



**TOWN OF MAMMOTH
MINUTES OF A SPECIAL MEETING
OF THE MAMMOTH TOWN COUNCIL
HELD ON
May 31, 2018**

These are the Minutes of a Special Meeting held by the Mammoth Town Council on May 31, 2018 pursuant to the notice required by Law.

1. **CALL TO ORDER** – This meeting was called to order at 6:05 PM by Mayor Dietz.
2. **PLEDGE OF ALLEGIANCE** – Sharon Christiansen
3. **ROLL CALL**

PRESENT MEMBERS

Councilman Martinez
Mayor Dietz
Vice Mayor Anaya (Tardy)
Councilwoman Amparano
Councilwoman Medina

PRESENT STAFF

Librarian S. Christiansen
Police Chief T. Villar

ABSENT MEMBERS

Councilman Sloan
Councilman Bustamante
Town Manager D. Jones

4. NEW BUSINESS

A. Consideration and Possible Approval of request from Town Fiesta Committee for Town Fiesta including the following:

- a. **Use of the Town Little League Fields on November 3, 2018**
- b. **Use of the Town Community/Senior Center on November 3, 2018**
- c. **Use of Town Reserve Officers for Town Fiesta on November 3, 2018**
- d. **Use of Town Staff to assist in Social Media and Advertising**
- e. **Financial Sponsorship of Town in an amount not to exceed \$1200.00**

Annie Martinez Fiesta Committee Chairperson Presentation:

We have begun the Fiesta Committee, officers have been selected as follows:

Annie Martinez Chair Patty Gonzalez Vice-Chair Sharon Christiansen Treasurer for the town, and Gina Medina Member.

We are seeking permission to begin our planning, set date is to be November 3, 2018. Our main draw and the focus of the first fiesta will be a chili/salsa cook-off. This fiesta will benefit the Town Food Bank which will be in need of extra funding for the Thanksgiving/Christmas season. There are several areas that we are seeking approval from the Council.

First is for the use of the Community Center From 10AM thru 6PM for the Setup and Preparation of the Chili/Salsa Entries, these will require an environment that will be clean and has electric for the preparation. We are asking for the Town to donate the use of the center and the fiesta will pay for any electric use as the town determines that cost. This will be our biggest draw and should bring in people from all areas of the state. Once the prep has been completed they will bring their entries to the main venue for judging.

Second, is the use of the Little League Field for the main venue, we have looked at all areas and felt that this would be the most useable area for this event, there is parking all the way around the

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field and additional parking in the Minors Memorial. We understand this is not the best idea with people needing to cross the highway but as time gets closer we are looking at ways to make this a safe event when crossing the highway. This area is large enough to accommodate vender booths, a dance floor, a beer area, and food vendors, which we are looking at the back of the field under the scoreboard for these with the main artisan vendors being infield and surrounding areas.

We are also looking at using reserve officers for security during this event as they need the time and it will not cost the town. We will not require staff help for advertising and social media, we are just asking permission to erect and publish a facebook page and to advertise in the local papers. The \$1200.00 is not a cash request but a commitment to allow us to use the Town's PO's and Payment for items that we cannot get donated, this will all be reimbursed at the end of the fiesta prior to funding going to the food bank. We would like to open to vendors and entrants for set up at 10-11AM with the parade to begin at about 4PM leaving the Lions Club and continuing down Main Street to Guillaro to Catalina and ending at the Little League Field at about 4:15 - 4:30PM

We are going to have three categories of Kings and Queens, 3-12 is Mini, 13-18 is Junior, and 65+ for Seniors, Each will need to submit an essay, with the minis doing an art posters, they will also be selling raffle tickets at the cost of \$1.00 per ticket or 6 for \$5.00, each dollar received will earn them one point, the highest number of points in each category will be crowned King and Queen. This may be couples or singles. The Raffle Prize amounts would be \$200.00 first, \$100.00 Second, and \$50.00 Third, for a total prize of \$350.00.

