PLANNING & ZONING MINUTES

OF A SPECIAL MEETING

TUESDAY, AUGUST 13, 2019

6:30 P.M.

MINUTES OF A REGULAR MEETING OF THE TOWN OF MAMMOTH PLANNING AND ZONING COMMISSION, HELD AUGUST 13, 2019 PURSUANT TO THE NOTICE REQUIRED BY LAW.

1. CALL TO ORDER SHARON CHRISTIANSEN called this meeting to order at 6:30PM

2. PLEDGE OF ALLEGIANCE GINA MEDINA

3. ROLL CALL Sharon Christiansen (Chairperson) Diane Theobald (Vice-Chair)

Kim Lee (Member)

Rogina Medina (Council Leasion)

4. CALL TO THE PUBLIC **NONE**

**A Public Body may make an open call to the public during a public meeting, subject to a three (3) minute limitation to allow individuals to address the public body on any issue with the jurisdiction of the pubic body. At the conclusion of an open cal to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.**

5. APPROVAL OF MINUTES

A. March 12, 2019 Motion to Accept minutes as written Motion By: K. Lee Second By: D. Theobald Vote 3-0 Motion Passes

6. STUDY SESSION—Tabled for Future Meeting

7. NEW BUSINESS

a. Accept Resignation of Walter Jones from Planning and Zoning Commission

**Motion is to Accept Resignation of W. Jones as of August 13, 2019.**

**Motion by: K. Lee Second by: D Theobald**

**Vote 3-0 Motion Passes**

b. Accept Resignation of Marti Buzan from Planning and Zoning Commission

**Motion is to Accept Resignation of M. Buzan as of August 13, 2019.**

**Motion by: K. Lee Second by: D Theobald**

**Vote 3-0 Motion Passes**

**c.** Nomination for Secretary of Planning and Zoning

**S. Christiansen nominates Kim Lee for Secretary**

**D. Theobald seconds nomination of Kim Lee for Secretary**

d. Confirmation of Secretary Kim Lee

**Motion is to Confirm Kim Lee as Secretary to Planning and Zoning Commission**

**Motion by: S. Christiansen Second by D. Theobald**

**Vote 3-0 Motion Passes**

**e.** Discussion on open seats for Planning and Zoning Commission

**Motion is to Place advertisement for open seats on Town Website**

**Motion by: D. Theobald Second by K. Lee**

**Vote 3-0 Motion Passes**

8. OLD BUSINESS –

a. Discussion on Dedicating Planning and Zoning Work Days Motion is to Dedicate Tues –Fridays from 10AM – 12PM for Planning and Zoning Investigation and Follow Up Procedures Motion by D. Theobald Second by K. Lee Vote 3-0 Motion Passes

b. Discussion on Properties going to Court Tabled for a Future Meeting

9. COMMISSIONER COMMENTS

10. ADJOURN 6:52PM Motion By: K. Lee Second By: D. Theobald Vote 3-0 Motion Passes

I CERTIFY THAT THE PROCEEDING IS A TRUE AND CORRECT COPY OF THE MINUTES OF THE MAMMOTH PLANNING AND ZONING REGULAR MEETING HELD ON August 13, 2019. I FURTHER CERTIFY THAT THE MEETING WAS DULY CALLED AND HELD

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SHARON CHRISTIANSEN PLANNING AND ZONING CHAIRPERSON