

**TOWN OF MAMMOTH
125 N. CLARK STREET
MAMMOTH, AZ 85618
Phone: 520-487-2331 Fax: 520-487-2152**

CHARLES F. CLARK COMMUNITY CENTER

USE/RENTAL AGREEMENT

USER _____ DATE _____

ADDRESS _____ PHONE _____

CONTRACT/EMERGENCY PERSON _____ PHONE _____

DATE(S) OF USE _____ HOURS _____

PURPOSE _____

I/we agree not to discriminate against any participant on the basis of race, color, religion, sex age, familial status, national origin, or disability. I/we agree to provide activities that are accessible to persons with disabilities.

I/we agree to be responsible for any damages I/we, or participants, clients, members or guests cause to the facility. I/we agree that the Town of Mammoth will assess the damage and bill me/us for the actual replacement and repair costs.

SIGNATURE OF AUTHORIZED REPRESENTATIVE

DATE

NO ALCOHOLIC BEVERAGES ON PREMISES WITHOUT A LIQUOR LICENSE
NO NAILS, TAPE OR TACKS TO BE PLACED IN WALLS

TOWN OF MAMMOTH USE ONLY

TOWN APPROVAL _____

SIGNATURE

DATE

SPECIAL CONDITIONS _____

_____ \$200.00 DEPOSIT
_____ \$50.00 PER HOUR ()

TOTAL FEES \$ _____

OTHER INFORMATION _____

CLEAN UP

If the Community Center is left in unsatisfactory condition the deposit will be use to compensate for having someone come in and clean or for having to do duties that you are responsible for. A mop, bucket and broom will be provided; **you are responsible for the rest of the cleaning supplies.**

I have read the above and understand that if I do not clean, my deposit will be used.

SIGNATURE

DATE

WALK THROUGH

A walk through of the Community Center prior to the use can be provided at your request.

____ YES
____ NO

OTHER INFORMATION _____

SIGNATURE

DATE

CHECKLIST

If the Community Center is left in unsatisfactory condition the deposit will be used to compensate for having someone do the duties you are responsible for.

Bathrooms Clean

toilets flushed and cleaned, garbage taken out, floors swept and mopped, sinks cleaned

Doors locked

Hall Floors swept and mopped

Garbage taken out

Heater/Cooler Off

Kitchen Clean

garbage taken out, floors swept and mopped, sinks and counters cleaned, stove wiped down

Lawn Clean

Light Off

NO ALCHOHOLIC BEVERAGES ON PREMISES WITHOUT LIQUOR LICENSE

NO GLASS CONTAINERS

NO NAILS, TAPE OR TACK TO BE PLACED ON WALLS