Looking at the Beer Garden, we have approached Luis from the Meat Market to host the Beer Garden at no cost for the vender area, the town will make \$10.00 per person for a beer band to enter the area, we will be checking all id's for them to enter and no sales will be made to anyone without a wrist band or with broken wrist bands. This will be the only liquor vender for the event.

We are looking at vending areas in the size and price of:

5x8=\$25.00, 10x10=\$40.00 and 10x20=\$55.00

We are looking at the Fiesta Title as being: The First Annual Chili Cook-off and Harvest Festival. This Fiesta will first pay the town for any fee or monies advanced, store a portion to begin the second fiesta, and of the remaining cash will be divided 75/25 between the Food Bank and the Senior Programs.

Do you have any questions or comments at this time?

Chief Villar: On the subject of the Liquor License: The person applying will need to download the state application and will need the non-profit to be a co applicant on this application. Also we have requested additional support from the county sheriff, and DPS to insure security coverage for that evening. (She also informed us as to the website and criteria needed to assure the license is correctly gained and all measures have been met).

Annie in response to a question: Discussing the Raffle and tickets for the raffle...We have reached out to the promoters of the Pioneer Days in Kearney, and they have given us an example which we intend to adjust and use as our Raffle points to crown the kings and queens.

In response to the \$1200.00 question: As we stated prior, this is only for the items that may need a cash deposit or printing fee, maybe to insure the ability to have Porta-Potties available, advertising is a maybe, these type of issues. We would need the town to help us prior to the event and then we will reimburse any amounts used by the town for the fiesta.

We are however asking that the Town donate the use of the Community Center and the Field at no cost to the fiesta. We are willing to pay for any electric used by the fiesta. (some of the council members suggested that the town may be willing to also donate the electric for this event).

We will be present at all council meetings and present agenda items to keep you up to date on all happenings and plans as we proceed so that we will not be in need of another emergency meeting.

Another issue that was approached at the last council meeting was that the Fire Department was not going to be able to host the Fourth of July pool party. We would like permission to approach some, such as Resolution Cooper, ASRCO or Saddlebrooke and Apache Sky Casino for possible help in the fiesta committee hosting this event, at which time we would like to announce the candidates that will be running for our kings and queens, so we can get the word out and get things moving.

Obviously this is a town sponsored event and we need your permission to approach any of these organization on behalf of the Town of Mammoth. (The Town of Mammoth Fiesta Committee) We will show all due professionalism when making any request on behalf of the Town and will commit to putting only our best in this endeavor. We want this to become a Town of Mammoth Tradition, it is not the Annie, Patty, Sharon and Gina Fiestas, These are the Town of Mammoth Fiestas and in past years Mammoth was a premier player in these types of events, we want that premier status again, along with the community togetherness and pride that it brings.

Questions concerning the Raffle: The idea of cash was just a suggestion, the council may make any changes it wishes or instead of cash prizes may want to make it a product or service. That will be the council's decision. We took this example from Kearny to begin to establish our event and felt that a cash prize would allow people to get what they want and may procure more of an investment in the opportunity to win.

Note: Not part of this agenda but we will be placing it on a future one to possibly request the use of the Town Van for the purpose of a shuttle from the Community Center and the Miners Memorial to transport the young, the seniors, and the disabled from those areas to the main event.

At your June meeting we will present all applications, advertisements, and releases for your approval.

Motion is to Allow use of the Town Little League Field, Allow use of the Town Community/Senior Center, allow use of Town Reserve Officers for security, Authorize implementation of social media and advertising, and to allow town support in the amount not to exceed \$1200.00 which will be paid back to the town out of the proceeds from the fiesta. Donate the Electric power for the fiesta.

**Motion By: Councilwoman Medina
Motion Passes 5-0**

Second By: Councilwoman Amparano

Adjourn

Motion is to Adjourn this meeting at 07:05PM

Motion By: Councilwoman Medina

Second By: Vice Mayor Anaya

Meeting is Adjourned at 7:05PM

I certify that the preceding is a true and correct copy of the Town of Mammoth Council Meeting held May 31, 2018. I further certify that the meeting was duly called and held.

Don Jones, Town Manager