted trash cans for accurate billing. Raise manhole cover at Church Dr. & Hwy 77. Digging of graves. Branch pick up continues. Continue HSIP Grant paperwork.

February 9-13: Start forming curbs on Galiuro St. Conduct monthly disconnects & reconnects. Install base at cemetery & install headstone. Pulled #1 aerator found wire touching cut out bad section & rewire placed back in service. Started clean-up at Miner's Memorial. Poured curb on Galiuro St. and removed forms. Weed eating was done at the Community Center as well as Gannon work.

February 16-18: Continued forming up Galiuro St. for curb then poured the curb. Gravesites were restored from the funeral. HSIP reimbursement paperwork continued.

#### 4. Library Report-Library Assistant-Sharon Christiansen

Per the conversation Sharon had with Vice-Mayor Wickham she has been more aware of the children running in and out of the library. She since then has been limiting this action as much as possible to gain a more accurate Patron count.

Sharon is currently working on two grants for the library:

- RICO Outreach Funding: This grant is in the hopes of targeting those children between the ages of 11-17.
- Dollar General Early Literacy Funding: This grant would enable the library to gain materials and activities that will focus on our pre-readers and those at risk of being retained due to reading inability.

The library has started receiving materials for the Summer Reading Program which will run June 16-July 9, 2015.

#### 5. Attorney's Report-Attorney-Steven Cooper

The Attorney stated that he didn't have much to report due to confidentiality in a sense that he is advising Town staff and Town elected officers with regards to various personnel matters, legal matters, matters involving insurance, how we calculate leave, and also matters on Magistrate Court. He's been speaking to someone from the Town once or twice a day on the average sometimes more than that. He turns in an itemized bill every month that will show all specifics for the Council.

6. Seniors Report-Vice-Mayor Wickham

Vice-Mayor Wickham wanted to make a few comments for the seniors. The seniors will be getting a van that can be used by all seniors that want to use it. There will be training for volunteer drivers. It can be used by the library to help deliver materials to members of the community that are homebound as Sharon had previously talked about.

Councilman Sloan motioned the Approval of Staff Recommendations and Reports. A second was made by Councilwoman Medina. Motion passed.

C. Approve Accounts Payable for Payment and Filing

This item was tabled to be discussed at the next meeting.

Councilwoman Medina made a motion to table Approving Accounts Payable for Payment and Filing. A second was made by Councilman Sloan. Motion passed.

6. New Business-Discussion and/or action on the following:

A. Approval to donate the pool & life guards for the end of the year celebration-Andrew Madrid

Councilman Romero motioned to approve the use of the swimming pool with all fees waived and life guards to donate their time for the end of the year celebration for the Mammoth STEM School on May 19, 2015. A second was made by Councilman Sloan. Motion passed.

B. Exclusive rights to both little league and senior league field-Pablo Rodriguez

Councilwoman Medina motioned to approve exclusive rights to both the little league and senior league field to Mammoth Little League. A second was made by Councilman Gallego. Motion passed.

C. Approval to sell auto parts and supplies for the town of Mammoth-O'reilly Auto Parts Presentation

This item was tabled to discuss at a later meeting.

Councilwoman Medina made a motion to discuss this item at a later meeting. A second was made Councilman Sloan. Motion passed.

D. Accept donated van from Pinal/Gila Seniors to Mammoth-Vice-Mayor Frances Wickham

Councilman Sloan motioned to accept the donated van from Pinal/Gila Seniors to Mammoth Seniors. A second was made by Councilman Brewer. Motion passed.

E. Approval for a public hearing regarding vacant properties-Diane Theobald

Councilman Sloan motioned on the approval for a public hearing regarding vacant properties. A second was made by Councilman Brewer. Motion passed.

F. IGA/Contract with the T.O.M. to sell diesel fuel to the Mammoth fire district-Juan Ponce

Councilman Sloan motioned for the approval for the IGA/Contract with the T.O.M. to sell diesel fuel to the Mammoth fire district. A second was made by Councilman Brewer. Motion passed.

G. T.O.M. and Mammoth Fire District to partner in a joint grant to install a radio repeater station-Juan Ponce

This topic was tabled to come back at a Special Meeting.

7. Call to Public

Frances Sharrah- expressed concerns on why no action has been taken on the police report she filed with Chief Nash.

8. Council Comments

Councilman Brewer thanked all town employees for all their hard work.

Councilwoman Medina thanked Councilman Brewer for listening to her opinion on partnering the joint grant.

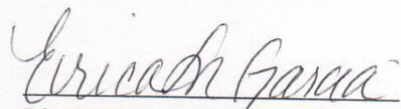
Vice-Mayor Wickham thanked all for attending the meeting. She reminded the public that we are advertising for a Parks & Recs group. We are hoping to have a fiesta, Fiesta de Los Ninos. It'll be a three day fiesta, Friday the seniors will host a yard sale at the Miner's Memorial and Saturday & Sunday will be the actual fiesta. More information will come at a later date.

9. Adjourn

Councilman Sloan motioned for adjournment. A second was made by Councilman Gallego. Motion passed.

The meeting adjourned at 9:05 p.m.

I certify that the preceding is a true and correct copy of the minutes of the Mammoth Town Council's Regular Meeting held on February 19, 2015. I further certify that the meeting was duly called and held.

A handwritten signature in cursive script that reads "Erica M. Garcia". The signature is written in dark ink and is positioned above a horizontal line.

Erica M. Garcia, Interim Town Clerk